

The March 8, 2018, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the call to order, roll call was taken. The invocation was then given by Mayor Hivner, followed by the oath of allegiance.

Council members in attendance were:
Elizabeth M. Bentz; George B. Clark; John W. Hoffert; Michael A. Hoffert; Mark R. Naylon and Conrad Vanino. Councilman Ronald R. Klee, Jr. was absent. Present in addition to the Council members were Mayor Andrew R. Hivner, Borough Manager Michael D. Mountz, Assistant Borough Manager Scott D. Brossman, Fire Chief Timothy Deamer and Secretary Jan M. Boyd. Solicitors John A. Hoffert and Thomas Klonis were also in attendance along with Kenneth Fulmer of Great Valley Consultants and the following residents and visitors:

Ralph Bailey - 316 Wheatland Avenue
Timothy Bailey - 316 Wheatland Avenue
Steven Hofmann - 416 Sherwood Street
Mark Hofmann - 416 Sherwood Street
Harold Stupp - 115 South Miller Street

Andrew Keuscher - representative, *Reading Eagle*

As there were no objections, the minutes of the February 8, 2018, council meeting were approved as forwarded to each member, on a motion by Mr. Naylon, seconded by Mr. Vanino, and duly carried.

At this time, President Hoffert asked if anyone in the audience had something that they wanted to bring before Council:

-Mark Hofmann attended the meeting to request that Council consider his proposed Eagle Scout project. Mark is currently a Life Scout of Troop No. 236 of the Grace Lutheran Church in the Borough. It was his understanding from the Recreation

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Board that the Borough was considering installing a GaGa Ball structure in the playground area. As his Eagle Scout Project, he requested permission to build the GaGa Ball structure.

President Hoffert advised that Council will be acting on the Recreation Board's recommendation on GaGa Ball later in the meeting. If approved, he sees no problem with Mark taking over this installation as his Eagle Scout Project. Mr. Brossman will be in contact with Mark regarding the details.

PUBLIC COMMENT ON AGENDA ITEMS. None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of February. During this month, the Department handled 472 incidents, with 72 arrests being made. Also during this month, 3,409 patrol miles were traveled.

Mayor Hivner reported that he received several letters from the 8th grade class at the Governor Mifflin Middle School requesting the Borough to consider installing "bike lanes" on the Borough's streets. Mayor Hivner will respond to the students indicating that none of the Borough's streets are wide enough to add these special lanes.

Police and Personnel - On a motion by Mr. Conrad Vanino, vice chairman, seconded by Mr. Naylor, and duly carried, Council approved the overtime payment of \$4,386.14 to the members of the Police Department during the month of February. Roll Call - 6 ayes

Administration-Law-Finance - On a motion by Dr. George B. Clark, chairman, seconded by Mr. Michael Hoffert, and

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unanimously approved, Council confirmed the payment of the bills associated with the February 28, 2018 Financial Statements as follows:

General Fund - \$228,813.20
Water Fund - \$248,948.46
Sewer Fund - \$71,052.26
Recreation Board - \$16,998.50
Fire Fund - \$5,596.81
Streets Improvement Fund - \$24,249.88
Roll Call - 6 ayes

Dr. Clark then made a motion, which was seconded by Mrs. Bentz, and duly carried, to reappoint Tammy G. Suchoza to the Recreation Board for an additional 5-year term.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of February. During this time, the Department responded to a total of forty (40) dispatches consisting of thirteen (13) calls in the Borough and twenty-seven (27) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all 160 hours of available daytime staffing for the month.

The Department received a Certificate of Recognition from the Office of the State Fire Commissioner for being a participating department of the Pennsylvania Fire Service Certification Program by certifying fifty (50) percent of its members to the National Professional Qualifications Standards.

Tree-Pole and Light - Mrs. Elizabeth M. Bentz, chairman, reported that the Tree Advisory Committee will be meeting the following week in preparation of their Spring planting event.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the March Engineer's Report. He noted the following:

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°The bonds, insurance certificate and other contract documents for the 2018 Streets Project and the 2018 Water Main Replacement Project have been received and forwarded to the Solicitor's office for review.

President Hoffert then gave the report of the Public Works Department for work done during the month of February.

Recreation - Mr. Mark R. Naylon, chairman, advised that the Recreation Board did not meet, as scheduled, on March 5, 2018. However, Mr. Naylon, Mr. Vecchio and Mr. Brossman did meet with members of the Shillington Lions Club on February 21. This was an initial meeting to discuss the proposed Lions Club Project to install an ADA accessible/inclusive playground in the Park. Discussion on this project will continue.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the Borough's Building Code Official's reports for the month of February. During this time, six (6) new permits were issued, two (2) certificates of use/occupancy were issued and thirty-one (31) permits remained open.

Solicitor - Resolution No. 3-2018, which establishes the cost of permits for pavilion rental for the 2018 season was adopted, as presented by Solicitor Klonis, on a motion by Dr. Clark, seconded by Mrs. Bentz, and duly carried.

Solicitor Klonis also presented **Ordinance No. 1196**, which authorizes the Borough's participation in the Berks County MS4 Steering Committee. This ordinance was adopted, as presented, on a motion by Mr. Michael Hoffert, seconded by Mr. Naylon, and unanimously approved.

Mr. Naylon made a motion, which was seconded by Dr. Clark, and duly approved, giving permission to the Solicitor's office to file a lien on the following properties:

- a. **Tyler K. Procopio**
625 March Street, Shillington
Outstanding water/sewer/refuse bills - \$443.13

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- b. **Albert H./Barbara A. Vaux**
311 W. Elm Street, Shillington
Outstanding water/sewer/refuse bills - \$419.13
- c. **Adam J./Natalie A. Purcell**
208 Second Street, Shillington
Outstanding jobbing bill for grass/weeds
mowing/trimming - \$330.00

Manager - Mr. Mountz reported that the Borough received the following payments from the Berks Earned Income Tax Bureau:

- a. On February 9, 2018, \$11,496.98 was received representing the Borough's share of the earned income tax processed from January 1, 2018 through January 31, 2018; and
- b. On March 9, 2018, \$131,702.44 was received representing the Borough's share of the earned income tax processed from February 1, 2018 through February 28, 2018.

Mr. Mountz explained that at last month's meeting when the contract for the 2018 Streets Improvement Project was awarded, the motion reflected an incorrect amount (\$1,192,799.90) due to what was thought to be a mathematical miscalculation. The bid by Reamstown Excavating, Inc. was actually \$1,197,799.90, which was the amount on their proposal sheet. This did not change their status as the low bidder. Therefore, Mr. Naylon made a motion, which was seconded by Mrs. Bentz, and duly carried, to correct the original awarding motion to reflect the actual bid of Reamstown Excavating, Inc. and the contract amount to \$1,197,799.30.

Roll Call - 6 ayes

UNFINISHED BUSINESS:

Mr. Naylon noted that the following items were unfinished from the Recreation report of last month's meeting:

- *Disc Golf* - The Recreation Board has requested that no action be taken on this project at this

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time, as they would like to determine more of the details and then resubmit it to Council.

◦*Pickle Ball* - Additional lines need to be painted on the tennis courts, so that they may also be used for Pickle Ball. The cost of the line painting would be \$750. Mr. Naylor made a motion, which was seconded by Mrs. Bentz, and duly carried, approval was given to this project, as described.

Roll Call - 6 ayes

◦*GaGa Ball* - In order to play GaGa Ball, a flat surface twenty-four (24) feet by twenty-four (24) feet is needed to build an octagon that is thirty (30) inches high. All components (except the wood to build the octagon) would be supplied by Coach Cliff's GaGa Ball at a cost of \$853.50. The cost of the wood is \$277.00, for a total cost of \$1,130.50. Council gave approval to this project, as presented, on a motion by Mr. Naylor, seconded by Mr. Vanino, and unanimously carried.

Roll Call - 6 ayes

◦*Babysitter Pass* - A family purchasing a family pool membership would be eligible to also purchase a *Babysitter Pass* at a cost of \$90.00, which may only be used when the individual is babysitting the family's children. Council approved this procedure on a motion by Mr. Naylor, seconded by Mrs. Bentz, and duly carried.

Roll Call - 6 ayes

◦*Rates* - Mr. Naylor then made a motion, which was seconded by Mr. Vanino, and unanimously carried, to retain the rates for the summer programs at their existing rates.

Roll Call - 6 ayes

Also unfinished from last month's meeting was the resolution presented to Council by members of the local organization, Berks Gas Truth. The resolution calls

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for a complete ban of fracking in the Delaware River Basin Watershed. Council's discussion included the following items:

- Fracking is not currently being done nor is it proposed in Berks County.
- The resolution also calls for a permanent ban on all natural gas development.
- Concern about the County's water supply and the extra strain on the local sewer treatment plants.
- The resolution has no impact; it is just stating the opinion of Council.
- Other municipalities represented by the Borough's solicitors have not taken any action on the resolution.

President Hoffert tabled the matter until the time when it needs to be addressed further.

President Hoffert advised that the Borough received a survey that was created by Paul Janssen of the Center for Excellence in Local Government on behalf of the Western Berks Water Authority. The "Governance" section of the survey was completed by the members of the Water Committee with the "Operational" section completed by Borough Staff. The completed survey was distributed to all Council members for their review. President Hoffert advised that unless anyone had an objection, this jointly completed survey would be submitted on behalf of Council instead of each individual member completing a survey. No objections were voiced.

At this time, President Hoffert read the letter from Council member Mark R. Naylon, tendering his resignation from Council, as he is moving out of the Borough. Regretfully, Council accepted his resignation, effective April 13, 2018, on a motion by Mr. Michael Hoffert, seconded by Dr. Clark, and duly carried.

President Hoffert thanked Mr. Naylon for his service, noting that he was a great asset to Council during the time he served.

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Mr. Michael Hoffert noted that he was contacted regarding the Governor Mifflin Middle School's Give Back Day to be held on June 1, 2018. Fifteen (15) students would be available to do community service for the Borough on this date. Mr. Mountz and Mr. Brossman were also contacted and will make the arrangements.

QUESTIONS FROM THE AUDIENCE: None.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino, and duly carried at 8:25 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary