

The November 14, 2019, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members George B. Clark and Edward B. Michalik were absent. Council members in attendance were: Elizabeth M. Bentz; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; and Conrad Vanino. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Michael D. Mountz, Assistant Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Timothy Deamer and Secretary Jan M. Boyd. Thomas L. Klonis from the Solicitor's office and Kenneth Fulmer of Great Valley Consultants were also in attendance along with the following residents and visitors:

David Bentz - 333 Wheatland Avenue
David Bitting - 301 Philadelphia Avenue
Dayle Bitting - 305 Philadelphia Avenue
Ronald Dunkelberger - 640 Waverly Street
David Fix - 221 North Sterley Street
Michael Hart - 618 March Street
Alyssa, Austin and Levi Oxenreider - 136 Chestnut Street
Julia Pena - 122 West Walnut Street
Nancy Pezzino - 105 North Sterley Street
Timothy Pulaski - 620 March Street
Harold Stupp - 115 South Miller Street

Patricia Adams - West Lawn
Richard Brown - Womelsdorf
Chad and Jacklyn Harmen - Cumru Township
Carol Hertzog - Muhlenberg Township
Janemarie McKay - Governor Mifflin School District
Amy Mucky - Cumru Township
Felix Pena - Exeter Township
Susan Shelly - representative, *Reading Eagle Company*
Wendi Smith - Reading
Gene Waltz - Cumru Township

As there were no objections, the minutes of the October 10, 2019 council meeting were approved as

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forwarded to each member, on a motion by Mr. Vanino, seconded by Mr. Michael Hoffert, and duly carried.

PUBLIC COMMENT:

Mrs. McKay attended the meeting with her students from Cumru Elementary. Her students, known as the "Monarch Whisperers" are involved in a project with the Philadelphia Zoo concerning endangered species. The children gave a presentation regarding the Monarch Butterfly and its population decline. They believe a major reason for this decline is the disappearance of milkweed, the monarch caterpillar's only food source. Therefore, they concluded their presentation by distributing bags of milkweed seeds which they hoped would be planted in the Park.

Mrs. Pezzino presented to Council a petition containing approximately sixty-four (64) signatures requesting Council to "expedite a plan to address the unpredictable, unsafe building at 105 North Wyomissing Avenue."

President Hoffert advised that the Borough's Codes Department has begun to issue notices for the various violations at the property. Fines will also be levied should these violations not be resolved.

President Hoffert further advised that Council was told earlier this year that the project was again moving forward. Unfortunately, it is now apparently on hold again.

Mrs. Mucky attended the meeting to extend to Mr. Mountz her appreciation for his assistance over the years and for his support of the Shillington Business Association.

PUBLIC COMMENT ON AGENDA ITEMS. None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of October. During this month, the

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Department handled 695 incidents, with 90 arrests being made. Also during this month, 2,823 patrol miles were traveled.

Sergeant David Witkowski received the Berks County Youth Aid Panel Liaison Officer of the Year Award presented by the Berks County Juvenile Probation Office.

Police and Personnel - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Mr. Vanino, and unanimously carried, Council approved the payment of \$6,906.74 in overtime paid to the members of the Police Department during the month of October. Roll Call - 5 ayes

Administration-Law-Finance - On a motion by Mr. Klee, vice chairman, seconded by Mr. Michael Hoffert, and unanimously carried, Council confirmed the payment of the bills associated with the October 31, 2019 Financial Statements, as follows:

General Fund - \$472,323.68
Water Fund - \$286,813.51
Sewer Fund - \$258,489.72
Recreation Board - \$27,836.46
Fire Fund - \$6,921.01
Streets Improvement Fund - \$0.00

Roll Call - 5 ayes

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of October. During this time, the Department responded to a total of thirty-eight (38) dispatches consisting of nine (9) calls in the Borough and twenty-nine (29) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 184 hours of available daytime staffing for the month.

Fire Prevention details were held throughout the month of October.

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Assistant Fire Chief David Bentz also expressed his appreciation to Mr. Mountz for his guidance and support through the years.

Tree-Pole and Light - Mrs. Elizabeth M. Bentz, chairman, reported that on November 16, 2019 the Tree Advisory Committee planted eight (8) trees throughout the Borough for their Fall planting.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman reviewed with Council the November Engineer's Report. He noted the following work was performed to address the water drainage problem that the neighbors of the 600 block of March Street are experiencing:

°A contractor was obtained to do a television inspection of the storm sewers from Summit Avenue to Woodland Avenue. The existing pipes are in good condition without any obstructions.

President Hoffert continued by giving the report of the work done by the Public Works Department during the month of October.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the Borough's Building Code Official's report for the month of October. During this time, eight (8) new permits were issued, twenty-three (23) certificates of use/occupancy were issued and twenty (20) permits remain open.

Solicitor - Mr. Klonis presented **Resolution No. 7-2019**, which appoints Scott D. Brossman, Jr. as Borough Manager/Assistant Secretary/Treasurer, effective November 16, 2019. This Resolution was adopted, as presented, on a motion by Mr. Vanino, seconded by Mr. Michael Hoffert, and duly carried.

Mr. Michael Hoffert then made a motion, which was seconded by Mr. Vanino, and unanimously carried, giving permission to Mr. Klonis to file a lien against each of the following properties:

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-Aaron C./Melissa K. Potts
133 Chestnut Street, Shillington

Outstanding Water/Sewer/Refuse Billing	- \$	361.11
Outstanding Grass Cutting Invoices	-	<u>605.00</u>
Total Outstanding	\$	966.11

-John Deleon/Ellen E. & Bonnie L. Poshefko
411 S. Wyomissing Avneue, Shillington

Outstanding Water/Sewer/Refuse Billing	- \$	406.96
Outstanding Water Jobbing Invoice	-	30.00
Outstanding Grass Cutting Invoices	-	<u>330.00</u>
Total Outstanding	\$	766.96

Council also authorized the execution of the Fourth Supplement of the Service Agreement between the Western Berks Water Authority and the Borough, on a motion by Mr. Vanino, seconded by Mrs. Bentz, and duly approved.

Manager - Mr. Brossman presented the Tentative Budget for 2020 with a General Fund expenditure of \$3,603,300, a total expenditure of all funds of \$9,585,050 and no proposed tax increase. The millage rate will remain at 7.14 mills. On a motion by Mr. Vanino, seconded by Mrs. Bentz, and unanimously carried, Council adopted the Tentative Budget, as presented, and authorized its advertisement.

On September 10, 2019, the Borough received \$250.00 from the Pennsylvania Liquor Control Board representing Liquor and Malt Beverage Licenses issued between February 1, 2019 and July 31, 2019.

Mr. Brossman reported that on October 25, 2019, the Borough received \$1,775.49 from PFM Asset Management LLC, as a rebate earned on purchases on the Borough's Procurement Cards between September 1, 2018 and August 31, 2019.

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The Borough received \$9,300.88 on November 4, 2019, from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from October 1, 2019 through October 31, 2019.

On November 7, 2019, the Borough received \$25,156.88 from Comcast Cable representing the franchise fees owed to the Borough for the period from July 2019 through September 2019.

Mr. Michael Hoffert made a motion, which was seconded by Mrs. Bentz, and duly approved, giving permission to upgrade the Fire Department's four (4) desktop computers at a cost of \$5,952.00.

Roll Call - 5 ayes

Permission was given to renew the Borough's membership with the Pennsylvania State Association of Boroughs in the amount of \$1,137.00, on a motion by Mr. Vanino, seconded by Mrs. Bentz, and unanimously carried.

The Annual Audit for the year ended December 31, 2018 for Magisterial District Judge David L. Yoch is available for public inspection, as received from the Berks County Controller.

Mr. Brossman also thanked Mr. Mountz for his years of service to the Borough and for the personal guidance and support that he has provided to him.

UNFINISHED BUSINESS:

President Hoffert informed the residents from the 600 block of March Street that the Borough Engineers will be reviewing the televised inspection of the storm sewers and drainage areas of Reber Moore Lane in order to make a recommendation for a solution.

QUESTIONS FROM THE AUDIENCE. None.

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At this time, President Hoffert presented to Mr. Mountz an engraved clock in appreciation for his thirty-nine (39) years of dedicated service to the Borough and wished him well upon his retirement.

COMMUNICATIONS:

President Hoffert reminded those in attendance of the annual tree lighting to be held Wednesday, December 4 at 7:00 p.m.

A note was received from the Memorial Day Parade Committee thanking the Borough for their continued support of the event.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino and duly carried at 8:13 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary