

The May 13, 2021, Shillington Borough Council meeting was called to order at 7:30 p.m. by President Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, Council held a moment of silence in remembrance of Cody Gipprich, a Shillington resident and member of the Western Berks Water Authority workforce who recently lost his life in an accident that occurred while he was at work. Roll call was then taken. Council member Michael A. Hoffert was absent. Council members in attendance were: Elizabeth M. Bentz; John W. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik, Jr. and Conrad Vanino. Council member Alec M. Ernst participated by telephone. Present in addition to the Council members were Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Timothy Deamer, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance, along with the following resident:

Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the April 8, 2021, council meeting were approved as forwarded to each member, on a motion by Mr. Vanino, seconded by Dr. Michalik, and duly carried.

PUBLIC COMMENT: None.

PUBLIC COMMENTS ON AGENDA ITEMS. None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of April. During this month, the Department handled 367 incidents, with 50 arrests being made. Also during this month, 2,208 patrol miles were traveled.

The Department successfully passed the Pennsylvania JNET and CLEAN System audit and has been recertified for an additional three (3) years.

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Police and Personnel - Mr. Ronald R. Klee, Jr., chairman, made a motion, which was seconded by Mr. Vanino, and duly carried, Council approved the payment of \$6,204.82 in overtime paid to the members of the Police Department during the month of April. Roll Call - 6 ayes

On a motion by Mr. Klee, seconded by Dr. Michalik, and unanimously approved, Council made an offer of conditional hire to **MacKenzie B. Adame**, as a police officer for the Borough conditional upon her successfully completing a physical examination and a psychological examination.

Mr. Klee then made a motion, which was seconded by Dr. Michalik, and duly carried to offer a conditional hire to **Andrew J. Dittmann** as a police officer for the Borough conditional upon him successfully completing a physical examination and a psychological examination and obtaining his Act 120 certification.

On a motion by Mr. Klee, seconded by Mrs. Bentz, and duly approved, the following administrators were appointed to complete the testing of the conditionally hired candidates:

- °Donald W. Morrison, PhD - Psychological Examination
- °Dr. Jonathan Dreazen - Physical Examination (Worknet Occupational Medicine)

Dr. Michalik abstained from the discussion and voting on this motion due to a business conflict. His executed Abstention Memo is made apart of these minutes.

Administration-Law-Finance - Dr. Edward B. Michalik, Jr., chairman, made a motion, which was seconded by Mr. Vanino, and duly carried, confirming the payment of the bills associated with the April 30, 2021 Financial Statements as follows:

- General Fund - \$291,067.37
- Water Fund - \$224,499.75
- Sewer Fund - \$138,521.90
- Recreation Fund - \$25,787.82
- Fire Fund - \$3,626.99
- Streets Improvement Fund - \$4,626.99

Roll Call - 6 ayes

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Unfinished Business:

On a motion by Dr. Michalik, seconded by Mr. Vanino, and unanimously approved, Council accepted the Borough's 2020 Audit, as received from RKL LLC, Certified Public Accountants and Consultants.

Fire - Dr. Michalik, vice chairman, gave the Fire Chief's report for the month of April. During this time, the Department responded to a total of forty (40) dispatches consisting of five (5) calls in the Borough and thirty-five (35) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 176 hours of available daytime staffing for the month.

The Compliance Audit of the Volunteer Firemen's Relief Association of the Borough of Shillington for the period January 1, 2018 to December 31, 2020 is available for public inspection, as received from the Pennsylvania Department of the Auditor General.

Tree-Pole and Light - Mr. Alec M. Ernst, chairman, reported that the Arbor Day event was held on May 1, 2021. On behalf of the Shillington Tree Advisory Committee, Mr. Ernst thanked the Borough Manager and his team for placing the tree at the event and for planting the trees around town that the residents requested. He also thanked Mayor Hivner for attending the event and for his Arbor Day Proclamation.

Mr. Ernst further advised that the inventory of the trees throughout the Borough has started.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the May Engineer's Report. He noted the following:

°Technical information for the Overbrook Pump Station has been received from the pump manufacturer. The Department of Environmental Protection's (DEP's) permit application has been revised and resubmitted.

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°Cumru Township held a bid opening for the Municipal Campus Water Main Extension Project. The low bidder was Ankeiwicz Enterprises, Inc. with a bid of \$3,145,767.00. The cost of the Reed Street portion of this project is \$89,500.00, which the Shillington Municipal Authority approved the award of this portion of the project.

President Hoffert then gave the report of the Public Works Department for work done during the month of April.

Recreation - Mrs. Elizabeth M. Bentz, chairman, gave the minutes of the Recreation Board meeting held on May 10, 2021.

Abigail Brumbach and Allison Delewski are Girl Scouts working on their Bronze project. As such, they presented a proposal to the Recreation Board to create and install a lending library by the pool. The girls proposed to maintain the library for the first five (5) years. After that, they hoped the Borough or another group would take over the maintenance of the library.

It was the general consensus of the Recreation Board to approve this project and send the request to Council for their consideration.

On a motion by Mrs. Bentz, seconded by Mr. Ernst, and duly carried, Council approved the Girl Scout Project of a lending library to be erected in the pool area at a location to be determined by Borough Staff.

The Recreation Board also recommended to fully open the pool to season ticket holders and daily admissions, since the Governor will lift the capacity restrictions, effective May 31, 2021.

Mrs. Bentz then made a motion, which was seconded by Mr. Ernst, and unanimously carried to accept the Recreation Board's recommendation and fully open the pool to season ticket holders and daily admissions, effective May 31, 2021.

President Hoffert questioned whether now would be a good time to consider having a second Concert in the Park, since the COVID restrictions are being lifted. Mr.

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Brossman noted that the uncertainty of the funding is the main reason for only having one concert this year. Additionally, should there be inclement weather the night of the concert, the concert will not be moved inside, but will be rescheduled.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of April. During this time, Mr. Franey issued twenty-three (23) new permits and seven (7) certificates of use/occupancy thereby leaving twenty-two (22) permits open.

Solicitor - Solicitor Klonis advised Council that the property owners of 200 West Lancaster Avenue currently have unresolved Code violations. Citations have been issued by both Glenn Kraft and Terry Naugle for issues relating to the property's failing structure. Nothing was done in response to these citations. Therefore, on a motion by Dr. Michalik, seconded by Mr. Klee, and duly approved, Council authorized that the property at 200 West Lancaster Avenue be posted giving the residents/tenants thirty (30) days to vacate the property and then to condemn and secure the building, in accordance with citations that have been issued by Glenn Kraft and Terry Naugle for unresolved Code violations.

Manager - Mr. Brossman reported that on April 9, 2021, the Borough received \$10,000 in payment of the annual distribution from the Russell L. Hiller Charitable Trust of Berks County Community Foundation.

The Borough received \$124,163.60 from the Pennsylvania Municipal Health Insurance Cooperative representing the first distribution of the claim fund surplus for the year 2020.

On May 5, 2021, \$52,562.11 was received from the Berks Earned Income Tax Bureau representing the Borough's share of the local earned income tax processed April 1, 2021 through April 30, 2021.

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On May 10, 2021, the Borough received \$25,801.71 from Comcast Cable representing franchise fees for the period January 2021 through March 2021.

Alecia Pagerly Eberly is requesting permission to, once again, hold the Kyle Pagerly Memorial 5K at the Park on Sunday, October 10, 2021. Dr. Michalik made a motion, which was seconded by Mr. Vanino, and duly carried, giving permission to hold the Kyle Pagerly Memorial 5K, subject to any conditions that the Borough's insurance company may require.

NEW BUSINESS:

Council discussed the suggestion to present a "Service to the Community" award to Dr. Patel of The Medicine Shoppe of Shillington for him taking the initiative to set up clinics for area residents to obtain their COVID-19 vaccine. Volunteers from the following organizations were also suggested:

- Shillington Lions' Club
- Immanuel United Church of Christ
- Governor Mifflin School District
- Grace Lutheran Church

It was the general consensus of Council to give this award to Dr. Patel and present it to him at the "Concert in the Park" in June.

QUESTIONS FROM THE AUDIENCE: None.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino, and duly carried at 8:22 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary