

The August 12, 2021, Shillington Borough Council meeting was called to order at 7:30 p.m. by Vice-President Ronald R. Klee, Jr. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members John W. Hoffert and Edward B. Michalik, Jr. were absent. Council members in attendance were: Elizabeth M. Bentz; Alec M. Ernst; Michael A. Hoffert; Ronald R. Klee, Jr.; and Conrad Vanino. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Timothy Deamer, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents and visitors:

Harold Stupp - 115 South Miller Street

Jeromy Pacana - Constituent Advocate, Representative  
Chrissy Houlahan Office (arrived  
during the course of the meeting)

As there were no objections, the minutes of the July 8, 2021, council meeting were approved as forwarded to each member, on a motion by Mr. Vanino, seconded by Mr. Michael Hoffert, and duly carried.

Mr. Ernst abstained as he was not at the July meeting.

**PUBLIC COMMENT:** None.

**PUBLIC COMMENTS ON AGENDA ITEMS.** None.

**COMMITTEE REPORTS:**

**Mayor** - Mayor Hivner gave the Police Department's report for the month of July. During this month, the Department handled 452 incidents, with 69 arrests being made. Also during this month, 2,715 patrol miles were traveled.

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**Police and Personnel** - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Mr. Vanino, and unanimously approved, Council approved the payment of \$13,008.59 in overtime paid to the members of the Police Department during the month of July. Roll Call - 5 ayes

Mr. Klee apprized Council that the Contract Negotiations Committee will begin meeting to discuss the requests of the Police Department for the upcoming contract renewal.

The members of this Committee are: John Hoffert, Ronald Klee, Elizabeth Bentz and Edward Michalik.

**Administration-Law-Finance** - Mrs. Elizabeth M. Bentz, vice chairman, made a motion, which was seconded by Mr. Michael Hoffert, and duly approved, confirming the payment of the bills associated with the July 31, 2021 Financial Statements as follows:

General Fund - \$214,863.67  
Water Fund - \$238,302.17  
Sewer Fund - \$116,888.63  
Recreation Fund - \$74,648.48  
Fire Fund - \$3,852.29  
Streets Improvement Fund - \$1,085.60

Roll Call - 5 ayes

**Fire** - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of July. During this time, the Department responded to a total of forty-three (43) dispatches consisting of nine (9) calls in the Borough and thirty-four (34) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 167 hours of available daytime staffing for the month.

**Tree-Pole and Light** - Mr. Alec M. Ernst, chairman, reported that Tree Advisory Committee member, Mark McLaughlin and his grandson, who is working on his

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scouting project, have been continuing to enter and update the placement of trees in the Committee's "Tree Tracker" program.

Mr. Ernst also reported that approximately twelve (12) trees have been requested for the Committee's fall planting event.

**Streets-Sanitation-Water** - Mr. Klee, vice chairman, reviewed with Council the August Engineer's Report. He noted the following:

°The bid opening for the upgrade of the Overbrook Pump Station will be held August 27, 2021.

Mr. Klee then gave the report of the Public Works Department for work done during the month of July.

On October 2, 2021, the John Updike Society will hold the dedication ceremony for the Pennsylvania Historic Marker for the house-museum at 117 Philadelphia Avenue. Tours of the house-museum will also be held that day. Therefore, the John Updike Society has requested that Shilling Street be closed to traffic on that day, between the hours of Noon and 4:00 p.m.

Council had no objections to this request and authorized an ordinance effectuating the same be prepared and advertised, on a motion by Mr. Vanino, seconded by Mr. Michael Hoffert, and duly carried.

**Zoning and Codes** - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of June. During this time, Mr. Franey issued twelve (12) new permits and eight (8) certificates of use/occupancy thereby leaving thirty-three (33) permits open.

**Solicitor** - Solicitor Klonis advised that he will not be presenting for adoption the advertised ordinance to add an additional handicapped parking space, as the applicant has withdrawn his request.

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Mr. Michael Hoffert made a motion, which was seconded by Mrs. Bentz, and duly carried, authorizing the solicitor to file a lien against the following:

**Zachary Burns/Carissa Steffy  
220 N. Waverly Street, Shillington**

Outstanding grass/weeds jobbing invoice - \$82.50

**Manager** - Mr. Brossman advised that the Borough received \$953.48 from the Pennsylvania Department of Transportation in State Police Fines and Penalties on June 1, 2021.

On July 14, 2021, the Borough received \$278,367.77 in ARPA (American Rescue Plan Act) funds. This is the first of two (2) payments to be received by the Borough.

On August 4, 2021, the Borough received \$46,447.00 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from July 1, 2021 through July 31, 2021.

The Borough received \$25,998.76 on August 10, 2021 from Comcast Cable representing franchise fees owed for the period from April 2021 through June 2021.

On August 11, 2021, the Borough received \$2,215.32 from the Pennsylvania Department of Transportation (PennDOT) for a severe winter adjustment for the 2020/2021 winter season.

By motion of Mr. Vanino, seconded by Mr. Ernst, and unanimously carried, Council approved the request from the Governor Mifflin School District to utilize the Park for their home cross country meets on September 14 and October 5. A Hold Harmless Agreement will be required to be executed.

**UNFINISHED BUSINESS:**

Mr. Brossman apprised Council that the Gipprich family is in agreement to plant a tree in the Park to

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honor the significance that the Gipprich family has made to the Borough and the Borough's business community. They would like to wait until the one (1) year anniversary to make this recognition.

**NEW BUSINESS:** None.

**QUESTIONS FROM THE AUDIENCE:**

Mr. Stupp questioned Chief Hivner whether the Borough has sufficient officers in the Police Department to cover the Borough, based upon its population.

Chief Hivner assured Mr. Stupp that the Borough's Police Department is now fully staffed.

Mr. Jeromy Pacana, who is a constituent advocate, for U.S. Representative Chrissy Houlahan advised Council of the work being done by Representative Houlahan on behalf of her constituents. He further advised that she will be opening an office in Reading's City Hall in September.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino and duly carried at 7:58 p.m.

Respectfully submitted,

Jan M. Boyd  
Borough Secretary