

The July 14, 2022, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members Elizabeth M. Bentz and Ronald R. Klee, Jr. were not present. Councilman Alec M. Ernst participated via telephone. Council members in attendance were: John W. Hoffert; Michael A. Hoffert; Edward B. Michalik, Jr. and Conrad Vanino. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Sergeant David E. Witkowski, Fire Chief Timothy Deamer, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents:

Eileen Knabb - 33 North Waverly Street
Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the June 9, 2022, council meeting were approved as forwarded to each member, on a motion by Dr. Michalik, seconded by Mr. Michael Hoffert, and duly carried.

Mr. Ernst abstained from voting on the minutes as he was not at the last meeting.

PUBLIC COMMENT:

Mrs. Knabb attended the meeting to express her concern about a neighbor who shot off illegal fireworks on July 4th for over one (1) hour. Unfortunately, since it was the same evening as the fireworks for Community Days, the Police Department was busy with other calls and could not respond immediately. As this is a tenant in a rental property, Mrs. Knabb believes that the absentee landlords should be cited for any criminal activity done by their tenants.

President Hoffert told Mrs. Knabb that she did the right thing by calling the Police Department. However with the number of people in the Borough that evening, the Department had to prioritize their calls.

July 14, 2022

Solicitor Klonis advised that a landlord cannot be charged with a crime committed by a tenant. He also recommended that Mrs. Knabb take a picture or video in order to positively identify the person involved. He further suggested that she contact her State Representative requesting that the current fireworks law be changed.

Mrs. Knabb then requested that Council consider imposing stricter regulations on the Community Days event such as shortening the time and/or the number of days that they can be held.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of June. During this month, the Department handled 296 incidents, with 62 arrests being made. Also during this month, 1,997 patrol miles were traveled.

Police and Personnel - Dr. Michalik, vice chairman, made a motion, which was seconded by Mr. Michael Hoffert, and unanimously carried to approve the payment of the overtime paid to the members of the Police Department during the month of June in the amount of \$6,063.18.

By motion of Dr. Michalik, seconded by Mr. Vanino, and duly carried, Council took the following action on the Handicapped Parking Space applications that were received and presented:

- a. Approved **NEW** permit:
 - 1) 29 Pennsylvania Avenue - Chad M. Heckman
 - 2) 60 Fourth Street - Shirley V. Guinther
 - 3) 224 South Wyomissing Avenue - Denise Soto
- b. Rescinded the following permit:
 - 1) 105 North Sterley Street - Donald Pezzino - applicant deceased
- c. Authorized the preparation and advertising of the ordinance for the above.

July 14, 2022

Administration-Law-Finance - Dr. Edward B. Michalik, chairman, made a motion, which was seconded by Mr. Vanino, and duly approved, confirming the payment of the bills associated with the June 30, 2022 Financial Statements as follows:

General Fund - \$310,316.21
Water Fund - \$227,355.87
Sewer Fund - \$65,349.76
Recreation Fund - \$61,710.47
Fire Fund - \$7,741.23
Streets Improvement Fund - \$2,188.62
Roll Call - 5 ayes

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of June. During this time, the Department responded to a total of forty (40) dispatches consisting of twelve (12) calls in the Borough and twenty-eight (28) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all 167 hours of available daytime staffing for the month.

Tree-Pole and Light - Mr. Alec M. Ernst, chairman, reported that Garrett Hyneman completed his Eagle Scout Project, which involved successful completion of the various components of a tree planting project in the Borough.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the July Engineer's Report. He noted the following:

°Work on the Overbrook Pump Station is expected to begin on July 18 and to be completed by August 23.

°A preconstruction conference with New Enterprise Stone & Lime Co., Inc. for the 2022 Streets Improvement Project was held July 13. The Contractor is expected to be on-site in the next two (2) or three (3) weeks.

July 14, 2022

°The Leaf Waste Site Project has been completed by the contractor, New Enterprise Stone & Lime Co., Inc., who has submitted an Application for Payment and a Contract Change Order, which will be addressed under the Manager's report.

President Hoffert then gave the report of the Public Works Department for work done during the month of June.

Recreation - Mr. Ernst, vice chairman, reviewed with Council the minutes of the July 11, 2022. He noted the following:

The Recreation Board gave approval to the following list of additional summer personnel and submitted it to Council for their consideration:

SWIMMING POOL

Lifeguard:

Brydon Lopez \$ 10.00/hour

Front Desk:

Alyanna Gensemer \$ 9.00/hour
Jayleigh Richards 9.00/hour

On a motion by Mr. Ernst, seconded by Dr. Michalik, and unanimously carried, Council gave conditional approval to the hiring of the above summer personnel.

The Recreation Board recommended that a refund in the amount of \$60.00 be give to Crystal Talarico of 8 East Elm Street, Shillington, which is the difference between a "family" pool membership and an "individual" membership. Following a brief discussion, Mr. Ernst made a motion, which was seconded by Mr. Vanino, and duly carried, to approve the above refund recommendation.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James

July 14, 2022

Franey, for the month of June. During this time, Mr. Franey issued ten (10) new permits and six (6) certificates of use/occupancy thereby leaving twenty-nine (29) permits open.

Solicitor - Solicitor Klonis presented **Ordinance No. 1225**, which implements Act 98 of 1992 in the Borough regarding certain fire losses and the holding of a portion of the insurance proceeds. This ordinance was adopted on a motion by Mr. Ernst, seconded by Dr. Michalik, and duly carried.

Dr. Michalik made a motion, which was seconded by Mr. Michael Hoffert, and unanimously approved, giving permission to Solicitor Klonis to file a lien against each of the following properties due to outstanding invoices dated March 4, 2022 for snow removal at the properties:

- 1) Janice M. Brosz - 119 New Holland Avenue - \$82.50
- 2) Freddy Caicedo - 46 South Wyomissing Avenue - \$82.50
- 3) Neury J. Beltran Castro - 36 Philadelphia Avenue - \$165.00
- 4) Jordon B. Coad/Katrina Undheim/Gregory Hill - 37 Franklin Street - \$82.50
- 5) James Hartung - 600 March Street - \$82.50
- 6) Jeffrey B. McManus - 320 South Sterley Street - \$82.50

Manager - Mr. Brossman reported that on July 6, 2022, the Borough received \$44,954.60 from the Berks Earned Income Tax Bureau representing the Borough's share of the local earned income tax processed from June 1, 2022 through June 30, 2022.

On a motion by Mr. Michael Hoffert, seconded by Dr. Michalik, unanimously carried, approval was given to the Governor Mifflin School Districts's request to utilize the Park for their one (1) home Cross Country meet on October 4.

Mr. Vanino made a motion, which was seconded by Dr. Michalik, and duly carried, to approve Change Order

July 14, 2022

No. 1 of the Shillington Park Leaf Waste Site Improvements Project for revised pavement cross-section in various areas, resulting in a net decrease of \$71.84.

Council gave permission to pay Application for Payment No. 1 of the Leaf Waste Site Improvements Project to New Enterprise Stone & Lime Co., Inc. in the amount of \$133,940.32, on a motion by Mr. Michael Hoffert, seconded by Mr. Vanino, and duly approved.

Mr. Vanino then made a motion, which was seconded by Dr. Michalik, and unanimously carried, giving permission to advertise for bids for the collection of trash and recycling.

Mr. Brossman apprised Council that the County will no longer host any municipality's website. The Borough will be looking at other options.

UNFINISHED BUSINESS:

Updating the wording for the pool rules and regulations has been tabled until the end of the season.

NEW BUSINESS:

President Hoffert reminded everyone that the September 8, 2022 meeting needed to be rescheduled and, therefore, will be held on September 15, 2022.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino, and duly carried at 8:34 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary