

The June 9, 2022, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members Elizabeth M. Bentz and Alec M. Ernst were not present. Council members in attendance were: John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik, Jr. and Conrad Vanino. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Fire Chief Timothy Deamer, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents:

Sharon Bedell - 311 North Wyomissing Avenue
Stephanie McFadden - 311 North Wyomissing Avenue
Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the May 12, 2022, council meeting were approved as forwarded to each member, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

PUBLIC COMMENT:

On behalf of herself and Ms. Bedell, Ms. McFadden requested if there were any updates regarding the proposed project at 330 North Wyomissing Avenue. She noted that they had previously attended the Planning and Zoning Commission meeting when this project was initially proposed.

President Hoffert advised that the developer is in the process of preparing a Land Development Plan for the property based upon the information received at the Planning and Zoning Commission meeting.

PUBLIC COMMENT ON AGENDA ITEMS: None.

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COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of May. During this month, the Department handled 347 incidents, with 104 arrests being made. Also during this month, 2,013 patrol miles were traveled.

All officers have completed their First Aid and CPR re-certification.

Police and Personnel - Mr. Ronald R. Klee, Jr., chairman, made a motion, which was seconded by Dr. Michalik, and unanimously carried to approve the payment of the overtime paid to the members of the Police Department during the month of May in the amount of \$14,951.36.

Roll Call - 5 ayes

Administration-Law-Finance - Dr. Edward B. Michalik, chairman, made a motion, which was seconded by Mr. Klee, and duly approved, confirming the payment of the bills associated with the May 31, 2022 Financial Statements as follows:

General Fund - \$290,179.55
Water Fund - \$226,496.71
Sewer Fund - \$57,835.18
Recreation Fund - \$74,080.61
Fire Fund - \$33,048.71
Streets Improvement Fund - \$2,260.89

Roll Call - 5 ayes

Dr. Michalik then made a motion, which was seconded by Mr. Klee, and duly carried, appointing **Jeffrey S. Balthaser** as the Public Works representative to the **Pension Advisory Board** (replacing Glenn Good). His term will expire April 2024.

Scott D. Brossman was reappointed as the Administration representative to the **Pension Advisory Board**, on a motion by Dr. Michalik, seconded by Mr. Klee, and unanimously approved. His 5-year term will expire 2027.

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Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of May. During this time, the Department responded to a total of thirty-seven (37) dispatches consisting of seven (7) calls in the Borough and thirty (30) assists to neighboring departments. The Department also conducted five (5) training sessions during the month.

The members covered 168 hours of the available 176 hours of the daytime staffing for the month.

On a motion by Mr. Michael Hoffert, seconded by Mr. Vanino, and duly carried, Council authorized the advertisement of an ordinance that implements Act 98 of 1992 in the Borough, as it pertains to the payment of certain fire loss claims, as reviewed and recommended by the Fire Committee.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the June Engineer's Report. He noted the following:

- °A pre-construction meeting was held on February 23, 2022 for the Overbrook Pump Station Project. The contractor is currently waiting for materials to be delivered. Work is expected to begin July 8, 2022.
- °Contract documents for the 2022 Streets Project have been received from the contractor and forwarded to the Solicitor for his review.
- °The contract for the Leaf Waste Site Project has substantially been completed by New Enterprise Stone & Lime Co., Inc. Minor paving needs to be completed along with topsoil and seeding restoration.

President Hoffert then gave the report of the Public Works Department for work done during the month of May.

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President Hoffert presented the letter from the Greater Governor Mifflin League with the following requests:

- °To hold Community Days in the Borough from July 4 through July 9, 2022; and
- °To have Waverly Street closed to vehicles during this time period; and
- °To have an occasional police patrol through the grounds each night; and
- °To hold a fireworks display on Saturday, July 9 at 10:00 p.m.

Council had no objections to the requests of the Greater Governor Mifflin League.

Recreation - Mr. Conrad Vanino, member, gave the minutes of the June 6, 2022, Recreation Board meeting. He advised Council of the following:

The Recreation Board gave approval to the following list of additional summer personnel and submitted it to Council for their consideration:

SWIMMING POOL

Sub Manager:

Aubrey Miller	\$ 10.75/hour
Hannah Zeiber	13.00/hour

Lifeguard:

Olivia Vecchio	\$ 10.00/hour
Jackson Schools	10.00/hour

Lifeguard/sub:

Ellie Friedlander	10.25/hour
Aubrey Miller	10.75/hour
Owen Ziolkowski	10.00/hour

Front Desk Attendants:

Rebecca Cochran	\$ 9.00/hour
Devon Longacre	9.00/hour

COACHING STAFF

Assistant Swim Coaches:

Ella Hubric	\$ 11.00/hour
Abigail Steckiel	250.00/week

PLAYGROUND

Leaders:

Aidan Clark	\$ 9.25/hour
Hayden Shuker	9.00/hour

On a motion by Mr. Vanino, seconded by Dr. Michalik, and duly carried, Council gave conditional approval to the hiring of the above employees and their respective salaries.

The Recreation Board also requested that Council consider updating some of the rules and regulations of the pool. Council discussed this request, but would like to compare the current language of the rules and the proposed language. Therefore, action on this request was TABLED.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of May. During this time, Mr. Franey issued nine (9) new permits and nine (9) certificates of use/occupancy thereby leaving twenty (20) permits open.

Solicitor - On a motion by Dr. Michalik, seconded by Mr. Vanino, and duly carried, Council adopted **Ordinance No. 1224**, which authorizes the closing of Waverly Street for Community Days. This ordinance was adopted, as presented by Solicitor Klonis.

Solicitor Klonis presented **Resolution No. 4-2022**, which authorizes the Greater Governor Mifflin League to hold a fireworks' display in the Borough on Saturday,

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July 9, 2022, as part of the Community Days celebration. This Resolution was adopted, as presented, on a motion by Dr. Michalik, seconded by Mr. Vanino, and unanimously approved and conditional upon receipt of the required Certificates of Insurance.

Manager - Mr. Brossman reported that the Borough received \$150,579.56 from the Pennsylvania Department of Transportation representing the Borough's annual allocation of Liquid Fuels Tax funds.

The Borough received \$971.02 from the Pennsylvania Department of Transportation in State Police Fines and Penalties on June 1, 2022.

On June 2, 2022, the Borough received \$114,005.60 from the Berks Earned Income Tax Bureau representing the Borough's share of the local earned income taxes processed May 1, 2022 to May 31, 2022.

On a motion by Dr. Michalik, seconded by Mr. Vanino, and unanimously carried, Council authorized entering into an updated Memorandum of Understanding (MOU) with the Berks Conservation District for the review of all Erosion and Sedimentation Control Plans for earth disturbance activities 5,000 square feet or greater.

NEW BUSINESS:

President Hoffert advised that both he and Vice President Klee are unavailable for the September 8, 2022, Council meeting. Following a brief discussion, Council decided to move the meeting to the following Thursday, September 15, 2022.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino, and duly carried at 8:26 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary