

The August 13, 2020, Shillington Borough Council meeting was called to order at 7:30 p.m. by President

John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council member Edward B. Michalik was absent. Council members in attendance were: Elizabeth M. Bentz; Alec M. Ernst;

John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr. and Conrad Vanino. Present in addition to the Council members were Mayor Andrew R. Hivner, Borough Manager

Scott D. Brossman, Fire Chief Timothy Deamer, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Nicholas Johnson of Great Valley Consultants was also in attendance along with the following resident:

Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the July 9, 2020, council meeting were approved as forwarded to each member, on a motion by Mr. Klee, seconded by Mr. Vanino, and duly carried.

PUBLIC COMMENT: None.

PUBLIC COMMENTS ON AGENDA ITEMS. None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of July. During this month, the Department handled 559 incidents, with 47 arrests being made. Also during this month, 2,496 patrol miles were traveled.

Police and Personnel - Mr. Ronald R. Klee, Jr., chairman, made a motion, which was seconded by Mr. Vanino, and duly carried, approving the payment of \$7,083.95 in overtime paid to the members of the Police Department during the month of July. Roll Call - 6 ayes

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Administration-Law-Finance - On a motion by Mr. Conrad Vanino, vice-chairman, which was seconded by Mr. Klee, and duly carried, Council confirmed the payment of the bills associated with the July 31, 2020 Financial Statements as follows:

General Fund - \$236,055.51
Water Fund - \$226,207.71
Sewer Fund - \$117,376.44
Recreation Fund - \$18,645.49
Fire Fund - \$5,231.60
Streets Improvement Fund - \$0.00
Roll Call - 6 ayes

Mr. Vanino made a motion, which was seconded by Mr. Klee, and duly approved, appointing Corinne M. Pinto, who is currently an alternate on the Zoning Hearing Board, as a regular member to the Board to fill the unexpired term of Thomas J. Bowersox, who resigned. Mrs. Pinto's term will expire December 31, 2021.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of July. During this time, the Department responded to a total of forty (40) dispatches consisting of three (3) calls in the Borough and thirty-seven (37) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 167 hours of available daytime staffing for the month.

Tree-Pole and Light - Mrs. Elizabeth M. Bentz, chairman, reported that the Tree Advisory Committee has requests for fourteen (14) trees for their fall planting which is scheduled for mid-October.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman reviewed with Council the August Engineer's Report. He noted the following:

°A revised design for Reber Moore Lane has been coordinated with Borough staff. A trench drain is expected to be installed next month.

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°A permit submission to the Department of Environmental Protection for the Overbrook Pump Station is being finalized.

°The stream crossing permit for the Reed Street Water Main Project is being submitted to the Berks County Conservation District.

President Hoffert then gave the report of the Public Works Department for work done during the month of July.

Recreation - Mr. Alex M. Ernst, chairman, reported that the monthly meeting of the Recreation Board was cancelled, as there is nothing to be addressed at this time.

Zoning and Codes - Mr. Conrad Vanino, chairman gave the Borough's Building Code Official's report for the month of July. During this time, seven (7) new permits were issued, no certificates of use/occupancy were issued and thirty-one (31) permits remain open.

Solicitor - Solicitor Klonis was given approval is to file a lien on the following property, on a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and duly carried:

Allen N./Jane M. Zellers (both deceased)
343 S. Wyomissing Avenue, Shillington

Outstanding water/sewer/refuse bills - \$222.37

Manager - Mr. Brossman reported that the Borough received \$1,177.69 from the Pennsylvania Department of Transportation in State Police Fines and Penalties on June 1, 2020.

On July 21, 2020, the Borough received \$4,588.00 from the Pennsylvania Auditor General in additional Pension State Aid funding in accordance with the findings of the 2016-2019 audit.

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On August 4, 2020, the Borough received \$19,392.31 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from July 1, 2020 through July 31, 2020.

The Borough received \$25,083.90 on August 10, 2020 from Comcast Cable representing franchise fees owed for the period from April 2020 through June 2020.

Parshotam "Sean" Sangha, who owns the property at 28 Philadelphia Avenue, donated \$250.00 to the Borough.

By motion of Mr. Klee, seconded by Mr. Michael Hoffert, and unanimously carried, Council gave permission to seek bids for the refuse and the recycling contracts.

The Audit Report of the Southern Berks Regional Emergency Medical Services, Inc. for the years ended December 31, 2019 and 2018 is available for public inspection.

At this time, Mr. Brossman commended Officer Duane Witman for his outstanding service to the community. Officer Witman received a call from an elderly Borough resident regarding damage to her property from a recent storm. Officer Witman investigated the call and then helped to clean up the damage.

QUESTIONS FROM THE AUDIENCE:

Mr. Stupp reported that there were some issues with trash not being collected at Washington Street and South Miller Street. President Hoffert advised to always report these incidents to the Town Hall.

As there was no further business, the meeting was adjourned on a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and duly carried at 8:04 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary