

The February 13, 2020, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Councilmen Alec M. Ernst and Conrad Vanino were absent. Council members in attendance were: Elizabeth M. Bentz; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr. and Edward B. Michalik. Present in addition to the Council members were Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Fire Chief Timothy Deamer, John A. Hoffert and Thomas L. Klonis, from the Solicitor's office and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents and visitors:

Michael Hart - 618 March Street
Michael Mountz - 15 Kings Boulevard
Timothy Pulaski - 620 March Street
Edward M. Squibb - 302 Hillside Drive
Harold Stupp - 115 South Miller Street

Claudia Castaneda - student, Alvernia University
Keith Dmochowski - representative, *Reading Eagle*
Ady Remy - student, Alvernia University
Jane and Jeffrey Squibb - Reading

Fire Department Members:

David Bentz
Douglas Folk
Nicholas R. Johnson
Allen Kegerise
Robert Knouse
Todd Whiskeyman
David Yoch

As there were no objections, the minutes of the January 6, 2020, council meeting were approved as forwarded to each member, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

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PUBLIC COMMENT: None.

At this time, President Hoffert turned the meeting over to Fire Chief Timothy Deamer. Chief Deamer advised that at the Fire Department's annual banquet some of the award recipients were unable to attend. So, these recipients were asked to attend tonight's council meeting to receive their awards. The following awards were presented:

- 2019 Chiefs' Award - Michael D. Mountz
- Lifesaving Award - Jeffrey L. Squibb

Congratulations was extended to these gentlemen by the members of Council and the members of the audience.

PUBLIC COMMENTS ON AGENDA ITEMS. None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of January. During this month, the Department handled 583 incidents, with 61 arrests being made. Also during this month, 2,583 patrol miles were traveled.

Corporal Steven Caltagirone has resigned from his position with the Police Department to take a police officer position with the Lower Heidelberg Township Police Department. His resignation was effective as of February 8, 2020.

Police and Personnel - Mr. Ronald R. Klee, Jr., chairman, made a motion, which was seconded by Mrs. Bentz, and duly carried, approving the payment of \$12,030.78 in overtime paid to the members of the Police Department during the month of January. Roll Call - 5 ayes

Administration-Law-Finance - On a motion by Dr. Edward B. Michalik, Jr., chairman, which was seconded by Mr. Klee, and duly carried, Council confirmed the payment of the

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bills associated with the January 31, 2020 Financial Statements as follows:

General Fund - \$210,957.82
Water Fund - \$227,353.98
Sewer Fund - \$111,672.54
Recreation Fund - \$13,805.27
Fire Fund - \$687.63
Streets Improvement Fund - \$0.00
Roll Call - 5 ayes

Dr. Michalik advised that a letter of resignation was received from Frank C. Gutekunst from his position on the Recreation Board. On a motion by Dr. Michalik, seconded by Mrs. Bentz, Council accepted, with regret, Mr. Gutekunst's resignation.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of January. During this time, the Department responded to a total of thirty-eight (38) dispatches consisting of eleven (11) calls in the Borough and twenty-seven (27) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 176 hours of available daytime staffing for the month.

Tree-Pole and Light - Mrs. Elizabeth M. Bentz, chairman, advised that three (3) requests for trees for the spring planting have been received to date. Mrs. Bentz further noted that the Committee will begin documenting the locations of the approximate three hundred (300) trees that they have planted using the computer program that was recently purchased for this purpose.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman reviewed with Council the February Engineer's Report. He noted the engineers prepared a preliminary design showing the addition of catch basins at the intersection of Woodland Avenue and Reber Moore Lane to help alleviate the drainage issue on Reber Moore Lane. The drawings were discussed at a Committee meeting and are currently being reviewed by Borough staff.

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President Hoffert then gave the report of the Public Works Department for work done during the month of January.

Zoning and Codes - Dr. Michalik gave the Borough's Building Code Official's report for the month of January. During this time, two (2) new permits were issued, fourteen (14) certificates of use/occupancy were issued and twenty-one (21) permits remain open.

The 2019 Annual Report was received from the Planning and Zoning Commission. The Planning and Zoning Commission had no activity during this time. Council had no questions regarding this report.

Solicitor - Resolution No. 2-2020, authorizes the disposition of the listed public records after January 31, 2020. This resolution was adopted, as presented by Solicitor Klonis, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

Mr. Klonis read **Ordinance No. 1213**, which establishes the handicapped parking spaces as approved at the January meeting. This ordinance was adopted, as presented, on a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and unanimously carried.

Ordinance No. 1214, which establishes specific local limits for pollutants discharging to the City of Reading's sewer system was presented by Solicitor Klonis and adopted on a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and duly approved.

Dr. Michalik made a motion, which was seconded by Mr. Michael Hoffert, and duly approved, giving permission to the Solicitor's office to a file lien against the following property:

Mary L. Clyde
1099 James Avenue, Ephrata
for: 218 North Sterley Street, Shillington

Outstanding water/sewer/refuse bill	- \$180.87
Outstanding water jobbing bill	30.00
Outstanding grass cutting invoices	<u>522.50</u>
Total outstanding	\$733.37

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Manager - Mr. Brossman reported that on February 4, 2020, the Borough received \$11,321.23 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from January 1, 2020 through January 31, 2020.

On February 7, 2020, the Borough received \$25,166.86 from Comcast Cable representing franchise fees owed for the period from October 2019 through December 2019.

On a motion by Mr. Klee, seconded by Dr. Michalik, and unanimously carried, Council approved the following contribution requests for 2020:

- °Berks County Solid Waste Advisory - \$250.00
- °Berks Visiting Nurse Association - \$100.00
- °Crime Alert Berks County - \$250.00
- °Center for Excellence in Local Government - \$250.00

Mr. Brossman advised Council that Kyle Kuser has been hired as the Borough's Recreation Director. Mr. Kuser is currently the Aquatic's Director at the Governor Mifflin School District and will join the Borough as a part time employee.

QUESTIONS FROM THE AUDIENCE:

Mr. Stupp questioned whether the Borough could opt-out of paying toward providing State Police coverage for those municipalities that do not have their own Police Department.

Dr. Michalik advised that what Mr. Stupp is referring to is only proposed legislation. At this point it is not a bill and he believes it will take a long time for it to become a bill.

As there was no further business, the meeting was adjourned on a motion by Mr. Klee, and duly carried at 8:06 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary