

The December 12, 2019, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members George B. Clark and Conrad Vanino were absent. Council members in attendance were: Elizabeth M. Bentz; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; and Edward B. Michalik. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Timothy Deamer and Secretary Jan M. Boyd. Thomas L. Klonis from the Solicitor's office and Kenneth Fulmer of Great Valley Consultants were also in attendance along with the following:

Harold Stupp - 115 South Miller Street

Keith Dmochowski - representative, *Reading Eagle*

As there were no objections, the minutes of the November 14, 2019 council meeting were approved as forwarded to each member, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

PUBLIC COMMENT: None.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of November. During this month, the Department handled 683 incidents, with 87 arrests being made. Also during this month, 2,797 patrol miles were traveled.

Mr. Vanino arrived at 7:35 p.m.

Chief Hivner advised that the new speed board was used at various locations throughout the Borough

December 12, 2019

where complaints were received. The fastest recorded speed was forty-eight (48) miles per hour. The average speed was twenty-seven (27) miles per hour.

Police and Personnel - Mr. Ronald R. Klee, Jr., chairman, made a motion, which was seconded by Mr. Vanino, and duly carried, approving the payment of \$10,172.24 in overtime paid to the members of the Police Department during the month of November. Roll Call - 6 ayes

Administration-Law-Finance - By motion of Mr. Klee, vice chairman, seconded by Dr. Michalik, and unanimously approved, Council adopted the 2020 budget with a tax base of 5.64 mills for General Borough purposes, 1.00 mill for Street Improvement purposes, and .5 mills for Fire purposes, for a total tax rate of 7.14 mills. There is no increase over the 2019 tax rate.

On a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and unanimously carried, Council confirmed the payment of the bills associated with the November 30, 2019 Financial Statements as follows:

General Fund - \$300,743.07
Water Fund - \$218,746.84
Sewer Fund - \$43,540.48
Recreation Board - \$26,883.84
Fire Fund - \$13,867.32
Streets Improvement Fund - \$0.00

Roll Call - 6 ayes

James A. Gossert was reappointed to the Borough's **Zoning Hearing Board** for an additional 5-year term on a motion by Mr. Klee, seconded by Mr. Vanino, and duly carried.

Mr. Klee then made a motion, which was seconded by Mr. Vanino, and duly approved to reappoint the following **Civil Service Commission** members to their respective positions:

- a. Reappoint **Ronald R. Klee, Jr.** to an additional 6-year term which will expire December 31, 2025.

December 12, 2019

- b. Reappoint the following alternates to additional 3-year terms which will expire December 31, 2022:

Nancy L. Kershner
Merrill E. Renninger
Justin C. Horst

A motion was made by Mr. Klee, seconded by Dr. Michalik, and unanimously carried, to make the following appointments to the Borough's **Pension Advisory Board**:

-**Michael D. Mountz** to fill the vacant citizen representative position on the Board. His term to expire April 2023.

-**Scott D. Brossman, Jr.** as the administration representative on the Board (replacing Mr. Mountz). His term to expire April 2022.

Dr. Edward B. Michalik was reappointed as the Borough's liaison to the **Southern Berks Regional Emergency Medical Services Board of Directors**, on a motion by Mr. Klee, seconded by Mr. Vanino, and duly approved.

Mr. Klee made a motion, which was seconded by Mr. Vanino, and unanimously approved, to appoint **LaTasha Thomas** as a Borough representative on the **Mifflin Community Library Board of Trustees**. Ms. Thomas would replace Patricia Shermet who moved out of the Borough.

Authorization was given to pay the bills until the end of the year, on a motion by Mr. Klee, seconded by Mr. Vanino, and duly carried.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of November. During this time, the Department responded to a total of fifty-one (51) dispatches consisting of eleven (11) calls in the Borough and forty (40) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 168 hours of available daytime staffing for the month.

December 12, 2019

Tree-Pole and Light - Mrs. Elizabeth M. Bentz, chairman, reported that the Tree Advisory Committee planted eight (8) trees throughout the Borough for their Fall planting.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman reviewed with Council the December Engineer's Report. He noted the engineers have evaluated the capacity of the existing storm sewers in the Reber Moore Lane area. They will also evaluate the possibility of adding catch basins at the intersection of Woodland Avenue and Reber Moore Lane to help alleviate the drainage issue.

Recreation - Dr. Edward B. Michalik, chairman, advised that the Recreation Board did not hold a meeting in December. However, new rates for the recreation programs were previously submitted to Council for their consideration. These rates included a \$10.00 across the board increase for pool, playground and pavilion programs. On a motion by Dr. Michalik, seconded by Mrs. Bentz, and duly carried, Council approved these new rates, as presented.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the Borough's Building Code Official's report for the month of November. During this time, four (4) new permits were issued, zero (0) certificates of use/occupancy were issued and twenty-three (23) permits remain open.

Solicitor - Resolution No. 8-2019, which sets the Real Estate tax rate for 2020 at 7.14 mills was adopted as presented by Solicitor Klonis on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

The **2020 Payroll Resolution (No. 9-2019)**, was adopted as presented to each member, by motion of Mr. Klee, seconded by Mr. Michael Hoffert, and unanimously approved.

Mr. Klee made a motion, which was seconded by Dr. Michalik, and duly approved, to adopt **Resolution No. 10-2019**, which sets the annual refuse collection charge at \$208.00 per dwelling unit for 2020.

December 12, 2019

Resolution No. 11-2019, which sets the rate of members' contributions to the Police Pension Fund at five (5) percent for 2020, was adopted as presented, on a motion by Mr. Klee, seconded by Mr. Vanino, and duly carried.

On a motion by Dr. Michalik, seconded by Mr. Klee, and duly approved, Council adopted **Resolution No. 12-2019**, which establishes the healthcare insurance premium biweekly cost-sharing rate to be paid by employees, as presented.

Mr. Klee made a motion, which was seconded by Dr. Michalik, and unanimously approved, to adopt **Resolution No. 13-2019**, which establishes new sewer rates effective January 1, 2020.

A motion was then made by Mr. Klee, seconded by Mr. Michael Hoffert, and duly carried, to retain the Act 511 taxes at their existing rates (Per Capita, Earned Income, Local Services, Business Privilege, and Occupational Assessment).

On a motion by Mr. Klee, seconded by Dr. Michalik, and unanimously approved, Council authorized the preparation and advertising of an ordinance that would update the Borough's current ordinance relative to discharges to the sewer system that are treated by the City of Reading Wastewater Treatment Facility.

Manager - Mr. Brossman reported that the Borough received \$1,168.72 on December 2, 2019 from the Pennsylvania Department of Transportation representing the semi-annual payment of State Police Fines and Penalties.

The Borough received \$4,752.00 on December 2, 2019 from the Pennsylvania Department of Environmental Protection representing a Performance Recycling Grant awarded to the Borough for 2018.

On December 3, 2019, the Borough received \$126,825.50 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from November 1, 2019 through November 30, 2019.

December 12, 2019

Mr. Brossman apprised Council that on December 9, 2019, the Borough received \$6,512.26 from the Pennsylvania Department of Transportation representing payment under the Winter Traffic Services Agreement for the 2019-2020 winter season.

On a motion by Mr. Michael Hoffert, seconded by Mr. Klee, and duly approved, Council gave permission to renew the following memberships for 2020:

- a. Berks History Center - \$65.00
- b. Schuylkill River Greenways - \$50.00

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

QUESTIONS FROM THE AUDIENCE: None.

President Hoffert thanked Dr. Michalik for stepping up and agreeing to serve on Council upon the resignation of Mark Naylor.

As there was no further business, the meeting was adjourned on a motion by Mr. Klee, and duly carried at 8:09 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary