

The regular September meeting of the Shillington Borough Council was rescheduled from September 8, 2022 to September 15, 2022 and was called to order at 7:30 p.m. by President John W. Hoffert, as advertised. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Councilmen Michael A. Hoffert; Ronald R. Klee, Jr.; and Conrad Vanino were absent. Council members in attendance were: Elizabeth M. Bentz; Alec M. Ernst; John W. Hoffert and Edward B. Michalik, Jr. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Assistant Fire Chief Robert Knouse, Solicitor Thomas L. Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following resident:

Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the August 11, 2022, council meeting were approved as forwarded to each member, on a motion by Mr. Ernst, seconded by Mrs. Bentz, and duly carried.

PUBLIC COMMENT: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of August. During this month, the Department handled 212 incidents, with 59 arrests being made. Also during this month, 2,104 patrol miles were traveled.

Officers Jarrett Dominicis, MacKenzie Adame and Andrew Dittmann completed the certification training for speed timing devices.

Chief Hivner apprised Council that the Shillington Lions Club funded a state-of-the-art simulated firearms training system for the Department at a cost of approximately \$13,000.

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Police and Personnel - Mrs. Elizabeth M. Bentz, vice chairman, made a motion, which was seconded by Dr. Michalik, and unanimously carried to approve the payment of the overtime paid to the members of the Police Department during the month of August in the amount of \$5,695.60. Roll Call - 4 ayes

Administration-Law-Finance - Dr. Edward B. Michalik, chairman, made a motion, which was seconded by Mrs. Bentz, and duly approved, confirming the payment of the bills associated with the August 31, 2022 Financial Statements as follows:

General Fund - \$265,511.69
Water Fund - \$234,587.76
Sewer Fund - \$74,943.82
Recreation Board - \$70,222.22
Fire Fund - \$10,616.65
Streets Improvement Fund - \$1,903.72
Roll Call - 4 ayes

Fire - Dr. Michalik, vice chairman, gave the Fire Chief's report for the month of August. During this time, the Department responded to a total of fifty (50) dispatches consisting of sixteen (16) calls in the Borough and thirty-four (34) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all 183 hours of available daytime staffing for the month.

Tree-Pole and Light - Mr. Alec M. Ernst, chairman, reported that the Tree Advisory Committee (STAC) is currently taking requests for the fall planting. Currently, seven (7) residents have requested a total of nine (9) trees. The deadline to make a request is September 23.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the September Engineer's Report. He noted the following:

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°Work is expected to begin on the Overbrook Pump Station Project on October 3. Application for Payment No. 2 for stored materials has been received from the Contractor and will be addressed under the Manager's report.

°Full depth reconstruction of March Street has been started by New Enterprise Stone & Lime Co., Inc. (NESL) as part of the 2022 Streets Improvement Project. When March Street reconstruction is completed, NESL will proceed with the full depth reconstruction of Wellington Road, Kerrick Road and South Sterley Street.

President Hoffert then gave the report of the Public Works Department for work done during the month of August.

Recreation - Mrs. Elizabeth M. Bentz, chairman, advised Council that the Recreation Board meeting scheduled for September 6, 2022 was cancelled.

Zoning and Codes - Mr. Ernst, vice chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of August. During this time, Mr. Franey issued nine (9) new permits and zero (0) certificates of use/occupancy thereby leaving forty (40) permits open.

Mr. Ernst advised that the Planning and Zoning Commission will be meeting on Monday, September 19 regarding the project to convert 330 North Wyomissing Avenue into twenty-four (24) apartments and six (6) townhouses.

Solicitor - Mr. Klonis presented **Ordinance No. 1227**, which authorizes the temporary closing of Waverly Street between East Lancaster Avenue and Brobst Street on November 5, 2022 from 2:30 p.m. to 9:30 p.m. for the Strike Up the Bands band competition. Council adopted this ordinance, as presented, on a motion by Dr. Michalik, seconded by Mr. Ernst, and duly carried.

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Manager - Mr. Brossman reported that the Borough received \$25,900.83 on August 12, 2022 from Comcast Cable representing franchise fees owed for the period from April 2022 through June 2022.

On September 1, 2022, the Borough received \$279,247.90 in ARPA (American Rescue Plan Act) funds. This is the last of two payments.

On September 2, 2022, the Borough received \$118,488.89 representing the Borough's share of the earned income tax processed from August 1, 2022 through August 31, 2022.

Mr. Brossman advised Council that Ford is currently taking orders for patrol vehicles for delivery in 2023. However, this window for ordering will be closing shortly and will not be available again until sometime next year, with delivery in 2024. Therefore, on a motion by Dr. Michalik, seconded by Mr. Ernst, and duly carried, Council gave permission to order from Manderbach Ford through Co-Stars a 2023 Explorer Police Patrol Vehicle at a cost of \$39,985.00. This vehicle will be included in the 2023 budget.

Council also authorized the purchase of a 2023 Ford Explorer from Manderbach Ford, through Co-Stars, at a cost of \$38,579.50 to be used by the Police Chief, on a motion by Mr. Ernst, seconded by Dr. Michalik, and unanimously approved. This vehicle is in the 2022 budget and is expected to be received in 2022.

Mr. Brossman presented the Borough's Minimum Municipal Obligation (MMO) amounts for the Police Pension Plan and the Non-Uniformed Pension Plan for the year 2023 are as follows:

Police - \$79,484.00
Non-Uniformed - \$117,206.00

On a motion by Dr. Michalik, seconded by Mr. Ernst, and duly approved, Council authorized entering into the Animal Service Agreement for 2023 with Safety Net Sanctuary at a cost of \$4,000.

Permission was given to enter into a Memorandum of Understanding (MOU) between the Police Department and the Governor Mifflin School District for the Department's

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emergency access to the District's security cameras. This Agreement has been reviewed by the Solicitor. Therefore, Mr. Ernst made a motion, which was seconded by Mrs. Bentz, and unanimously carried, giving permission to enter into this Agreement.

On a motion by Mr. Ernst, seconded by Dr. Michalik, and duly approved, Council gave permission to pay Application for Payment No. 2 from Eastern Environmental Contractors, Inc. in the amount of \$30,286.80 for the Overbrook Pump Station Improvements Project.

Mr. Brossman requested permission to extend the agreement between the Borough and the Highway Safety Network for the period October 1, 2022 to September 30, 2023 as part of the Police Traffic Service Project. On a motion by Mrs. Bentz, seconded by Mr. Ernst, and duly carried, Council approved this action.

UNFINISHED BUSINESS: None.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMUNICATIONS:

A letter was received from the Greater Governor Mifflin League thanking Council for the cooperation and support that was provided to their organization during the week long Community Days celebration.

A note was also received from the Memorial Day Parade Committee extending their appreciation to Council for their assistance and financial support of the Borough's Memorial Day Parade.

As there was no further business, the meeting was adjourned on a motion by Dr. Michalik and duly carried at 8:05 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary