

The July 9, 2020, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Mayor Hivner requested a moment of silence in remembrance of John A. Hoffert, solicitor for the Borough since 1962. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members Elizabeth M. Bentz and Michael Hoffert were absent. Council members in attendance were: Alec M. Ernst; John W. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik and Conrad Vanino. Present in addition to the Council members were Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Fire Chief Timothy Deamer, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents and visitors:

Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the June 11, 2020, council meeting were approved as forwarded to each member, on a motion by Dr. Michalik, seconded by Mr. Klee, and duly carried.

**PUBLIC COMMENT:** None.

**PUBLIC COMMENTS ON AGENDA ITEMS.** None.

**COMMITTEE REPORTS:**

**Mayor** - Mayor Hivner gave the Police Department's report for the month of June. During this month, the Department handled 549 incidents, with 30 arrests being made. Also during this month, 2,308 patrol miles were traveled.

All officers have completed their First Aid/CPR re-certification. With this complete, all officers have now completed all requirements of their Act 120 annual re-certification.

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**Police and Personnel** - Mr. Ronald R. Klee, Jr., chairman, made a motion, which was seconded by Mr. Vanino, and duly carried, approving the payment of \$6,191.46 in overtime paid to the members of the Police Department during the month of June. Roll Call - 5 ayes

Mr. Klee reported that no formal action needs to be taken this month regarding the handicapped parking space permit applications. Two (2) permits need to be rescinded, as the applicants are deceased. The spaces will be removed, with formal action taken in January when Council takes action on the renewals.

Mr. Klee apprised Council that the Police Association would like to extend the current contract for a period of one (1) year, due to the restrictions of the COVID-19 pandemic which affected the ability to conduct negotiations. Mr. Klee further advised that his Committee concurs with this request. Therefore, he made a motion to extend the current Police Contract for a period of one (1) year when it expires on December 31, 2020. Dr. Michalik seconded this motion, which was then unanimously carried.

**Administration-Law-Finance** - On a motion by Dr. Edward B. Michalik, Jr., chairman, which was seconded by Mr. Klee, and duly carried, Council confirmed the payment of the bills associated with the June 30, 2020 Financial Statements as follows:

General Fund - \$255,047.77  
Water Fund - \$278,894.47  
Sewer Fund - \$99,095.81  
Recreation Fund - \$18,491.72  
Fire Fund - \$4,146.07  
Streets Improvement Fund - \$1,320.00  
Roll Call - 5 ayes

Dr. Michalik made a motion, which was seconded by Mr. Klee, and duly approved, accepting Nancy C. Brady decision not to seek reappointment to the Planning and Zoning Commission upon expiration of her term which occurred in June.

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Dr. Michalik then made a motion, which was seconded by Mr. Klee, and unanimously carried, appointing John W. Hoffert to fill one of the vacant positions on the Planning and Zoning Commission. His term will expire June 2023.

Patricia Shermot, the Borough's representative on the Library Board of Trustees, has moved out of the Borough. Therefore, the Mifflin Community Library recommended that Alexandra McCarty be appointed as a Borough representative to replace Mrs. Shermot. Council concurred with this recommendation and appointed Alexandra McCarty to the Mifflin Community Library Board of Trustees on a motion by Dr. Michalik, seconded by Mr. Klee, and unanimously approved.

**Fire** - Dr. Michalik, vice chairman, gave the Fire Chief's report for the month of June. During this time, the Department responded to a total of fifty-nine (59) dispatches consisting of eleven (11) calls in the Borough and forty-eight (48) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 176 hours of available daytime staffing for the month.

Following a discussion on the matter, Dr. Michalik made a motion, which was seconded by Mr. Vanino, and duly carried to increase the rate of the daytime staffing incentive from \$13.50/hour to \$15.00/hour. This increase was requested by the Fire Department in order to remain competitive with neighboring departments and will become effective January 1, 2021.

**Streets-Sanitation-Water** - Mr. John W. Hoffert, chairman reviewed with Council the July Engineer's Report.

The engineers are continuing preparation of plans for the extension of the Borough's water system along Reed Street in the Borough of Mohnton.

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President Hoffert then gave the report of the Public Works Department for work done during the month of June.

**Zoning and Codes** - Mr. Conrad Vanino, chairman gave the Borough's Building Code Official's report for the month of June. During this time, thirteen (13) new permits were issued, ten (10) certificates of use/occupancy were issued and twenty-three (23) permits remain open.

**Recreation** - Mr. Alec M. Ernst, chairman, noted that the Recreation Board meeting scheduled for July 6, 2020 was cancelled. The Fishing Rodeo is the only item that is outstanding for the summer program. This will probably be held in the fall, with a date set at the next meeting.

**Solicitor** - Solicitor Klonis reported that as a result of a recent audit of the Borough's pension plans, the following resolution and ordinance were required to be enacted:

°**Resolution No. 6-2020** - Appointing

Scott D. Brossman, Jr. as the Chief  
Administrative

Officer of the Borough's Pension Plans. This resolution was adopted on a motion by Mr. Klee, seconded by Mr. Vanino, and duly carried.

°**Ordinance No. 1215** - Amending the Borough's Code

of Ordinances to adopt the Deferred Retirement Option Plan (DROP) program, as approved in the latest Police Contract. Council adopted this ordinance, as presented, on a motion by Mr. Vanino, seconded by Dr. Michalik, and unanimously carried.

**Manager** - Mr. Brossman reported that on July 2, 2020, the Borough received \$43,456.42 from the Berks Earned Income Tax Bureau representing the Borough's share of the local earned income tax processed from June 1, 2020 through June 30, 2020.

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The audit reports of the Borough's Non-Uniformed and Police Pension Plans for the period January 1, 2016 to December 31, 2019 are available for public inspection, as received from the Department of the Auditor General.

NOTE: The Non-uniformed Plan contained a finding for the incorrect certification on Form AG385 which resulted in an underpayment of State Aid.

Mr. Brossman apprised Council that Richard Brown has tendered his resignation from the Borough's Concert in the Park Committee after almost twenty (20) years of volunteering.

Council would like suggestions on how to recognize Mr. Brown's many years of service.

**COMMUNICATIONS:**

The Greater Governor Mifflin League will hold a "Drive and Dine" event at the School on Labor Day weekend. They will be having food trucks and music for people to enjoy while remaining in their vehicles.

**QUESTIONS FROM THE AUDIENCE:** None.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino, and duly carried at 8:17 p.m.

Respectfully submitted,

Jan M. Boyd  
Borough Secretary