

The March 10, 2022, Shillington Borough Council meeting was called to order at 7:30 p.m. by Vice President Ronald R. Klee, Jr. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Councilmen John W. Hoffert and Conrad Vanino were absent. Council members in attendance were: Elizabeth M. Bentz; Alec M. Ernst; Michael A. Hoffert; Ronald R. Klee, Jr. and Edward B. Michalik, Jr. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Fire Chief Timothy Deamer, Police Chief Brett A. Hivner, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following resident:

Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the February 10, 2022, council meeting were approved as forwarded to each member, on a motion by Mrs. Bentz, seconded by Dr. Michalik, and duly carried.

PUBLIC COMMENT: None.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of February. During this month, the Department handled 301 incidents, with 104 arrests being made. Also during this month, 1,973 patrol miles were traveled.

All officers have successfully completed their mandatory re-certification classes, as required by the Municipal Police Officers Education and Training Commission (MPOETC).

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Police and Personnel - Mr. Ronald R. Klee, Jr., chairman, presented the overtime paid to the members of the Police Department in the amount of \$5,371.18. By motion of Dr. Michalik, seconded by Mr. Ernst, and duly carried, Council approved the payment of this overtime.

Administration-Law-Finance - Dr. Edward B. Michalik, chairman, made a motion, which was seconded by Mrs. Bentz, and duly approved, confirming the payment of the bills associated with the February 28, 2022 Financial Statements as follows:

General Fund - \$245,108.70
Water Fund - \$265,354.95
Sewer Fund - \$46,526.66
Recreation Fund - \$14,370.86
Fire Fund - \$9,886.40
Streets Improvement Fund - \$366.48
Roll Call - 5 ayes

Dr. Michalik noted that the Tax Collector's Audit for the year ended December 31, 2020 has been received from RKL Consultants. He requested that Council members review the audit with action to be taken at the April meeting.

On a motion by Dr. Michalik, seconded by Mrs. Bentz, and unanimously carried, Council appointed Veronica Martin of 204 Wellington Road as a Borough representative to the Mifflin Community Library Board of Directors for a three (3) year term.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of February. During this time, the Department responded to a total of forty-seven (47) dispatches consisting of seven (7) calls in the Borough and forty (40) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 160 hours of available daytime staffing for the month.

Tree-Pole and Light - Mr. Alec M. Ernst, chairman, updated Council on the Tree Advisory Committee's plans for its

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spring planting. To date, nine (9) trees have been requested for this planting, which is tentatively scheduled for April 30, 2022.

Streets-Sanitation-Water - Mr. Klee, vice chairman, reviewed with Council the March Engineer's Report. He noted the following:

- °A preconstruction meeting was held on February 23, 2022 for the Overbrook Pump Station Project. Work will begin once the materials are delivered.
- °Final service connections to the temporary main for the Reed Street Water Main Project have been completed. Installation of the replacement main on Reed Street has begun.
- °Plans and specifications for the Leaf Waste Project are being finalized. Bid advertisement is anticipated for the end of March.

Vice President Klee then gave the report of the Public Works Department for work done during the month of February.

Recreation - Mrs. Elizabeth M. Bentz, chairman, read the minutes of the Recreation Board meeting held on March 7, 2022. They recommended the following:

- °The pavilion inside the pool fence not be rented this year.
- °Playground registration would be done online utilizing Google Form with payment to be taken at the Town Hall.
- °Utilizing the Hiller Funds for Pickleball Courts instead of a new pavilion.

Zoning and Codes - Mr. Michael Hoffert, vice chairman, gave the report of the Borough's Building Code Official, James Franey, for the month of February. During this time, Mr. Franey issued three (3) new permits and two (2) certificates of use/occupancy thereby leaving twenty-five (25) permits open.

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A letter was received from K&W Designing Environments requesting an extension of the Land Development approval process through June 15, 2022 for the Governor Mifflin School District Project. Following a brief discussion on the matter, Mr. Michael Hoffert made a motion, which was seconded by Dr. Michalik, and duly carried, to approve the request, as presented.

Solicitor - Solicitor Klonis presented **Resolution No. 1-2022**, which authorizes the disposition of the listed public records after January 31, 2022. This resolution was adopted, as presented, on a motion by Mr. Ernst, seconded by Mrs. Bentz, and duly carried.

Resolution No. 2-2002, which establishes the Pavilion Rental Fees for the 2022 Summer Recreation Program was adopted, as presented by Solicitor Klonis, on a motion by Mrs. Bentz, seconded by Mr. Ernst, and unanimously carried.

Solicitor Klonis then presented **Ordinance No. 1222**, establishing the handicapped parking spaces, as approved at the January meeting. Council adopted this ordinance, as presented, on a motion by Dr. Michalik, seconded by Mr. Ernst and duly carried.

On a motion by Dr. Michalik, seconded by Mr. Michael Hoffert, and duly carried, Council authorized the Solicitor to file a lien on the following property:

PRR 200 LLC
c/o Solomon Z. Horowitz
200 West Lancaster Avenue, Shillington

Outstanding water/sewer/refuse bills	
beginning May 31, 2020	- \$20,841.51
Outstanding Jobbing Invoice	- <u>30.00</u>
Total Outstanding	\$20,871.51

Dr. Michalik then made a motion, which was seconded by Mr. Ernst, and unanimously approved, giving

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permission to Solicitor Klonis to file a line against the following:

**William D. Hurley/Suzanne M. Hurley Santano
38 Philadelphia Avenue, Shillington**

Outstanding water/sewer/refuse bills beginning August 31, 2020	- \$ 1,830.39
Outstanding Jobbing Invoice	- <u>30.00</u>
	\$ 1,860.39

Manager - Mr. Brossman reported that on February 10, 2022, the Borough received \$25,731.22 from Comcast Cable representing franchise fees owed for the period from October 2021 through December 2021.

On March 3, 2022, the Borough received \$120,686.42 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from February 1, 2022 through February 28, 2022.

The Borough received \$8,091.00 on March 4, 2022 from Susquehanna Municipal Trust, the Borough's Workers' Compensation Carrier, representing a refund of the 2021 policy year, based upon an audit conducted.

On March 4, 2022, the Borough received \$850.00 from the Liquor Control Board representing the Liquor and Malt Beverage Licenses issued between August 1, 2021 through January 31, 2022.

On a motion by Dr. Michalik, seconded by Mrs. Bentz, and unanimously carried, Council approved the following contribution requests for 2022:

- a. Berks County Solid Waste Authority - \$250.00
- b. Berks Visiting Nurse Association - \$100.00
- c. Crime Alert Berks County - \$250.00
- d. Center for Excellence in Local Government - \$250.00

Dr. Michalik made a motion which was seconded by Mrs. Bentz, and duly carried, permission was given to renew the Borough's membership with Berks Nature in the amount of \$50.00.

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At this time, Mr. Brossman updated those in attendance on the MS4 activities of the Wyomissing Creek Watershed Coalition, of which the Borough is a member. The Coalitions 5-year permit was received late last summer. Under this permit, the Coalition is looking to do two projects:

- °Stanford Avenue Dam Project
- °Highbrook Condos in Mohnton

On a motion by Dr. Michalik, seconded by Mrs. Bentz, and duly carried, Council approved the request of Berks Nature to extend the Angelica Creek Trail to the sidewalk area of the Borough's Municipal Building. This may involve erecting a sign designating the trail.

UNFINISHED BUSINESS:

On a motion by Dr. Michalik, seconded by Mr. Ernst, and unanimously approved, Council approved the following wording change to the Borough's Civil Service Commission's Rules and Regulations:

"A Police applicant's official transcripts must be received on or before taking the oral examination."

NEW BUSINESS: None.

QUESTIONS FROM THE AUDIENCE: Mr. Stupp questioned whether the increase to the State's Liquid Fuels Tax will mean an increase to the Borough's taxes.

Solicitor Klonis responded that the Borough makes every effort to maintain its taxes at the lowest possible level.

As there was no further business, the meeting was adjourned on a motion by Dr. Michalik, seconded by Mrs. Bentz, and duly carried at 8:05 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary