

The January 14, 2021, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members Elizabeth M. Bentz and Edward B. Michalik were absent. Council members in attendance were: John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr. and Conrad Vanino. Council member Alec M. Ernst participated by telephone. Present in addition to the Council members were Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Timothy Deamer, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents:

Harold Stupp - 115 South Miller Street  
Paige and Stephen Wagner - 20 New Holland Avenue

As there were no objections, the minutes of the December 10, 2020, council meeting were approved as forwarded to each member, on a motion by Mr. Klee, seconded by Mr. Vanino, and duly carried.

**PUBLIC COMMENT:**

Mr. and Mrs. Wagner addressed Council relative to their concern regarding their neighbor at 22 New Holland Avenue who is converting the property into a community center. On numerous occasions, he has blocked their driveway and has disturbed neighbors by working on the property at 3:00 a.m. Although they have no problem with the project itself, they are concerned about the parking issues once the project is complete.

Chief Hivner advised Mr. and Mrs. Wagner to contact the Police Department whenever these issues are taking place, so that the Department can address the problems with the neighbor.

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**PUBLIC COMMENTS ON AGENDA ITEMS.** None.

**COMMITTEE REPORTS:**

**Mayor** - Mayor Hivner gave the Police Department's report for the month of December. During this month, the Department handled 452 incidents, with 67 arrests being made. Also during this month, 2,611 patrol miles were traveled.

**Police and Personnel** - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Mr. Vanino, and unanimously carried, Council approved the payment of \$10,712.16 in overtime paid to the members of the Police Department during the month of December. Roll Call - 5 ayes

On a motion by Mr. Klee, seconded by Mr. Vanino, and unanimously approved, Council took the following action on the Handicapped Parking Space applications that were received and presented:

a. Approved **NEW** permits:

57 Second Street - Karen Stott  
105 North Sterley Street - Donald A. Pezzino  
66 South Wyomissing Avenue - Donna Aulenbach  
122 North Sterley Street - Joan S. Roth

b. Renewed the following existing Handicapped Parking Space Permits, in accordance with the list provided to each Council member:

111 Philadelphia Avenue - Dorothy R. Huber  
32 Hendel Street - Paula J. Houck  
31 Second Street - Suzanne McCallum  
121 West Lancaster Avenue - Manny Esh Respiratory Care  
12 East Walnut Street - Daniel P. Maihl  
27A West Broad Street - Billie R. Dawkins, Jr.  
311 North Wyomissing Avenue - Stephanie McFadden  
610 Gregg Street - Virginia F. Reinert  
536 Gregg Street - Gloria Scull  
45 South Wyomissing Avenue - Pamela Peppers  
55 New Holland Avenue - Carol K. Welker

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*Renewed spaces (continued):*

111 State Street - Jeffrey Long  
111 North Miller Street - Nancy Kershner  
139 Madison Street - Wendy Boyd  
407 State Street - Betty J. Rickenbach  
136 Washington Street - Sharon R. Ruoss  
428 Gregg Street - Robert L. Scott  
102 South Waverly Street - Adriana N. Labrador  
Guadalupe  
131 East Elm Street - Ronale Coyle  
119 New Holland Avenue - Edward M. Brosz  
110 Brobst Street - Kimberly Kalbach  
212 State Street - Anibal Arroyo  
27 West Broad Street - Richard R. Allen  
341 Madison Street - Debra and Joseph Iswalt  
110 Philadelphia Avenue - Veronica Colon  
230 North Sterley Street - Barbara Cipolla  
211 Philadelphia Avenue - Aida Garman  
322 South Sterley Street - Joseph Flemming  
105 North Brobst Street - Joshua and Zachary Grill  
236 South Wyomissing Avenue - Peggy Peterson  
1 West Broad Street - Jeffrey R. Grimes  
31 East Broad Street - Frances E. Bergman  
102 Philadelphia Avenue - Julia Olivera  
206 Hendel Street - Larry N./Cynthia L. Davis  
35 North Wyomissing Avenue - Larry A. Mosser  
620 March Street - Timothy R. Pulaski

Council then authorized rescinding the following permits in accordance with the reason listed, on a motion by Mr. Klee, seconded by Mr. Vanino, and duly carried:

412 North Brobst Street - Angela Von Arx -  
Applicant deceased  
437 Holland Street - Glenn Camardese - Applicant  
deceased  
27 Pennsylvania Avenue - Charles E. Weinhold -  
Applicant deceased  
27 Philadelphia Avenue - Mary Roach - Applicant  
deceased  
114 Reading Avenue - Fredrick A. Howard, II, -  
Applicant housebound, not needed

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*Rescinded the following permits:*

- 35 North Sterley Street - Vera Werner -  
Applicant moved
- 44 North Wyomissing Avenue - Mallory Fratila -  
Renewal form not returned

Mr. Klee motioned to authorize the preparation and advertising of the ordinance for the above. Mr. Vanino seconded this motion, which was unanimously carried.

**Administration-Law-Finance** - Mr. Klee, member, noted that authorization was given in December to pay the bills until the end of the year. The December 31, 2020, Financial Statements will be forwarded to each member upon completion.

On a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and duly approved, Council took the following action for the Borough's Boards and Commissions:

- ° Reappointed **John W. Hoffert** to the **Shillington Municipal Authority** for an additional 5-year term. His term will expire January 2026.
- ° Accepted the resignation of **Charles K. Chafin** from the **Recreation Board**, effective immediately.
- ° Appointed **Kathleen Johnson** to the **Recreation Board** to complete the unexpired term of Charles Chafin. Mrs. Johnson's term will expire June 2023.

President Hoffert advised that the Borough's Emergency Medical Services provider (TowerDIRECT) is starting up its advisory council and would like the Borough to appoint a representative to this board. President Hoffert requested that anyone interested in this position contact the Borough Manager.

**Fire** - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of December. During this time, the Department responded to a total of forty-nine (49) dispatches consisting of four (4) calls in the

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Borough and forty-five (45) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 168 hours of available daytime staffing for the month.

Chief Deamer also provided the complete call log for 2020 for Council's review.

**Tree-Pole and Light** - Mr. Alec M. Ernst, chairman, advised Council that the Tree Advisory Committee plans to begin using the software that was previously purchased to catalog the trees of the Borough. Mr. Ernst also noted that the tree committee would like to provide a complimentary tree pruning in the near future to those residents that have received young trees from the Borough.

Solicitor Klonis, President Hoffert and Mr. Brossman all expressed their concerns regarding the tree pruning. The concerns expressed included:

- °Liability issues for going onto private property, such as damage to property.
- °Who is responsible if the volunteer is injured?
- °Maintenance of the trees is the property owner's responsibility.
- °Sets a precedent for other code violations

**Streets-Sanitation-Water** - Mr. John W. Hoffert, chairman, reviewed with Council the January Engineer's Report. He noted the following:

- °The permit for the Overbrook Pump Station Project was submitted to the Department of Environmental Protection
- °The stream crossing permit for the Reed Street Water Main Project has been received from the Berks County Conservation District.

**Recreation** - Mr. Ernst, vice chairman, advised that the January meeting of the Recreation Board was cancelled. The next meeting will be held February 8, 2021.

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**Zoning and Codes** - Mr. Conrad Vanino, chairman, gave the Borough's Building Code Official's report for the month of December. During this time, six (6) new permits were obtained, ten (10) certificates of use/occupancy were issued and twenty-two (22) permits remain open.

**Solicitor** - On a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and unanimously carried, permission was given to Solicitor Klonis to file a lien against the following:

Don S. Creyts  
202 Museum Road, Shillington

09/08/20 - Tree Limb Trimming                      \$330.00

**Manager** - Mr. Brossman reported that on January 5, 2021, the Borough received \$34,284.38 from the Berks Earned Income Tax Bureau representing the local earned income tax processed from December 1, 2020 through December 31, 2020.

On a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and duly approved, Council gave permission to purchase a plow from the Borough of Wernersville for the loader that was previously purchased from them, at a cost of \$5,500.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

President Hoffert distributed an updated list of Council Committee for 2021. The new committees are as follows:

Administration-Law-Finance  
Edward B. Michalik, Jr., Chairman  
Elizabeth M. Bentz (Vice)  
Ronald R. Klee, Jr.

Tree-Pole and Light  
Alec M. Ernst, Chairman  
Conrad Vanino (Vice)  
Michael A. Hoffert

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Committees continued:

Fire

Michael A. Hoffert, Chairman  
Edward B. Michalik, Jr. (Vice)  
Conrad Vanino

Police and Personnel

Ronald R. Klee, Jr., Chairman  
Elizabeth M. Bentz (Vice)  
Edward B. Michalik, Jr.

Streets-Sanitation-Water

John W. Hoffert, Chairman  
Ronald R. Klee, Jr. (Vice)  
Michael A. Hoffert

Recreation

Elizabeth M. Bentz, Chairman  
Alec Ernst (Vice)  
Edward B. Michalik, Jr.

Zoning and Codes

Conrad Vanino, Chairman  
Michael A. Hoffert (Vice)  
Alec Ernst

At this time, President Hoffert presented to Councilman Vanino the Pennsylvania State Association of Boroughs Donald E. Carman Award which honors his thirty-five plus years of service to the Borough.

**QUESTIONS FROM THE AUDIENCE:** None.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino, and duly carried at 8:36 p.m.

Respectfully submitted,

Jan M. Boyd  
Borough Secretary