

The February 11, 2021, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council member Ronald R. Klee, Jr. was absent. Council members in attendance were: Elizabeth M. Bentz; Alec M. Ernst; John W. Hoffert; Michael A. Hoffert; Edward B. Michalik, Jr. and Conrad Vanino. Present in addition to the Council members were Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Timothy Deamer, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance.

As there were no objections, the minutes of the January 14, 2021, council meeting were approved as forwarded to each member, on a motion by Mr. Vanino, seconded by Dr. Michalik, and duly carried.

PUBLIC COMMENT: None.

PUBLIC COMMENTS ON AGENDA ITEMS. None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of January. During this month, the Department handled 458 incidents, with 111 arrests being made. Also during this month, 2,596 patrol miles were traveled.

Police and Personnel - On a motion by Mrs. Elizabeth M. Bentz, vice chairman, seconded by Mr. Michael Hoffert, and unanimously carried, Council approved the payment of \$13,176.40 in overtime paid to the members of the Police Department during the month of January.

Roll Call - 6 ayes

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Administration-Law-Finance - Dr. Edward B. Michalik, chairman, made a motion, which was seconded by Mrs. Bentz, and duly carried, confirming the payment of the bills associated with the January 31, 2021, Financial Statements, as follows:

General Fund - \$188,344.23
Water Fund - \$227,999.50
Sewer Fund - \$119,283.78
Recreation Fund - \$10,282.70
Fire Fund - \$3,139.86
Streets Improvement Fund - \$0.00
Roll Call - 6 ayes

Dr. Michalik made a motion, which was seconded by Mr. Vanino, and unanimously approved, appointing **Edward M. Michalik** as the Borough's representative on the **TowerDIRECT Advisory Committee**. TowerDIRECT is formerly Southern Berks Emergency Medical Services.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of January. During this time, the Department responded to a total of thirty-eight (38) dispatches consisting of eight (8) calls in the Borough and thirty (30) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 176 hours of available daytime staffing for the month.

Tree-Pole and Light - Mr. Alec M. Ernst, chairman, advised Council that he informed the Shillington Tree Advisory Committee (STAC) of Council's concerns regarding the STAC's plan to prune the young trees provided to the residents by STAC. He noted that STAC has established a Mission Statement and set goals in order to become more organized. Once they have become more organized, they would like to meet with the Tree-Pole and Light Committee.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the February Engineer's Report. He noted the following:

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°The construction plans for the Reed Street Water Main Project are complete and have been given to Cumru Township to incorporate into their Water Main Extension Project to supply water to their Municipal Campus. A Reimbursement Agreement has been prepared for the Borough to reimburse the Township for the Reed Street Project's extension costs.

President Hoffert then gave the report of the Public Works Department for work done during the month of January.

Recreation - Mrs. Elizabeth M. Bentz, chairman, gave the minutes of the February 8, 2021 Recreation Board meeting.

The Recreation Board recommended that the rates for the summer programs be retained at their existing amounts. Council concurred with this recommendation on a motion by Mrs. Bentz, seconded by Mr. Ernst, and duly approved.

Tentative dates for recreation events are as follows:

Egg Hunt - March 28
Fishing Rodeo - April 17
Concert in the Park - June 11

As it is still uncertain if these events can be held, the dates are tentative until a final decision may be made.

An updated Pavilion Rental Agreement was approved by the Recreation Board and submitted to Council for their approval. Council will review this Agreement and take action on it at the next meeting.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the Borough's Building Code Official's report for the month of January. During this time, eight (8) new permits were obtained, six (6) certificates of use/occupancy were issued and twenty-three (23) permits remain open.

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At a meeting on January 5, 2021, the Borough's Zoning Hearing Board granted the application of Thomas and Alyssa Heck for a variance to convert 112 West Lancaster Avenue from a two (2) unit commercial/residential property to a two (2) unit residential rental property.

Mr. Vanino presented the 2020 Annual Report of the Planning and Zoning Commission. This Commission saw no activity during 2020.

Solicitor - **Resolution No. 1-2021**, authorizes the disposition of the listed public records after January 31, 2021. This resolution was adopted, as presented by Solicitor Klonis, on a motion by Mr. Vanino, seconded by Dr. Michalik, and duly carried.

Dr. Michalik made a motion, which was seconded by Mr. Michael Hoffert, and duly approved, giving permission to the Solicitor's office to a file lien against the following property:

Thomas J. Juliano
235 West Elm Street, Shillington

-Outstanding Grass/Weed Cutting Invoice - \$330.00

Manager - Mr. Brossman reported that on February 4, 2021, the Borough received \$15,356.14 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from January 1, 2021 through January 31, 2021.

On a motion by Mr. Vanino, seconded by Mr. Michael Hoffert, and unanimously carried, Council approved the following annual contribution requests for 2021:

- °Berks County Solid Waste Advisory - \$250.00
- °Berks Visiting Nurse Association - \$100.00
- °Crime Alert Berks County - \$250.00
- °Center for Excellence in Local Government - \$250.00

Mr. Brossman reported that the following audits are available for public review:

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- a. The Borough's Liquid Fuels Tax Fund Audit for January 1, 2019 to December 31, 2019, as conducted by the Department of the Auditor General.
- b. The Annual Financial Statement Audit of Magisterial District Court 23-2-04 (District Judge David L. Yoch), for the year ended December 31, 2019, as conducted by the Berks County Office of the Controller.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

QUESTIONS FROM THE AUDIENCE: None.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino and duly carried at 8:01 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary