

The August 16, 2018, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. This meeting was rescheduled from its original date of August 9, 2018, due to the President and Vice President being unavailable. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: Elizabeth M. Bentz; George B. Clark; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik and Conrad Vanino. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Michael D. Mountz, Assistant Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Timothy Deamer and Secretary Jan M. Boyd. John A. Hoffert and Zachary Morey from the Solicitor's office were also in attendance along with Kenneth Fulmer of Great Valley Consultants and the following residents and visitors:

Mr. and Mrs. Ralph Bailey - 316 Wheatland Avenue
Tina Jamison - 36 Philadelphia Avenue
Robert Rivera - 35 Philadelphia Avenue
Harold Stupp - 115 South Miller Street

Daniel Coman - 1280 Hunters Road, Cumru Township
William F. Colby, Esquire - Barley Snyder Law Firm
Merle Eberly - Morgantown
Robert Reeser - 2300 Jefferson Avenue, Spring Township
Dominic Vecchio - Recreation Director

As there were no objections, the minutes of the July 12, 2018, council meeting were approved as forwarded to each member, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

PUBLIC COMMENT:

Mr. Colby, Mr. Coman and Mr. Eberly attended the meeting regarding the properties located at 2 and 6 Beverly Avenue, Cumru Township. In December 2017, Mr. Coman

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purchased the lots from Mr. Eberly with the intent of building a house on each lot. The gentlemen were seeking a waiver from having to extend the water main in order to provide water service to these properties.

Following further discussion and questioning of the involved gentlemen, President Hoffert requested a motion to waive the current requirements and allow the properties to be connected to the water lines without the water main being connected.

No waiver was granted due to lack of a motion.

Mr. Vecchio attended the meeting to respond to any concerns of Council regarding the disc golf project for the Park. He reviewed with Council the location and the layout of the course. He also assured the council members that this project would not interfere with any of the current uses of this area of the Park nor does he see a need to change any of the Park rules.

Following this discussion, Dr. Michalik made a motion, which was seconded by Mrs. Bentz, and duly carried, authorizing the purchase of materials for the disc golf project estimated to be \$3,053.89 and to implement the project.

Mr. Rivera has been a resident of the Borough, living at 35 Philadelphia Avenue, for approximately twenty (20) years. He has had sewer issues at his property for approximately the same length of time. Since he does not see the problem being resolved, he questioned whether the Borough could assist the residents in installing the restricting valves.

President Hoffert responded that the problem exists due to stormwater infiltrating the sanitary sewer system. He advised Mr. Rivera that Council had to turn down a previous request from a resident for assistance, as the Borough's insurance company had denied the claim. He further advised that Mr. Rivera may want to file a claim, as the circumstances may be different.

As Mr. Rivera indicated that he did want to file a claim, he was advised to call the Town Hall with the details.

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COMMITTEE REPORTS:

Mayor - Mayor Andrew R. Hivner gave the Police Department's report for the month of July. During this month, the Department handled 467 incidents, with 84 arrests being made. Also during this month, 2,696 patrol miles were traveled.

Officer Jose Quinones has successfully completed training and certification with firearms, patrol rifle and Taser. He has begun his field training with Sergeant Witkowski.

Police and Personnel - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Dr. Clark, and duly carried, Council approved the payment of \$11,028.85 in overtime paid to the members of the Police Department during the month of July. Roll Call - 7 ayes

Mr. Klee noted that \$5,772.86 of the above amount will be reimbursed to the Borough, as it was primarily for additional patrols during Community Days.

Administration-Law-Finance - On a motion by Dr. George B. Clark, chairman, seconded by Mr. Klee, and unanimously approved, Council confirmed the payment of the bills associated with the July 31, 2018 Financial Statements as follows:

General Fund - \$228,241.48
Water Fund - \$232,536.16
Sewer Fund - \$153,992.71
Recreation Board - \$91,922.44
Fire Fund - \$6,120.34
Streets Improvement Fund - \$7,526.65
Roll Call - 7 ayes

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of July. During this time, the Department responded to a total of forty-one (41)

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dispatches consisting of nineteen (19) calls in the Borough and twenty-two (22) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 167 hours of available daytime staffing for the month.

The Department was commended for their cost-savings efforts by doing the five (5) inch hose testing and the certification of the Borough's fire extinguishers in-house.

Tree-Pole and Light - Mrs. Elizabeth M. Bentz, chairman, reported that the Tree Advisory Committee planted twenty-one (21) trees during their spring planting in June. Since 2012, approximately three hundred (300) trees have been planted by the Committee.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the August Engineer's Report. He noted the following:

- °On August 5, 2018, Reamstown Excavating began working on the residential curbing that was not completed by the property owners as part of the 2018 Streets Project. Street paving is tentatively scheduled for early September.
- °For the 2018 Water Main Replacement Project, Doli Construction has completed, with the exception of a minor patch, the trench restoration.

President Hoffert then gave the report of the Public Works Department for work done during the month of July.

Recreation - Dr. Edward B. Michalik, chairman, gave the minutes of the August 6, 2018, Recreation Board meeting.

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Dr. Michalik reported that the August 3 Concert in the Park had to be moved indoors due to the weather, but was still attended by approximately three hundred (300) people.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the Borough's Building Code Official's report for the month of July. During this time, twelve (12) new permits were issued, seven (7) certificates of use/occupancy were issued and forty-three (43) permits remain open.

Solicitor - Mr. Morey presented **Resolution No. 6-2018**, which adopts the Berks County Hazard Vulnerability Assessment and Mitigation Plan Update. Council adopted this resolution, as presented, on a motion by Mrs. Bentz, seconded by Mr. Michael Hoffert, and duly carried.

Ordinances No. 1198, which establishes the Handicapped Parking Spaces, as approved at the July meeting, was adopted, as presented by Mr. Morey, by motion of Mrs. Bentz, seconded by Mr. Klee, and unanimously approved.

Mr. Morey presented **Ordinance No. 1199**, which authorizes the Borough to enter into an intergovernmental Agreement for the purpose of joining the Susquehanna Municipal Trust, for insurance purposes. This ordinance was adopted, as presented, on a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and duly approved.

Ordinance No. 1200, which adopts the 2018 International Property Maintenance Code as the property maintenance code of the Borough was adopted, as presented by Mr. Morey, by motion of Mr. Vanino, seconded by Dr. Michalik, and unanimously approved.

Mr. Michael Hoffert made a motion, which was seconded by Dr. Clark, and duly carried, which gave permission to file a lien on each of the following properties:

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a. **Herbert L., Jr./Carole Murry**
for: **26 East Mohn Street, Mohnton**

Outstanding water/sewer bills	-	\$210.46
Water Jobbing Invoice from 6/29/18	-	<u>30.00</u>
Total Outstanding	-	\$240.46

b. **Alexander S. Jones/Sarah E. Stoudt**
16 Airport Road
Bethel, Pennsylvania 19507
for: **128 E. Wyomissing Avenue, Mohnton**

Outstanding water/sewer bills	-	\$197.00
Water Jobbing Invoice from 6/29/18	-	<u>30.00</u>
Total Outstanding	-	\$227.00

Manager - Mr. Mountz reported that on August 9, 2018 the Borough received \$25,347.33 from Comcast Cable representing franchise fees owed for the period from April 2018 through June 2018.

On August 10, 2018, the Borough received \$9,012.05 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from July 1, 2018 through July 31, 2018.

Mr. Mountz presented Application for Payment No. 2 from Doli Construction in the amount of \$54,790.80 for work performed on the 2018 Water Project. Council approved this payment, as presented, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

Roll Call - 7 ayes

Permission was given to purchase a Karcher pressure washer from Kochel Equipment of Elverson at a cost of \$5,200, on a motion by Mr. Klee, seconded by Dr. Michalik, and unanimously carried. Roll Call - 7 ayes

Mr. Mountz noted that this was a budgeted item in the 2018 budget and that the cost is Co-Stars pricing.

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By motion of Mr. Klee, seconded by Dr. Clark, and duly carried, Council approved the revised 2018 Non-Uniformed Minimum Municipal Obligation (MMO) amount of \$136,764.00. This is a \$617 increase over the original amount adopted last September. The original MMO was calculated using the wrong amortization amount.

Dr. Michalik made a motion, which was seconded by Mr. Klee, and unanimously carried, giving permission to the Governor Mifflin School District to utilize the Borough's tennis courts for the BCIAA Tennis Tournaments and the Memorial Park for the home cross country meets. The signed waivers would be necessary to complete this approval.

Mr. Mountz informed Council that the Pagerly Run is scheduled to be held on Sunday, October 7, 2018.

The annual audit of the Borough's Tax Collector, Carol A. Leiphart, for the year ended December 31, 2017 is available for inspection, as received from Reinsel Kuntz Leshar LLP, certified public accounts.

Assistant Manager - Mr. Brossman presented the invoice for the Borough's assessment by the Wyomissing Creek Watershed Coalition in the amount of \$10,500. Council had previously agreed to this amount and, therefore, confirmed payment of this invoice on a motion by Dr. Clark, seconded by Mr. Klee, and duly approved. Roll Call - 7 ayes

UNFINISHED BUSINESS:

Chief Hivner addressed the recommendation to make Shilling Street one-way. He advised that with the removal of the arborvitae at the corner of Brobst Street and Shilling Street and with the addition of restricted parking on Brobst Street on either side of Shilling Street, the problem which precipitated the recommendation should be alleviated. Therefore, he recommended leaving Shilling Street a two-way street.

Council concurred and removed the recommendation from unfinished business.

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CORRESPONDENCE:

President Hoffert the following items:

°A note from the 2018 Shillington Memorial Day Parade Committee thanking Borough Council and the various Borough Departments for their support, assistance and participation of the annual Memorial Day Parade.

°A note from Michelle Carravetta of 108 Philadelphia Avenue thanking Borough Council for approving her application for a handicapped parking space.

QUESTIONS FROM THE AUDIENCE:

Mr. Bailey reported that at the following intersections construction vehicles were frequently being parked and blocking the view:

- °Wheatland Avenue and Lyncrest Road
- °Waverly Street and Reading Avenue

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino, seconded by Dr. Michalik and duly carried at 8:49 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary