

The September 9, 2021, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following a moment of silence and the oath of allegiance, roll call was taken. Mayor Andrew R. Hivner and the following Council members were absent: Alec M. Ernst and Ronald R Klee, Jr. Council members in attendance were: Elizabeth M. Bentz; John W. Hoffert; Michael A. Hoffert; Edward B. Michalik, Jr. and Conrad Vanino. Present in addition to the Council members were: Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Timothy Deamer, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Nicholas Johnson of Great Valley Consultants was also in attendance.

As there were no objections, the minutes of the August 12, 2021, council meeting were approved as forwarded to each member, on a motion by Mr. Vanino, seconded by Mr. Michael Hoffert, and duly carried.

Mr. John Hoffert abstained as he was not at the August meeting.

PUBLIC COMMENT: None.

PUBLIC COMMENTS ON AGENDA ITEMS. None.

COMMITTEE REPORTS:

Mayor - In the absence of Mayor Andrew Hivner, Chief Brett Hivner gave the Police Department's report for the month of August. During this month, the Department handled 446 incidents, with 89 arrests being made. Also during this month, 2,863 patrol miles were traveled.

Chief Hivner advised that Officer MacKenzie Adame will complete her field training and be placed on the schedule starting September 22, 2021. Officer Andrew

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Dittmann will complete his field training in approximately one (1) month.

The State conducted an audit of the Department's JNET system. The Department received a "favorable" evaluation on this audit, which is conducted every three (3) years.

By motion of Dr. Michalik, seconded by Mrs. Bentz, and duly carried, Council authorized the Borough's Fire Police to assist West Reading during their "Fall Fest" event on September 18, 2021.

Police and Personnel - On a motion by Mrs. Elizabeth M. Bentz, vice chairman, seconded by Dr. Michalik, and unanimously approved, Council approved the payment of \$7,991.72 in overtime paid to the members of the Police Department during the month of August.

Administration-Law-Finance - On a motion by Dr. Edward B. Michalik, Jr., seconded by Mr. Vanino, and duly carried, Council confirmed the payment of the bills associated with the August 31, 2021 Financial Statements, as follows:

-General Fund - \$501,606.51
Water Fund - \$256,111.54
Sewer Fund - \$47,216.07
Recreation Board - \$66,629.21
Fire Fund - \$10,759.50
Streets Improvement Fund - \$1,634.50
Roll Call - 5 ayes

Dr. Michalik advised that James Franey, the Borough's Building Inspector, has submitted a proposed updated inspection fee schedule. This fee schedule reflects an average increase of approximately \$5.00 for inspections that are conducted. On a motion by Dr. Michalik, seconded by Mr. Michael Hoffert, and unanimously approved, Council adopted **Resolution No. 4-2021**, which establishes the updated inspection fees.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of August. During this time,

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the Department responded to a total of forty-two (42) dispatches consisting of nine (9) calls in the Borough and thirty-three (33) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 184 hours of available daytime staffing for the month.

Tree-Pole and Light - Mrs. Bentz apprised Council that back in April 2020, free trees were available through a program offered by the Pennsylvania Power and Light Company. At that time, she placed an order, in conjunction with the Tree Advisory Committee, for twelve (12) flats of trees. Due to the pandemic, nothing was heard since the order was placed. However, just recently, Mrs. Bentz received notification that the trees will be available for pick-up on Tuesday, September 14, 2021. The locations for the planting of these trees needs to be determined.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the September Engineer's Report. He noted the following:

°On August 31, 2021, bids for the Overbrook Pump Station Improvement Project were opened. The following bids were received:

Blooming Glen Contractors - \$261,206.00
Eastern Environmental Contractors, Inc. - \$212,200.00

Action on these bids will be taken at a special Municipal Authority meeting scheduled for September 14, 2021.

°A preconstruction meeting for the Reed Street Water Main Project was held last week. The water main installation is expected to be the first portion of the work.

President Hoffert then gave the report of the Public Works Department for work done during the month of August.

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Recreation - Mrs. Bentz, chairman, reviewed with Council the minutes of the September 7, 2021, Recreation Board meeting.

The following requests were considered by the Recreation Board, which recommended that they be denied:

- Pavilion rental fee refund in the amount of \$85.00 requested by Freida Carter of 2003 Cedar Top Road, Cumru. Ms. Carter was not satisfied with the pavilion that she rented. However, they did use the pavilion.
- Pool membership refund in the amount of \$100.00 requested by Penelope Pergantis of 402 Mitti Road, Shillington. Ms. Pergantis indicated that she had not used her membership nor did she intend to.

On a motion by Mrs. Bentz, seconded by Dr. Michalik, and duly carried, Council concurred with the Recreation Board and denied the above refund requests.

The Recreation Board also considered the request of WAGS Rescue and Sanctuary, a local animal rescue, to hold a "Trunk or Treat" fundraiser event in the Park in October. The Recreation Board recommended approving this request. Council concurred with the Recreation Board and gave approval to this event conditional upon their execution of a Hold Harmless Agreement and their providing the Borough with a Certificate of Insurance. This conditional approval was given on a motion by Mrs. Bentz, seconded by Dr. Michalik, and duly carried.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of August. During this time, Mr. Franey issued seven (7) new permits and sixteen (16) certificates of use/occupancy thereby leaving twenty-eight (28) permits open.

Solicitor - Ordinance No. 1219, which authorizes the closing of Shilling Street between Philadelphia Avenue and

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Brobst Street on October 2, 2021 from Noon to 4:00 p.m., was adopted, as presented by Solicitor Klonis on a motion by Mr. Vanino, seconded by Dr. Michalik, and duly carried.

Dr. Michalik made a motion, which was seconded by Mr. Michael Hoffert, and unanimously approved, giving Solicitor Klonis permission to file a lien against the following:

Brian S. Chwiecko
306 E. Broad Street, Shillington

Outstanding snow removal jobbing invoice - \$165.00

Manager - Mr. Brossman reported that on September 2, 2021, the Borough received \$98,259.20 representing the Borough's share of the earned income tax processed from August 1, 2021 through August 31, 2021.

Mr. Brossman presented the Borough's Minimum Municipal Obligation (MMO) amounts for the Police Pension Plan and the Non-Uniformed Pension Plan for the year 2022 are as follows:

Police - \$59,854.00
Non-Uniformed - \$94,839.00

In the event that the School District holds their annual Strike Up the Bands Band Competition this year, Council granted permission to advertise the ordinance to close Waverly Street, on a motion by Dr. Michalik, seconded by Mr. Vanino, and duly carried. This will only be done if a request from the School District is received.

As there was no further business, the meeting was adjourned by motion of Mr. Vanino, and duly carried at 8:21 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary