

The May 10, 2018, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: Elizabeth M. Bentz; George B. Clark; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr. and Conrad Vanino. Present in addition to the Council members were Mayor Andrew R. Hivner, Borough Manager Michael D. Mountz, Assistant Borough Manager Scott D. Brossman, Fire First Lieutenant Christopher Yoch and Secretary Jan M. Boyd. Solicitors John A. Hoffert and Thomas Klonis were also in attendance along with Kenneth Fulmer of Great Valley Consultants and the following residents and visitors:

Susan Koskey - 111 Second Street
Edward B. Michalik - 402 March Street

Keith Smoker - representative, *Reading Eagle*

As there were no objections, the minutes of the April 12, 2018, council meeting were approved as forwarded to each member, on a motion by Dr. Clark, seconded by Mr. Klee, and duly carried.

At this time, President Hoffert turned the meeting over to Ronald Klee, chairman of the Personnel Committee. Mr. Klee advised that his Committee is recommending that Edward B. Michalik be appointed to fill the vacant council position. Therefore, he presented **Resolution No. 4-2018**, which appoints Edward B. Michalik to fill the vacancy, and made a motion to adopt this Resolution. Mr. Vanino seconded the motion. The motion was unanimously carried.

Mayor Hivner administered the Oath of Office to Dr. Michalik.

Dr. Michalik took his seat on Council.

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PUBLIC COMMENT:

Ms. Koskey attended the meeting to inquire what the Borough's codes are with respect to unregistered vehicles. She has contacted the Town Hall approximately three (3) times over the last nine (9) months regarding such a vehicle at 109 Second Street, but has not heard back from anyone regarding her complaints.

Mr. Brossman advised that her complaint had been investigated and he has been working with the property owner to get the matter resolved.

Ms. Koskey was informed that the Borough's ordinances are available online through the Borough's website should she want to review the specific requirements.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of April. During this month, the Department handled 434 incidents, with 41 arrests being made. Also during this month, 3,297 patrol miles were traveled.

All officers have completed the annual First Aid/CPR training and recertification.

Chief Hivner received a letter from Susan Harris of 120 South Brobst Street, expressing her concern about the intersection at Shilling Street and South Brobst Street. She suggested that Shilling Street be made a one-way street, with the direction of travel being from Philadelphia Avenue to South Brobst Street.

President Hoffert turned the matter over to the Streets-Sanitation-Water Committee for their review and recommendation.

Police and Personnel - On a motion by Mr. Ronald R. Klee, chairman, seconded by Mrs. Bentz, and duly carried, Council approved the overtime payment of \$7,699.46 to the members of the Police Department during the month of April. Roll Call - 7 ayes

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Administration-Law-Finance - On a motion by Dr. George B. Clark, chairman, seconded by Mr. Klee, and unanimously approved, Council confirmed the payment of the bills associated with the April 30, 2018 Financial Statements as follows:

General Fund - \$228,895.50
Water Fund - \$219,335.73
Sewer Fund - \$159,226.12
Recreation Board - \$23,635.49
Fire Fund - \$3,105.70
Streets Improvement Fund - \$0.00

Roll Call - 7 ayes

On a motion by Dr. Clark, seconded by Dr. Michalik, and duly carried, Council accepted, with regret, the resignation of **Marjorie Ahrens**, as the Borough's representative on the **Board of the Mifflin Community Library**.

Council then took action to appoint **Brandon Seidel** to replace Marjorie Ahrens as the Borough's representative on the **Board of the Mifflin Community Library**, on a motion by Dr. Clark, seconded by Mrs. Bentz, and unanimously approved.

Unfinished Business:

Dr. Clark made a motion, which was seconded by Mr. Vanino, and duly approved, to accept the Borough's 2017 Audit, as received from Reinsel Kuntz Leshner Certified Public Accountants and Consultants, and distributed at last month's meeting.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of April. During this time, the Department responded to a total of forty-five (45) dispatches consisting of fifteen (15) calls in the Borough and thirty (30) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

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The members covered all 160 hours of available daytime staffing for the month.

Tree-Pole and Light - Mrs. Elizabeth M. Bentz, chairman, reported that the Tree Advisory Committee's spring planting has been moved to early June due to the number of trees requested. Fourteen (14) trees have been confirmed for planting, however, the Committee expects that number to reach twenty (20).

Mrs. Bentz reminded everyone of Local Government Day scheduled for May 22, 2018.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the May Engineer's Report. He noted the following:

°Survey stake out for curb and ADA (Americans With Disabilities Act) ramp construction continues to be done for the 2018 Streets Improvement Project. Notice to Proceed for Reamstown Excavating for the ramp construction is July 1, 2018.

°Doli Construction began work on the 2018 Water Main Replacement Project during the week of April 23, 2018. The water main and services on Front Street have been installed. The water main on Baker Street has also been installed.

President Hoffert then gave the report of the Public Works Department for work done during the month of April.

Recreation - Dr. Edward B. Michalik, chairman, gave the minutes of the May 7, 2018, Recreation Board meeting.

The Recreation Board submitted the following additional list of summer personnel and their respective salaries to Council for their approval:

SWIMMING POOL

Assistant Manager:

Sydney M. Hill \$ 9.00/hour

Lifeguards:

Emily E. Argentati \$ 8.75/hour
Julia M. Argentati 8.00/hour
Claire E. Dennis 7.75/hour
Olivia A. Dennis 8.50/hour
Caroline E. Doyle 7.50/hour
Katelyn L. Dreibelbis 7.50/hour
Emilie L. Gerhard 7.75/hour
Aidan Hassler 7.50/hour
Mary G. Johnson 8.50/hour
Rachel C. Johnson 8.00/hour
Sarah E. Limanni 8.50/hour
Aiden S. McCurley 7.50/hour
Corinne E. McCurley 8.00/hour
Paige A. Progansky 7.50/hour
Darian Rodriguez 8.00/hour
Haley M. Santiago 7.50/hour
Cecelia M. Weiss 8.00/hour
Chase J. Yoder 7.50/hour
Saige E. Yoder 7.50/hour

Front Desk:

Claire E. Dennis \$ 7.75/hour
Traci J. Weinstein 10.00/hour

COACHING STAFF

Head Swim Team Coach:

Garrett A. Brown \$3,000.00/season

Assistant Swim Team Coaches:

Malia R. Naugle \$2,000.00/season
Jennifer Caron 11.00/hour
Michael J. DeLoretta, III 11.00/hour
Paige A. Progansky 7.50/hour
Saige E. Yoder 7.50/hour

Summer Personnel (Continued):

SNACK BAR

Manager:

Leonard W. Przydzial \$ 675.00/week

Window Attendants:

Meigin E. Chandler \$ 7.50/hour
Olivia M. Hill 7.50/hour
Samuel A. Mueller 7.50/hour
Krystalyn M. Super 7.50/hour

PLAYGROUND/TOT LOT

Playground Leaders:

Sydney M. Hill \$ 9.00/hour
Morgan E. Magdalinski 7.50/hour
Chase J. Yoder 7.50/hour

On a motion by Dr. Michalik, seconded by Mr. Vanino, and duly carried, Council gave approval to the hiring of the above summer personnel and their respective salaries. Roll Call - 7 ayes

Dr. Michalik then amended his motion to reflect that the hiring is conditional upon receipt of all three (3) clearances, as required by State law. Mr. Vanino amended his second. The motion was duly carried. Roll Call - 7 ayes

The Governor Mifflin School District would like to, once again, hold the "Mifflin Summer Zone" in the Park, Monday through Friday, from 9:00 a.m. until Noon during the months of June, July and August. "Mifflin Summer Zone" is an educational summer program opened to Governor Mifflin students.

Following a brief discussion, Council gave approval to holding this program in the Park (the same as last year), on a motion by Dr. Michalik, seconded by Mrs. Bentz, and unanimously carried.

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Zoning - Mr. Conrad Vanino, chairman, gave the Borough's Building Code Official's report for the month of April. During this time, ten (10) new permits were issued, two (2) certificates of use/occupancy were issued and thirty-seven (37) permits remained open.

Solicitor - Mr. Vanino made a motion, which was seconded by Mr. Klee, and duly approved, giving permission to the Solicitor's office to file a lien on the following property:

U.S. Bank National Association Trustee	
59 West Wyomissing Avenue, Mohnton	
Outstanding water/sewer bills	- \$125.13
Water Jobbing Invoice from 4/15/18	<u>30.00</u>
Total Outstanding	- \$155.13

Manager - No report.

Dr. Michalik reminded Council of the annual Memorial Day parade scheduled for Monday, May 28 beginning at 10:30 a.m. All members of Council were invited to participate.

QUESTIONS FROM THE AUDIENCE: None.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino and duly carried at 8:16 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary