

The November 11, 2021, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: Elizabeth M. Bentz; Alec M. Ernst; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik, Jr. and Conrad Vanino. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Fire Chief Timothy Deamer, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following resident:

Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the October 14, 2021, council meeting were approved as forwarded to each member, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

Mr. Ernst abstained from voting as he was not at the meeting.

President Hoffert extended his congratulations to the following council members elect:

Elizabeth M. Bentz
Michael A. Hoffert
Ronald R. Klee, Jr.
Dr. Edward B. Michalik

Andrew R. Hivner (Mayor)

PUBLIC COMMENT: None.

PUBLIC COMMENT ON AGENDA ITEMS: None.

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COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of October. During this month, the Department handled 420 incidents, with 75 arrests being made. Also during this month, 2,273 patrol miles were traveled.

Police and Personnel - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Dr. Michalik, and duly carried, Council approved the payment of \$11,548.47 in overtime paid to the members of the Police Department during the month of October. Roll Call - 7 ayes

Mr. Klee reported that the Police Committee met with the representatives of the Police Officers' Association. Both organizations have agreed upon a tentative 5-year contract.

Administration-Law-Finance - Dr. Edward B. Michalik, chairman, made a motion, which was seconded by Mr. Klee, and duly approved, confirming the payment of the bills associated with the October 31, 2021 Financial Statements as follows:

General Fund - \$387,027.06
Water Fund - \$229,333.01
Sewer Fund - \$222,191.90
Recreation Board - \$19,037.17
Fire Fund - \$14,435.96
Streets Improvement Fund - \$1,205.60

Roll Call - 7 ayes

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of October. During this time, the Department responded to a total of thirty-six (36) dispatches consisting of nine (9) calls in the Borough and twenty-seven (27) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered 153 of the 184 hours of available daytime staffing for the month.

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Chief Deamer distributed for Council's review a synopsis of the events that occurred at the structure fire on October 9, 2021 at 38 Philadelphia Avenue that took the life of a Borough resident. This report was put together by Second Assistant Chief David Yoch, who was the officer in charge of the fire.

Tree-Pole and Light - Mr. Alec M. Ernst, chairman, reported that the Shillington Tree Advisory Committee (STAC) will be conducting their fall planting on Saturday, November 20. Twenty-three (23) trees have been requested for planting through-out the Borough.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the November Engineer's Report. He noted the following:

°Contract documents are currently being processed for the Overbrook Pump Station Project.

°The water main installation is proceeding on Cedar Street and Fairview Street in Mohnton.

President Hoffert then gave the report of the Public Works Department for work done during the month of October.

Recreation - Mrs. Elizabeth M. Bentz, chairman, provided a review of the November 8, 2021, Recreation Board meeting.

The Recreation Board discussed proposed changes to the wages paid to summer personnel. Mrs. Bentz noted that this would be discussed further at the December Recreation Board meeting.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of October. During this time, Mr. Franey issued two (2) new permits and twelve (12) certificates of use/occupancy thereby leaving thirty-one (31) permits open.

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At a meeting held on November 2, 2021, the Zoning Hearing Board granted a special exception to Kyle and Katie Herbein to operate a plumbing office at 310 West Broad Street.

Solicitor - Solicitor Klonis presented **Resolution No. 4-2021**, which authorizes entering into an Agreement with the County of Berks for the County to provide dispatching services. This resolution was adopted, as presented, on a motion by Dr. Michalik, seconded by Mr. Klee, and duly carried.

Mr. Klonis apprised Council of a issue regarding a parcel of land located aside of 34 Chestnut Street. This parcel, which is approximately forty (40) feet by one hundred and sixty (160) feet was deeded to the Borough many years ago unbeknown to any current Borough Official. The property owners of 34 Chestnut Street thought it was part of their property and have taken care of it. They are also interested in acquiring it.

The general consensus of Council was to have the Solicitor proceed with the required steps to determine whether this property can be acquired by the neighbors.

Manager - Mr. Brossman presented the Tentative Budget for 2022 with General Fund expenditures of \$4,381,400, total expenditures of all funds of \$11,938,200 and no proposed tax increase. The millage rate will remain at 7.14 mills. On a motion by Mr. Vanino, seconded by Mr. Klee, and unanimously carried, Council adopted the Tentative Budget, as presented, and authorized its advertisement.

The Borough received \$39,639.79 on November 3, 2021, from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from October 1, 2021 through October 31, 2021.

On November 10, 2021, the Borough received \$25,601.97 from Comcast Cable representing the franchise fees owed to the Borough for the period from July 2021 through September 2021.

By motion of Mr. Klee, seconded by Dr. Michalik, and duly approved Council voted to allow Cumru Township

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to participate in the Borough's Street Project so that a small section of March Street that is in the Township may be included in the Project.

Council authorized the engineers to prepare the specifications and advertise for bids for the 2022 Streets Project, on a motion by Dr. Michalik, seconded by Mr. Vanino, and unanimously approved.

The engineers were also authorized to prepare the specifications and advertise for bids for the paving project of the Park road, on a motion by Mr. Vanino, seconded by Mr. Klee, and duly carried.

On a motion by Mr. Michael Hoffert, seconded by Mr. Vanino, and unanimously carried, permission was given to renew the Borough's membership with the Pennsylvania State Association of Boroughs in the amount of \$1,107.00.

Mr. Brossman advised that the Boy Scouts requested to do a Tree Planting Project on Mifflin Boulevard from Lancaster Avenue to the High School. Unfortunately, this request had to be denied due to the shallowness of the sewer main in this area. Council would consider another location, if available.

The Borough received a 2nd place award from the Susquehanna Municipal Trust, the Borough's workers' compensation insurance carrier, for having "Zero Lost Time Days" in 2020 relating to work related injuries.

OLD BUSINESS: None.

NEW BUSINESS: None.

CORRESPONDENCE:

A letter was received from James Thomas of 604 North Brobst Street concerned about the condition of the property at 105 North Wyomissing Avenue owned by a Pair of Aces. President Hoffert requested that Great Valley

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be contacted to review the Codes to determine if there is anything that could be done to encourage or mandate the owner to clean-up the property. Solicitor Klonis recommended sending a "Notice of Violation" regarding any Codes infraction.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino and duly carried at 8:21 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary