

The August 11, 2022, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: Elizabeth M. Bentz; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik, Jr. and Conrad Vanino. Councilman Alec M. Ernst participated via telephone. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Sergeant David E. Witkowski, Fire Chief Timothy Deamer, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents and visitors:

Cole Golden - 106 Rose Court  
Daniel Jensen - 116 North Brobst Street  
Alyssa Oxenreider - 136 Chestnut Street  
Harold Stupp - 115 South Miller Street

Vince Gagliardo - Councilman, Borough of Kenhorst  
Nickolas Hatzas - Mayor, Borough of Kenhorst

As there were no objections, the minutes of the July 14, 2022, council meeting were approved as forwarded to each member, on a motion by Dr. Michalik, seconded by Mr. Vanino, and duly carried.

**PUBLIC COMMENT:**

Mr. Hatzas and Mr. Gagliardo attended the meeting to apprise Council of the lack of representation and funding that they have seen as members of the 127<sup>th</sup> House District. Mr. Hatzas noted that the current representative (Manny Guzman) has been in office for nineteen (19) months; however, Mr. Hatzas has never met him. As the House Districts will be changed as of 2023 and Shillington will then be a part of the 127<sup>th</sup> House District, Mr. Hatzas and Mr. Gagliardo are seeking to have Kenhorst and Shillington work together for the betterment of each borough.

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Mr. Gagliardo then introduced himself as a candidate running for the 127<sup>th</sup> House District seat and, as such, will ensure that the boroughs receive proper representation in addition to also representing a portion of the City of Reading.

Mrs. Oxenreider advised Council that the intersection by her property has become very dangerous as people have been increasingly going through the stop sign on East Broad Street. This is a 2-way stop intersection, with Chestnut Street being the through street and East Broad Street being the stop street.

President Hoffert requested that the Police Department and the Engineers review the situation and make a recommendation to the Streets Committee.

**PUBLIC COMMENT ON AGENDA:** None.

**COMMITTEE REPORTS:**

**Mayor** - Mayor Hivner gave the Police Department's report for the month of July. During this month, the Department handled 289 incidents, with 134 arrests being made. Also during this month, 2,016 patrol miles were traveled.

**Police and Personnel** - On a motion by Mr. Ronald R. Klee, Jr., chairman, made a motion, which was seconded by Dr. Michalik, and unanimously carried to approve the payment of the overtime paid to the members of the Police Department during the month of July in the amount of \$16,508.79.

Sergeant David Witkowski submitted a letter of recommendation to Council to release Officer Andrew Dittmann from his probationary training period and change his status to full time patrolman with the Borough's Police Department. On a motion by Mr. Vanino, seconded by Mr. Klee, and duly approved, Council accepted this recommendation and gave full time status to Andrew T. Dittmann.

**Administration-Law-Finance** - Dr. Edward B. Michalik, chairman, made a motion, which was seconded by Mr. Klee, and duly approved, confirming the payment of the bills

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associated with the July 31, 2022 Financial Statements as follows:

General Fund - \$350,510.31  
Water Fund - \$218,549.04  
Sewer Fund - \$122,306.33  
Recreation Board - \$93,356.75  
Fire Fund - \$6,279.47  
Streets Improvement Fund - \$420.06  
Roll Call - 7 ayes

**Fire** - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of July. During this time, the Department responded to a total of forty-six (46) dispatches consisting of eight (8) calls in the Borough and thirty-eight (38) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all 167 hours of available daytime staffing for the month.

**Tree-Pole and Light** - Mr. Alec M. Ernst, chairman, reported that the Tree Advisory Committee (STAC) is currently taking requests for the fall planting. The Committee is also evaluating possible grants.

**Streets-Sanitation-Water** - Mr. John W. Hoffert, chairman, reviewed with Council the August Engineer's Report. He noted the following:

°The materials and equipment needed to complete the Overbrook Pump Station Project have been received. Work is expected to start on September 19 and be completed within a month.

°The Borough's portion of the Reed Street Water Main Project is substantially complete. Work is continuing on the main extension to the Cumru Township campus.

°Work has begun on the curbing and ADA ramp construction for the 2022 Streets Improvement Project. Upon completion of the concrete work,

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reconstruction of March Street, Wellington Road, Kerrick Road and South Sterley Street will begin.

President Hoffert then gave the report of the Public Works Department for work done during the month of July.

**Recreation** - Mrs. Elizabeth M. Bentz, chairman, advised Council that the Recreation Board meeting scheduled for August 8, 2022 was cancelled.

Mrs. Bentz then made a motion, which was seconded by Mr. Ernst, and duly carried, giving permission to retroactively hire Abigail Steckiel as an Assistant Pool Manager at \$13.00/hour. Ms. Steckiel, who had previously been hired as a lifeguard, filled in on numerous occasions as an Assistant Manager.

**Zoning and Codes** - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of July. During this time, Mr. Franey issued ten (10) new permits and one (1) certificate of use/occupancy thereby leaving thirty-seven (37) permits open.

A letter was received from the Borough's Zoning Hearing Board advising that they granted the variance request of U Drive of Rdg, LLC to install a modular office building in the rear of the existing office/service garage building at 220 West Lancaster Avenue.

**Solicitor** - Solicitor Klonis presented **Ordinance No. 1226**, which establishes the handicapped parking spaces, as approved at the July meeting. This ordinance was adopted, as presented, on a motion by Dr. Michalik, seconded by Mr. Ernst, and unanimously approved.

**Manager** - Mr. Brossman reported that on August 4, 2022, the Borough received \$44,209.82 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from July 1, 2022 through July 31, 2022.

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On a motion by Dr. Michalik, seconded by Mr. Klee, and duly approved, permission was given to prepare and advertise an ordinance to close Waverly Street on November 5, 2022 for the annual "Strike Up the Bands" band competition.

Council approved to hold the annual Kyle Pagerly Memorial 5K in the Borough on October 2, 2022, on a motion by Mr. Vanino, seconded by Dr. Michalik, and unanimously carried.

Dr. Michalik made a motion, which was seconded by Mr. Michael Hoffert, and duly approved, giving permission to purchase a 2023 Ford F-150 4x4 Pick-up Truck with an eight (8) foot bed from Manderbach Ford for a Co-Stars price of \$38,456.00. This truck will be utilized by the Water Department.

Permission was also given to purchase a topper for the bed of the above new truck from E. M. Kutz at a cost of \$7,657.00, on a motion by Mr. Klee, seconded by Mr. Vanino, and unanimously approved.

On July 21, 2022, the Patriotic Order of the Sons of America provided the Borough with a new flag to be flown at the Town Hall. This organization replaces the flags for the Borough whenever a new one is needed.

Mr. Klee then made a motion, which was seconded by Mr. Michael Hoffert, and duly approved, giving permission to renew the Borough's membership for 2022 with the following organizations:

- Schuylkill River Greenway Association - \$50.00
- Berks History Center - \$65.00

**UNFINISHED BUSINESS:**

It was decided that after the summer season is over, the Recreation Committee and the Recreation Board will review the rules and regulation currently in effect to see what changes may need to be made for next season.

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**NEW BUSINESS:**

President Hoffert reminded Council that the September meeting will be rescheduled to September 15, 2022.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino and duly carried at 8:30 p.m.

Respectfully submitted,

Jan M. Boyd  
Borough Secretary