

The May 9, 2019, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Councilmen Michael A. Hoffert and Ronald R. Klee, Jr. were absent. Council members in attendance were: Elizabeth M. Bentz; George B. Clark; John W. Hoffert; Edward B. Michalik and Conrad Vanino. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Michael D. Mountz, Assistant Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Assistant Fire Chief Robert Knouse and Secretary Jan M. Boyd. Thomas Klonis and John A. Hoffert from the Solicitor's office were also in attendance along with Kenneth Fulmer of Great Valley Consultants and the following residents and visitors:

Harold Stupp - 115 South Miller Street

Keith Dmochowski - representative, *Reading Eagle*

As there were no objections, the minutes of the April 11, 2019, council meeting were approved as forwarded to each member, on a motion by Mr. Vanino, seconded by Dr. Michalik, and duly carried.

**PUBLIC COMMENT:** None.

**PUBLIC COMMENT ON AGENDA ITEMS:** None.

**COMMITTEE REPORTS:**

**Mayor** - Mayor Andrew R. Hivner gave the Police Department's report for the month of April. During this month, the Department handled 492 incidents, with 59 arrests being made. Also during this month, 2,962 patrol miles were traveled.

**Police and Personnel** - On a motion by Mr. Vanino, vice chairman, seconded by Dr. Clark, and duly carried,

May 9, 2019

Council approved the payment of \$4,204.30 in overtime paid to the members of the Police Department during the month of April. Roll Call - 5 ayes

**Administration-Law-Finance** - By motion of Dr. George B. Clark, chairman, seconded by Dr. Michalik, and unanimously approved, Council confirmed the payment of the bills associated with the April 30, 2019 Financial Statements as follows:

General Fund - \$205,227.14  
Water Fund - \$230,416.74  
Sewer Fund - \$142,523.00  
Recreation Board - \$26,126.70  
Fire Fund - \$3,470.14  
Streets Improvement Fund - \$36,688.35  
Roll Call - 5 ayes

**Fire** - Mr. Vanino, vice chairman, gave the Fire Chief's report for the month of April. During this time, the Department responded to a total of fifty (50) dispatches consisting of six (6) calls in the Borough and forty-four (44) assists to neighboring departments. The Department also conducted five (5) training sessions during the month.

The members covered all of the 176 hours of available daytime staffing for the month.

**Tree-Pole and Light** - Mrs. Elizabeth M. Bentz, chairman, reported that the Tree Advisory Committee's spring planting has been scheduled for Saturday, May 18. Approximately nine (9) trees will be planted.

**Streets-Sanitation-Water** - Mr. John W. Hoffert, chairman, reviewed with Council the May Engineer's Report. He noted the following:

°Reamstown Excavating, Inc. has completed the 2018 Streets Improvement Project. Payment Application No. 6 for the final release of retainage in the amount of \$44,713.20 was received. Action on this application was taken under the Manager's report.

May 9, 2019

President Hoffert continued by giving the report of the work done by the Public Works Department during the month of April.

**Recreation** - Dr. Edward B. Michalik, chairman, gave the minutes of the May 6, 2019, Recreation Board meeting.

The Recreation Board submitted the following list of summer personnel and their respective salaries to Council for their approval:

**SWIMMING POOL**

**Manager:**

Paige K. Adams	\$ 11.50/hour
Cecelia M. Weiss	10.00/hour

**Assistant Manager:**

Keith D. Miller	10.00/hour
Sydney M. Hill (substitute)	10.00/hour

**Lifeguards:**

Matthew G. Brown	\$ 8.00/hour
Noah R. Clipman	8.00/hour
Claire E. Dennis	8.00/hour
Caroline E. Doyle	8.00/hour
Katelyn L. Dreibelbis	8.00/hour
Aidan Hassler	8.00/hour
Morgan G. MacMahon	8.00/hour
Aiden S. McCurley	8.00/hour
Paige A. Progansky	8.00/hour
Kristina R. Renninger	8.00/hour
Haley M. Santiago	8.00/hour
Saige E. Yoder	8.00/hour

**Lifeguards (substitute):**

Julia M. Argentati	\$ 8.25/hour
Olivia A. Dennis	8.75/hour
Rachel C. Johnson	8.25/hour
Sarah E. Limanni	8.75/hour

**Front Desk:**

Claire E. Dennis	\$ 8.00/hour
Kimberly A. Dunker	10.00/hour
Koryn A. Jones	8.00/hour
Mary M. Pahl	10.00/hour

May 9, 2019

Summer Personnel (Continued):

**Pool Monitor:**

Brandon Strausser \$ 8.00/hour

**COACHING STAFF**

**Diving Coaches:**

Angela D. Dennis \$ 13.50/hour  
Morgan A. MacMahon 8.00/hour

**SNACK BAR**

**Manager:**

Leonard W. Przydzial \$675.00/week

**Window Attendants:**

Sophia L. Campbell \$ 8.50/hour  
Meigin E. Chandler 7.75/hour  
Kayla DelVecchio 7.75/hour  
Olivia M. Hill 7.75/hour  
Koryn A. Jones 8.00/hour  
Danielle J. King 8.25/hour  
Jocelyn M. King 7.75/hour  
Victoria C. Leffler 7.75/hour  
Lauren A. Leibowitz 8.00/hour  
Krystalyn M. Super 7.75/hour  
Erin N. Whiskeyman 7.50/hour

**PLAYGROUND/TOT LOT**

**Head Playground Leader:**

Koryn A. Jones \$ 10.00/hour

**Playground Leaders:**

Faith E. Bentz \$ 7.50/hour  
Mary Clark 7.50/hour  
Kayla DelVecchio 7.75/hour  
Sydney M. Hill 9.00/hour  
Jada A. Johnson 7.50/hour  
Morgan E. Magdalinski 7.75/hour  
Trevor R. Shoenen 7.75/hour

Summer Personnel (Continued):

**Playground Leaders** (Continued):

Hannah Stanislawczyk	7.50/hour
Benjamin D. Stuckert	7.50/hour
Krystalyn M. Super	7.75/hour

On a motion by Dr. Michalik, seconded by Mrs. Bentz, and duly carried, Council gave conditional approval to the hiring of the above summer personnel and their respective salaries, contingent upon receipt of all three (3) clearances, as required by State law.

**Zoning and Codes** - Mr. Conrad Vanino, chairman, gave the Borough's Building Code Official's report for the month of April. During this time, seven (7) new permits were issued, six (6) certificates of use/occupancy were issued and thirty-one (31) permits remain open.

**Solicitor** - Solicitor Klonis presented the following list of properties that have outstanding bills. On a motion by Dr. Clark, seconded by Dr. Michalik, and duly approved, permission was given to file a lien on each of the listed properties:

- a. **Charlotte E. Rhein**  
**211 Amherst Avenue, Lincoln Park**  
Outstanding water bills - \$ 140.43  
Water Jobbing Invoice - 30.00  
  
Total Outstanding - \$ 170.43
  
- b. **Amy S. Hofmann**  
1326 Meadowbrook Road, Meadowbrook  
for: **311 Lynoak Avenue, Shillington**  
  
Outstanding curbing invoice - \$2,854.50

Mr. Klonis, as the solicitor for the Civil Service Commission, updated Council on the current hiring process conducted by the Commission. Completed applications were due back to the Town Hall by Friday,

May 9, 2019

May 3, 2019. As of this date, six (6) applications were received. The Commission did not believe that this is a sufficient amount of applications needed to proceed with the testing process and recommended that this process be terminated. Therefore, on a motion by Mr. Vanino, seconded by Dr. Michalik, and unanimously carried, Council terminated the current hiring process of the Civil Service Commission due to an insufficient amount of applications received.

Mr. Klonis also apprised Council that the Civil Service Commission recommended that the wording in *Section 3.9 Recording and Filing Applications* be changed as follows:

°Currently reads: Any application containing material errors or omissions may, at the discretion of the Commission, be returned to the applicant for correction *prior to the deadline for filing applications after which no new applications or amended applications will be accepted.*

°Change to read: Any application containing material errors or omissions may, at the discretion of the Commission, be returned to the applicant for correction and *returned to the Commission at a date and time set by the Commission, prior to the applicant sitting for the first examination.*

Council concurred and approved the change to the Civil Service Rules and Regulations, as presented, on a motion by Mr. Vanino, seconded by Dr. Michalik, and duly carried.

Mr. Vanino then made a motion, which was seconded by Mrs. Bentz, and unanimously approved, authorizing the Civil Service Commission to, once again, begin the hiring process.

**Manager** - Mr. Mountz reported that the Borough received \$121,864.15 from the Pennsylvania Municipal Health Insurance Cooperative representing the first distribution of the claim fund surplus for the year 2018.

May 9, 2019

On May 3, 2019, \$17,795.80 was received from the Berks Earned Income Tax Bureau representing the Borough's share of the local earned income tax processed April 1, 2019 through April 30, 2019.

On May 6, 2019, the Borough received \$25,195.40 from Comcast Cable representing franchise fees for the period January 2019 through March 2019.

Dr. Clark made a motion, which was seconded by Mrs. Bentz, and unanimously carried, authorizing the payment of Application for Payment No. 6 from Reamstown Excavating, Inc. totaling \$44,713.20 for the final release of retainage for the 2018 Streets Improvement Project.

Roll Call - 5 ayes

This application was reviewed and approved by the Borough Engineer.

**Assistant Borough Manager** - Mr. Brossman reported that a letter was received from the Greater Governor Mifflin League containing their annual requests in conjunction with the Community Days event:

- °Permission to hold Community Days in the Borough from July 1 through July 6; and
- °Permission to close Waverly Street during the same time period; and
- °Permission to hold the annual fireworks display on July 6.

Council approved the above requests, subject to receipt of proof of insurance, and authorized the required ordinance and resolution be prepared for adoption at the next meeting, on a motion by Mr. Vanino, seconded by Dr. Michalik, and unanimously carried.

Mr. Brossman apprised Council that he and Chief Hivner have been working on trying to find a permanent solution to the found dog issue in the Borough. Nothing definitive yet, but Bernville Veterinary Clinic and Safety Net Sanctuary may be willing to work with the Police Department.

May 9, 2019

**COMMUNICATIONS:**

President Hoffert was forwarded an email from a Pennsylvania municipality outlining the problems they are having with the current Right-to-Know Law. This municipality is requesting that others who are experiencing similar problems send a resolution or letter to their state representative in an attempt to get some things changed.

President Hoffert requested that the email be forwarded to the remainder of Council, so that they may review it and consider it should the Borough start to experience the same type of problems.

**QUESTIONS FROM THE AUDIENCE:** None

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino, and duly carried at 8:18 p.m.

Respectfully submitted,

Jan M. Boyd  
Borough Secretary