

The August 8, 2019, Shillington Borough Council meeting was called to order at 7:30 p.m. by Vice President Ronald R. Klee, Jr. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members John W. Hoffert, Edward B. Michalik and Conrad Vanino were absent. Council members in attendance were: Elizabeth M. Bentz, George B. Clark, Michael A. Hoffert and Ronald R. Klee, Jr. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Michael D. Mountz, Assistant Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Timothy Deamer and Secretary Jan M. Boyd. Thomas Klonis from the Solicitor's office and Kenneth Fulmer of Great Valley Consultants were also in attendance along with the following residents and visitor:

Mark Paul - 60 East Broad Street

Susan Shelly - representative, *Reading Eagle*

Yvonne Fonte - representative for Congresswoman  
Chrissy Houlahan

As there were no objections, the minutes of the July 11, 2019, council meeting were approved as forwarded to each member, on a motion by Dr. Clark, seconded by Mr. Michael Hoffert, and duly carried.

**PUBLIC COMMENT:**

Mr. Paul thanked Council for opening up the meeting with a prayer.

He noted that he had two (2) reasons for attending the meeting:

°Since a "No Turn on Red" restriction was placed on the traffic light at South Wyomissing Avenue and West Broad Street, the traffic backs up on Broad Street, particularly eastbound. He thought that a green arrow would be useful. Although Mayor Hivner and Chief Hivner concurred

August 8, 2019

with Mr. Paul, they advised that the State regulates that traffic signal. Mr. Paul was advised to contact the Pennsylvania Department of Transportation.

°Mr. Paul questioned whether the leaf collection could be done on a specific day, so that the residents would have an idea of when their leaves would be collected.

Mr. Brossman advised that the leaf collector continuously goes around the town. The length of time it takes to do this is dependent on the weather and how many leaves the residents have out for collection. Therefore, it is difficult to determine a schedule for when they will be in a specific area.

**PUBLIC COMMENT ON AGENDA ITEMS:** None.

**COMMITTEE REPORTS:**

**Mayor** - Mayor Hivner gave the Police Department's report for the month of July. During this month, the Department handled 499 incidents, with 86 arrests being made. Also during this month, 2,872 patrol miles were traveled.

**Police and Personnel** - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Dr. Clark, and duly carried, Council approved the payment of \$15,716.94 in overtime paid to the members of the Police Department during the month of July. Roll Call - 4 ayes

Mr. Vanino arrived at the meeting at 7:41 p.m.

**Administration-Law-Finance** - By motion of Mr. Klee, vice chairman, seconded by Mr. Michael Hoffert, and unanimously carried, Council confirmed the payment of the bills associated with the July 31, 2019 Financial Statements as follows:

General Fund - \$251,586.23  
Water Fund - \$280,491.98  
Sewer Fund - \$136,905.53  
Recreation Board - \$100,804.84  
Fire Fund - \$5,287.16  
Streets Improvement Fund - \$1,552.22  
Roll Call - 5 ayes

August 8, 2019

Mr. Vanino made a motion, which was seconded by Mrs. Bentz, and duly approved, to accept the resignation of Harris Shermot from the Borough's Zoning Hearing Board, as Mr. Shermot has moved out of the Borough.

*Unfinished Business:*

The Administration Committee was given the task to consider the Tax Collector's request for an increase in the amount charged for tax certifications. She (Carol Leiphart) requested that the fee be increased from \$20.00 to \$25.00.

The Committee concurred with this request and recommended that the tax certification fee be increased to \$25.00, on a motion by Dr. Clark, seconded by Mrs. Bentz, and unanimously carried.

**Fire** - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of July. During this time, the Department responded to a total of forty-nine (49) dispatches consisting of eleven (11) calls in the Borough and thirty-eight (38) assists to neighboring departments. The Department also conducted five (5) training sessions during the month.

The members covered all of the 167 hours of available daytime staffing for the month.

**Streets-Sanitation-Water** - Mr. Klee, member, noted that there was nothing to report from the Engineers for the month of July.

Mr. Klee continued by giving the report of the work done by the Public Works Department during the month of July.

**Recreation** - Mrs. Elizabeth M. Bentz, vice chairman, reported on the Recreation Board meeting held on August 5, 2019. She noted that the Board is considering fee increases for the pool, playground and pavilion rental programs.

August 8, 2019

**Zoning** - Mr. Conrad Vanino, chairman, gave the Borough's Building Code Official's report for the month of July. During this time, nine (9) new permits were issued, seven (7) certificates of use/occupancy were issued and twenty-five (25) permits remain open.

**Tree-Pole and Light** - Mrs. Bentz, chairman, advised that several trees have been requested by residents for the fall planting done by the Tree Advisory Committee.

**Solicitor** - Mr. Klonis presented **Ordinance No. 1209**, which establishes the Handicapped Parking Spaces, as approved at the July meeting. Council adopted this ordinance, as presented, by motion of Mr. Vanino, seconded by Dr. Clark, and unanimously approved.

Mr. Michael Hoffert made a motion, which was seconded by Mrs. Bentz, and duly carried, giving permission to file a lien on each of the following properties:

- a. **David L. Frees**  
**324 Reading Avenue, Shillington**  
for: **2 W. Lancaster Avenue, Shillington**

Outstanding Curbing Invoice  
from 1/31/19 - \$2,060.50

- b. **Tracy T. Seidel**  
256 N. Church Street  
Mohnton, Pennsylvania 19540

Outstanding water/sewer bills - \$ 207.33  
Water Jobbing Invoice from 7/01/19 - 30.00  
Total Outstanding - \$ 237.33

**Manager** - Mr. Mountz reported that on August 2, 2019, the Borough received \$8,555.30 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from July 1, 2019 through July 31, 2019.

August 8, 2019

On a motion by Mr. Vanino, seconded by Mrs. Bentz, and unanimously carried, permission was given to renew the Borough's membership with Berks Nature in the amount of \$50.00.

Mr. Mountz advised that the following audit reports have been received and are available for public inspection:

- a. Tax Collector, Carol A. Leiphart, for the period ended December 31, 2018
- b. Shillington Municipal Authority, for the period ended December 31, 2018 and 2017
- c. Liquid Fuels Tax, for the period ended December 31, 2018.

**Assistant Borough Manager** - By motion of Dr. Clark, seconded by Mrs. Bentz, and duly approved, Council authorized the purchase of a Ferris riding mower from Manor Equipment for a State Contract price of \$11,609.00. Mr. Brossman noted that this is a budgeted item for 2019.

Roll Call - 5 ayes

Mr. Brossman advised that the Borough's Workers' Compensation carrier, (Susquehanna Municipal Trust) requires the adoption of an Accident and Illness Prevention Program (AIPP) to help reduce employee accidents and illness. This program has been prepared in conjunction with the carrier. On a motion by Mr. Vanino, seconded by Mr. Michael Hoffert, and unanimously approved, Council adopted the Borough's Accident and Illness Prevention Program.

**QUESTIONS FROM THE AUDIENCE:** None.

Ms. Fonte, who arrived during the course of the meeting, addressed Council on behalf of Congresswoman Houlahan. She noted that she was tasked by the Congresswoman to reach-out to the municipalities to introduce herself to them and to apprise them of the services and programs available to them.

August 8, 2019

Mr. Michael Hoffert questioned whether there had been any further discussion on gating the yard waste facility.

Mr. Brossman advised that this project was submitted as part of a recycling grant application offered by the State. A final decision on the awarding of the grant is expected in late fall. Currently, when he is working in the Park, Ross Bromhead, checks the residency of the individuals using the facility.

As there was no further business, the meeting was adjourned on a motion by Mr. Klee, and duly carried at 8:11 p.m.

Respectfully submitted,

Jan M. Boyd  
Borough Secretary