

The May 12, 2022, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council member Elizabeth M. Bentz was not present when roll call was taken. Council members in attendance were: Alec M. Ernst; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik, Jr. and Conrad Vanino. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Assistant Fire Chief Robert Knouse, Police Chief Brett A. Hivner, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents:

Rebecca Alexander - 115 Second Street  
Dan Jensen - 116 North Brobst Street  
Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the April 14, 2022, council meeting were approved as forwarded to each member, on a motion by Klee, seconded by Dr. Michalik, and duly carried.

Mrs. Bentz arrived at 7:37 p.m.

**PUBLIC COMMENT:**

Ms. Alexander attended the meeting to express her concerns regarding the tenant of a neighboring property. This tenant has been verbally harassing her, he has a fire pit in the back yard which he leaves unattended, he drives unlicensed vehicles in the alley and he drives a stretch limousine which he parks in front of her house taking up approximately three (3) spaces. She has contacted the owner of the property that he rents, but to no avail.

Chief Hivner advised that they are aware of the issues in the neighborhood and have already cited this neighbor. President Hoffert recommended that Ms. Alexander continue to reach out to the Police Department and advise them when a situation is occurring.

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**PUBLIC COMMENT ON AGENDA ITEMS:** None.

**COMMITTEE REPORTS:**

**Mayor** - Mayor Hivner gave the Police Department's report for the month of April. During this month, the Department handled 372 incidents, with 130 arrests being made. Also during this month, 2,105 patrol miles were traveled.

**Police and Personnel** - Mr. Ronald R. Klee, Jr., chairman, made a motion, which was seconded by Dr. Michalik, and unanimously carried to approve the payment of the overtime paid to the members of the Police Department in the amount of \$6,792.44. Roll Call - 7 ayes

**Administration-Law-Finance** - Dr. Edward B. Michalik, chairman, made a motion, which was seconded by Mr. Klee, and duly approved, confirming the payment of the bills associated with the April 30, 2022 Financial Statements as follows:

General Fund - \$264,956.99  
Water Fund - \$225,559.23  
Sewer Fund - \$135,739.84  
Recreation Fund - \$22,723.78  
Fire Fund - \$5,179.50  
Streets Improvement Fund - \$4,809.95  
Roll Call - 7 ayes

**Fire** - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of April. During this time, the Department responded to a total of thirty-seven (37) dispatches consisting of nine (9) calls in the Borough and twenty-eight (28) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all 176 hours of the available daytime staffing for the month.

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**Tree-Pole and Light** - Mr. Alex M. Ernst, chairman, informed Council that Garrett Hyneman's Eagle Scout Project of planting trees on North Waverly Street is progressing. Approximately twenty-five (25) trees will be planted on June 5, 2022.

**Streets-Sanitation-Water** - Mr. John W. Hoffert, chairman, reviewed with Council the May Engineer's Report. He noted the following:

°The Borough's portion of the Reed Street Water Main Project is expected to be completed by the week of May 16, 2022.

°The contract for the Leaf Waste Site Project was awarded to New Enterprise Stone & Lime Co., Inc. Work on this project is proceeding.

President Hoffert then gave the report of the Public Works Department for work done during the month of April.

**Recreation** - Mrs. Elizabeth M. Bentz, chairman, gave the minutes of the May 9, 2022, Recreation Board meeting. She advised Council of the following:

°The Fishing Rodeo was held on Saturday, April 23, 2022. Over Two Hundred (200) fish were caught and fileted with the help of the Fishing Club from the High School. Also participating were the Business Association and the Lions Club.

°The Governor Mifflin Middle School will be having their annual "Best Day" on Thursday, May 26<sup>th</sup>.

°A meeting as been scheduled between the Borough Manager, Recreation Director and representatives from Fromuth Tennis to discuss converting the Borough's tennis courts to pickle ball courts.

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The Recreation Board gave approval to the following list of additional summer personnel and submitted it to Council for their consideration:

**SWIMMING POOL**

**Pool Manager:**  
Christopher Thomas \$ 20.00/hour

**Lifeguards:**  
Braeden Arnold \$ 10.00/hour  
Mackenzie Caron 10.00/hour  
Evangeline Steckiel 10.00/hour  
Jacob Troy 10.00/hour  
William Troy 10.25/hour

**Front Desk Attendants:**  
Kate Barbon \$ 9.00/hour  
Mackenna Baessler 9.00/hour  
Mackenzie Caron 9.00/hour  
Sophie Doleniak 9.00/hour  
Evan Greusel 9.25/hour  
Nathan Reigel 9.00/hour  
Denise Yerger 9.00/hour

**Snack Bar Window Attendants:**  
Makenna Baessler \$ 9.00/hour  
Sophie Doleniak 9.00/hour  
Lydia Drago 9.00/hour  
Olivia Hill 10.25/hour  
Danielle King 10.50/hour  
Ethan Griffith 9.00/hour  
Jaia M. Rahn 9.00/hour

**PLAYGROUND**

**Leaders:**  
Sienna Light \$ 9.00/hour  
Jaia M. Rahn 9.00/hour  
Nathan Riegel 9.00/hour

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On a motion by Mrs. Bentz, seconded by Mr. Ernst, and duly carried, Council gave conditional approval to the hiring of the above employees and their respective salaries.

Mr. Michael Hoffert suggested that the Recreation Board consider offering some winter activities at the Park.

**Zoning and Codes** - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of April. During this time, Mr. Franey issued nine (9) new permits and three (3) certificates of use/occupancy thereby leaving twenty-five (25) permits open.

**Manager** - Mr. Brossman reported that on April 21, 2022, the Borough received \$10,000 in payment of the annual distribution from the Russell L. Hiller Charitable Trust of Berks County Community Foundation.

On May 4, 2022, \$34,808.69 was received from the Berks Earned Income Tax Bureau representing the Borough's share of the local earned income tax processed April 1, 2022 through April 30, 2022.

On May 11, 2022, the Borough received \$26,258.29 from Comcast Cable representing franchise fees for the period January 2022 through March 2022.

By motion of Dr. Michalik, seconded by Mr. Vanino, and unanimously carried, permission was given to make the annual budgeted contribution in the amount of \$1,000 to the Memorial Day Parade Committee.

Permission was given to secure the property at 38 Philadelphia Avenue and to bill the property owner for the costs involved, on a motion by Mr. Michael Hoffert, seconded by Mrs. Bentz, and duly approved.

On May 4, 2022, bids were received and opened for the 2022 Streets Improvement Project. The results were as follows:

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	<b>Base Bid</b>	<b>Alternate Bid</b>
Construction Masters Services Sinking Spring	\$1,833,590.75	\$1,707,304.75
Landis Deck & Sons Skippack	\$1,993,474.73	\$1,779,604.74
New Enterprise Stone and Lime Ephrata	\$1,732,730.90	\$1,604,058.43

Mr. Klee made a motion, which was seconded by Dr. Michalik, and duly carried, awarding the contract for the 2022 Streets Improvement Project to New Enterprise Stone and Lime Company, Inc. for a bid price of \$1,732,730.90. Roll Call - 7 ayes

**UNFINISHED BUSINESS:**

Following a review of the Borough's audit, Council accepted the 2021 Audit, as received from RKL LLP, Certified Public Accounts on a motion by Dr. Michalik, seconded by Mr. Vanino, and unanimously carried.

**QUESTIONS FROM THE AUDIENCE:** None.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino, and duly carried at 8:22 p.m.

Respectfully submitted,

Jan M. Boyd  
Borough Secretary