

The December 9, 2021, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Councilman Dr. Edward B. Michalik, Jr. was absent. Council members in attendance were: Elizabeth M. Bentz; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; and Conrad Vanino. Councilman Alec M. Ernst participated by telephone. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Timothy Deamer, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following resident:

Sandra Miller - 317 West Elm Street

As there were no objections, the minutes of the November 11, 2021, council meeting were approved as forwarded to each member, on a motion by Mr. Klee, seconded by Mr. Vanino, and duly carried. Council also approved the minutes of the Budget Workshop meeting held on November 22, 2021, on a motion by Mr. Michael Hoffert, seconded by Mr. Klee, and unanimously approved.

PUBLIC COMMENT:

Mrs. Miller **explained to Council a situation that has been occurring with a new neighbor who moved into their neighborhood in October 2020. This neighbor's garage is across the alley from the Miller's garage. Previously, the neighbor parked his car on Elsie Street, but more recently, he's been parking his in front of his garage thereby creating a problem for the Millers to get in and out of their garage.**

Mrs. Miller is seeking Council's assistance with this issue.

Council and the Solicitor discussed this matter briefly. They decided that they needed to ascertain

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additional information in order to make a determination. President Hoffert advised that the matter would be turned over to the Streets-Sanitation-Water Committee of Council to obtain the additional information and make a recommendation. Mr. Brossman will advise Mrs. Miller of their decision.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of November. During this month, the Department handled 418 incidents, with 93 arrests being made. Also during this month, 2,196 patrol miles were traveled.

Police and Personnel - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Mrs. Bentz, and duly carried, Council approved the payment of \$14,861.56 in overtime paid to the members of the Police Department during the month of November. Roll Call - 6 ayes

Mr. Klee made a motion, which was seconded by Mrs. Bentz, and unanimously carried, giving permission for the President and Secretary to execute the new contract with the Police Association for the years 2022 through 2026.

Administration-Law-Finance - On a motion by Mrs. Elizabeth M. Bentz, vice chairman, seconded by Mr. Klee, and duly approved, Council adopted the 2022 budget with a tax base of 5.64 mills for General Borough purposes, 1.00 mill for Streets Improvement purposes, and .5 mills for Fire purposes, for a total tax rate of 7.14 mills. Mrs. Bentz noted that there is no increase over the 2021 tax rate. Roll Call - 6 ayes

Mrs. Bentz then made a motion, which was seconded by Mr. Klee, and unanimously carried, confirming

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the payment of the bills associated with the November 30, 2021 Financial Statements as follows:

General Fund - \$314,384.01
Water Fund - \$246,469.74
Sewer Fund - \$70,609.31
Recreation Board - \$28,446.87
Fire Fund - \$13,210.99
Streets Improvement Fund - \$1,151.50

On a motion by Mrs. Bentz, seconded by Mr. Klee, and duly carried, Council reappointed Michael Pinto to an additional 6-year term on the Civil Service Commission. His term will expire December 31, 2027

Council also reappointed Michael D. Mountz to an additional 5-year term as the Borough's representative on the Western Berks Water Authority, by motion of Mrs. Bentz, seconded by Mr. Klee, and unanimously carried. His term will expire December 31, 2026.

On a motion by Mrs. Bentz, seconded by Mr. Klee, and duly approved, Council gave authorization to pay the bills until the end of the year.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of November. During this time, the Department responded to a total of forty-five (45) dispatches consisting of twelve (12) calls in the Borough and thirty-three (33) assists to neighboring departments. The Department also conducted three (3) training sessions during the month.

The members covered 158 of the 168 hours of available daytime staffing for the month.

Building-Tree-Pole and Light - Mr. Alec M. Ernst, chairman, reported that the Tree Advisory Committee planted twenty-two (22) trees for its fall planting event.

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Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the December Engineer's Report. He noted the following:

°Contract documents for the Overbrook Pump Station Project have been finalized.

°The Reed Street Water Main Project is continuing. The temporary water main and services for Reed Street have been installed.

President Hoffert then gave the report of the Public Works Department for work done during the month of November.

Recreation - Mrs. Elizabeth M. Bentz, chairman, reported that the Recreation Board meeting for December was cancelled, so there was no Recreation report.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of November. During this time, Mr. Franey issued five (5) new permits and three (3) certificates of use/occupancy thereby leaving thirty (30) permits open.

A letter was received from the Borough's Planning and Zoning Commission regarding their meeting held on November 15, 2021. As a result of this meeting, the Commission recommended that Council approve the waivers requested by the Governor Mifflin School District in conjunction with their Community Athletic Building and Campus Improvements Project. Following a brief discussion, Mr. Vanino made a motion, which was seconded by Mrs. Bentz, and duly carried, to approve the waiver request of the Governor Mifflin School District, as recommended by the Borough's Planning and Zoning Commission.

Solicitor - Resolution No. 5-2021, which sets the Real Estate tax rate for 2022 at 7.14 mills was adopted as presented by Solicitor Klonis on a motion by Mr. Klee, seconded by Mr. Vanino, and duly carried.

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The **2022 Payroll Resolution (No. 6-2021)**, was adopted as presented to each member, by motion of Mr. Vanino, seconded by Mr. Klee, and unanimously approved.

Mr. Klee made a motion, which was seconded by Mrs. Bentz, and duly approved, to adopt **Resolution No. 7-2021**, which sets the annual refuse collection charge at \$259.00 per dwelling unit for 2022.

Resolution No. 8-2021, which sets the rate of members' contributions to the Police Pension Fund at five (5) percent for 2022, was adopted as presented, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

On a motion by Mr. Vanino, seconded by Mr. Klee, and duly approved, Council adopted **Resolution No. 9-2021**, which establishes the healthcare insurance premium biweekly cost-sharing rate to be paid by employees, as presented.

Mr. Vanino made a motion, which was seconded by Mr. Klee, and unanimously approved, to adopt **Resolution No. 10-2021**, which establishes new sewer rates effective January 1, 2022.

A motion was then made by Mr. Vanino, seconded by Mr. Klee, and duly carried, to retain the Act 511 taxes at their existing rates (Per Capita, Earned Income, Local Services, Business Privilege, and Occupational Assessment).

On a motion by Mr. Vanino, seconded by Mr. Klee, and unanimously carried, permission was given to file liens against the following:

- a. PRR 200 LLC
502 Mount Laurel Road, Temple

For: 200 W. Lancaster Avenue, Shillington

08/05/21 - Labor/Materials to Secure
the Property \$495.70

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b. Larry R. Goodman (deceased)
407 S. Wyomissing Avenue, Shillington

05/31/21 - Water/Sewer/Refuse Billing	\$222.68
08/31/21 - Water/Sewer/Refuse Billing	201.00
11/03/21 - Jobbing Invoice (turn-off)	<u>30.00</u>
	\$453.68