

The April 14, 2022, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Councilmen Michael A. Hoffert was absent. Council members in attendance were: Elizabeth M. Bentz; Alec M. Ernst; John W. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik, Jr. and Conrad Vanino. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Fire Chief Timothy Deamer, Police Chief Brett A. Hivner, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following resident:

Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the March 10, 2022, council meeting were approved as forwarded to each member, on a motion by Mr. Vanino, seconded by Mr. Klee, and duly carried.

Mr. John Hoffert abstained from voting as he was not at the March meeting.

PUBLIC COMMENT: None.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of March. During this month, the Department handled 360 incidents, with 134 arrests being made. Also during this month, 2,028 patrol miles were traveled.

Police and Personnel - Mr. Ronald R. Klee, Jr., chairman, made a motion, which was seconded by Dr. Michalik, and unanimously carried to approve the payment of the overtime paid to the members of the Police Department in the amount of \$5,500.04. Roll Call - 6 ayes

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Administration-Law-Finance - Dr. Edward B. Michalik, chairman, made a motion, which was seconded by Mr. Klee, and duly approved, confirming the payment of the bills associated with the March 31, 2022 Financial Statements as follows:

General Fund - \$260,570.16
Water Fund - \$255,273.75
Sewer Fund - \$70,809.84
Recreation Fund - \$20,436.31
Fire Fund - \$8,066.34
Streets Improvement Fund - \$3,790.12
Roll Call - 6 ayes

On a motion by Dr. Michalik, seconded by Mr. Klee, and unanimously carried, permission was given to hold the Memorial Day Parade/Event on Monday, May 30, 2022, with the parade starting in the Park and ending at the Town Hall where the ceremony will be held. This permission was given conditional upon the appropriate permit being secured from the Pennsylvania Department of Transportation.

Dr. Michalik requested the Council members to review the Borough's 2021 Audit, which was included in their meeting packet, so that action may be taken on it at the next meeting.

Fire - Dr. Michalik, vice chairman, gave the Fire Chief's report for the month of March. During this time, the Department responded to a total of forty-two (42) dispatches consisting of eight (8) calls in the Borough and thirty-four (34) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered 164 hours of the 184 hours of available daytime staffing for the month.

On a motion by Dr. Michalik, seconded by Mrs. Bentz, and duly approved, Council gave permission for

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the members of the Borough's Fire Police to provide the Borough of West Reading with Fire Police Assistance on the following dates:

Saturday, April 23, 2022
Sunday, May 1, 2022
Saturday, May 21, 2022
Saturday, June 18, 2022

Tree-Pole and Light - Mr. Alec M. Ernst, chairman, reported that the Shillington Tree Advisory Committee (STAC) has established April 15, 2022 as the deadline for the spring tree planting tentatively schedule for April 30, 2022.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the April Engineer's Report. He noted the following:

°As part of the Reed Street Water Main Project, the water main is currently being installed on Main Street. The main has been installed on Cedar Street and extended onto Reed Street.

°Specifications are being completed for the 2022 Streets Project. The bid opening is expected to be held on May 4, 2022.

President Hoffert then gave the report of the Public Works Department for work done during the month of March.

A letter was received from the Shillington Municipal Authority regarding advising that at a special meeting held on March 15, 2022, the Authority approved the water line extension for the Governor Mifflin Improvements Project, subject to approval by Borough Staff and Engineering Staff.

Recreation - On a motion by Mrs. Elizabeth M. Bentz, chairman, seconded by Mr. Ernst, and duly carried, Council

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approved the hiring of the following summer personnel at their respective salaries conditional upon receipt of the required clearances:

SWIMMING POOL

Assistant Pool Managers:

Saige Yoder	\$ 13.75/hour
Paige Progansky	13.75/hour

Assistant Pool Manager/Emergency Manager:

Trevor Woolwine	\$ 13.50/hour
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Lifeguards:

Mackenzie Beerman	\$ 10.25/hour
Evan Byrnes	10.00/hour
Haley Eisenhauer	10.25/hour
Paige Fryberger	10.25/hour
Madeline French	10.00/hour
Hannah Gann	10.25/hour
Christopher Mangan	10.25/hour
Aubrey Miller	10.50/hour
Griffin Sborz	10.00/hour
Emma Seifert	10.25/hour
Mikayla Seymour	10.00/hour
Abigail Steckiel	11.00/hour
Dale Weiss	10.25/hour

Front Desk Manager:

Trevor Schoenen	\$ 12.00/hour
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Front Desk Attendants:

Ali Abdur-Rahman	\$ 9.00/hour
Cormick Costello	9.00/hour
Emily Gauker	9.00/hour
Ethan Griffith	9.25/hour
Mark Hofmann	9.00/hour
Kristina Yerger	10.25/hour

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Snack Bar Manager:

Leonard W. Przydzial \$700.00/week

Window Attendant Shift Leader:

Trevor Woolwine \$ 9.25/hour

Window Attendants:

Bryнна Sue Bentz \$ 9.25/hour

Fallon Hickey 9.25/hour

Jocelyn King 10.25/hour

Gabrielle Kopala 9.25/hour

COACHING STAFF

Head Swim Coach:

Trevor Woolwine \$375.00/week

Assistant Swim Coaches:

Abigail Steckiel \$ 11.00/hour

Saige Yoder 250.00/week

Co-Head Diving Coaches:

Charles Crowell \$ 11.25/hour

Adrienne Miller 11.25/hour

PLAYGROUND

Head Leader:

Kristina Yerger \$ 12.25/hour

Assistant Leader:

Trevor Schoenen 12.00/hour

Leaders:

Bryнна Sue Bentz \$ 9.25/hour

Eliza Enriquez 9.25/hour

Gabrielle Kopala 9.25/hour

Brooke Mock 9.25/hour

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Playground Leaders (Continued):

Sofia Mollura	9.00/hour
Madlyn Ross	9.00/hour
Jay Schoenen	9.25/hour
Sophie Stanislawczyk	9.25/hour
Carter Weyant	9.00/hour

Mr. Brossman noted that the above includes a salary increase for the Snack Bar Manager, Leonard Przydzial, from \$675.00/week to \$700.00/week.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of March. During this time, Mr. Franey issued three (3) new permits and three (3) certificates of use/occupancy thereby leaving twenty-four (24) permits open.

Solicitor - Solicitor Klonis presented **Resolution No. 3-2022**, which allows for an Escalator Clause for bituminous materials purchases to be included as part of proposals received by the Borough. Council adopted this resolution, as presented, on a motion by Dr. Michalik, seconded by Mr. Klee, and duly carried.

Solicitor Klonis then presented **Ordinance No. 1223**, which authorizes the Borough's participation in the Berks County Uniform Construction Code (UCC) Board of Appeals. Council adopted this ordinance, as presented, on a motion by Mr. Klee, seconded by Dr. Michalik, and unanimously approved.

Manager - Mr. Brossman reported that on March 24, 2022, the Borough received \$3,792.62 representing funds received under the 904 Performance Recycling Grant for 2020.

The Borough received \$54,225.57 on April 5, 2022 from the Berks Earned Income Tax Bureau representing the Borough's share of the local earned income tax processed from March 1, 2022 through March 31, 2022.

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On April 8, 2022, the Borough received \$4,873.00 from the Berks Earned Income Tax Bureau representing its share of the excess operating revenue from 2021.

Sealed bids were received and opened on Wednesday, April 6, 2022, for the Leaf Waste Site Improvements Project. The results were as follows:

Construction Masters Services	\$144,984.50
Landis Deck and Sons	\$214,355.05
New Enterprise Stone and Lime Company, Inc.	\$134,012.16

The bids were reviewed by the Borough Engineers and Borough Staff and found to be in order. Therefore, on a motion by Dr. Michalik, seconded by Mr. Klee, and duly carried, the bid was awarded to New Enterprise Stone and Lime Company, Inc. for their bid price of \$134,012.16.

Mr. Brossman noted this bid includes relocating and repaving the roadway around Pavilion No. 2. in the Park. Approximately \$15,000 of the Hiller Fund will be used for this part of the contract.

Mr. Klee made a motion, which was seconded by Dr. Michalik, and unanimously approved, Council granted permission to join the Berks County Public Works Association at a cost of \$75.00 per year.

The Western Berks Water Authority audit for the year ended December 31, 2021 is available for public inspection.

UNFINISHED BUSINESS:

At this time, Council discussed the previously tabled item pertaining to the conditional approval to the Preliminary/Final Plan submitted by K & W Engineers for the Community Athletic Building and Campus Improvements at the Governor Mifflin School District's High School and Middle School. Following the discussion, Mr. Vanino made

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a motion, which was seconded by Mr. Klee, and duly carried granting approval to the Preliminary/Final Plan of the Governor Mifflin Project, conditional upon execution of required agreements (i.e., Development Agreement, Financial Security Agreement and the Stormwater Controls and Best Management Practices Operations and Maintenance Agreement).

Mr. Klee then made a motion, which was seconded by Mr. Vanino, and unanimously approved, Council gave permission to the appropriate signers to execute the above listed Agreements on the Borough's behalf.

Council accepted the 2020 Audit of the Borough's Tax Collector, as received from RKL, Certified Public Accountants, on a motion by Dr. Michalik, seconded by Mr. Vanino, and duly carried.

As there was no further business, the meeting was adjourned on a motion by Dr. Michalik, and duly carried at 8:04 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary