

The August 10, 2023 meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Councilmen Alec M. Ernst and Ronald R. Klee, Jr., were absent. Council members in attendance were: Elizabeth M. Bentz; John W. Hoffert; Michael A. Hoffert; Edward B. Michalik, Jr. and Conrad Vanino. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Robert Knouse, Solicitor Thomas Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents and visitors:

John Auman - 111 Franklin Street
Daniel Jensen - 116 South Brobst Street
Mark Paul - 60 East Broad Street
Harold Stupp - 115 South Miller Street

Keith Zielaskowski - Owner, Pair of Aces
105 North Wyomissing Avenue

As there were no objections, the minutes of the July 13, 2023, meeting were approved as forwarded to each member on a motion by Dr. Michalik, seconded by Mr. Vanino, and duly carried.

PUBLIC COMMENT:

Mr. Paul believes that the Borough's Code Red Emergency Contact System is a good communication tool for the Borough. He would like to see this used for other things such as updates on the concerts in the park.

He then had a few questions regarding the inconsistency of the trash collection, which were answered by President Hoffert and Mr. Brossman. Due to these issues, Mr. Paul suggested going back to an annual clean-up week.

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Mr. Zielaskowski, who owns the property at 105 North Wyomissing Avenue, attended the meeting as his plans for developing this property will be going before the Planning and Zoning Commission. He questioned whether he should make the needed changes to the plans prior to submitting them to the Commission.

President Hoffert advised that the plans should be reviewed by the Commission first and then all changes may be made.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of July. During this month, the Department handled 298 incidents, with 107 arrests being made. Also during this month, 3,067 patrol miles were traveled.

A letter was received from the Cumru Township Police Department expressing their gratitude to two (2) of the Borough's Police officers, Officer Duane Witman and Officer MacKenzie Adame, who worked to save the driver in an accident on July 28, 2023. The driver was hauling hot asphalt when his truck flipped over causing burns to the driver.

Police and Personnel - On a motion by Dr. Edward B. Michalik, Jr., member, seconded by Mr. Vanino, and duly carried, Council approved the payment of \$8,493.87 in overtime paid to the members of the Police Department during the month of July.

Administration-Law-Finance - Dr. Michalik, chairman, made a motion, which was seconded by Mrs. Bentz, and unanimously approved, to confirm payment of the bills associated with the July 31, 2023 Financial Statements, as follows:

-General Fund - \$236,054.99
Water Fund - \$377,982.12
Sewer Fund - \$132,003.33
Recreation Board - \$78,125.12
Fire Fund - \$5,657.37
Streets Improvement Fund - \$1,361.93
Roll Call - 5 ayes

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Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of July. During this time, the Department responded to a total of sixty-four (64) dispatches consisting of nine (9) calls in the Borough and fifty-five (55) assists to neighboring departments. Seven (7) training sessions were conducted during the month.

The members covered all 176 hours of the available daytime staffing for the month.

On July 5, 2023, TowerDIRECT EMS began running their ambulance out of the Shillington station. Council had agreed to this temporary arrangement while the TowerDIRECT station is being renovated. Both organizations have developed a good working arrangement.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the August Engineer's Report. He noted the following:

°The generator at the Overbrook Pump Station has been placed and the contractor has connected the gas service. Final approval from UGI is still needed.

President Hoffert then gave the report of the Public Works Department for work done during the month of July.

On a motion by Dr. Michalik, seconded by Mr. Vanino, and duly carried, Council authorized the preparation and advertising of an ordinance to close South Waverly Street for the "Strike Up the Bands" competition on September 23, 2023.

President Hoffert noted that the current closure of South Waverly Street for the construction at Governor Mifflin School District is due to end on August 11, 2023. However, the construction is not yet completed. Therefore, at the request of the School District, the existing closure of South Waverly Street was extended, under Council's jurisdiction, from August 11, 2023 to August 23, 2023 or earlier if no longer needed, on a motion by Mr. Vanino, seconded by Dr. Michalik, and unanimously approved.

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Recreation - Mrs. Elizabeth M. Bentz, chairman, reported that the Recreation Board meeting scheduled for August 7, 2023 was cancelled.

Mrs. Bentz then made a motion to hire the following existing summer employee for an additional position at a different rate:

Snack Bar:

Window Attendant - Alyanna Gensemer - \$9.00/hour

This motion was seconded by Dr. Michalik, and duly carried.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, Terrence Naugle, for the month of July. During this time, Mr. Naugle issued seven (7) new permits and four (4) certificates of use/occupancy thereby leaving thirty-eight (38) permits open.

Solicitor - Solicitor Klonis presented **Ordinance No. 1233**, which establishes the handicapped parking spaces, as approved at the July meeting. This ordinance was adopted, as presented, on a motion by Dr. Michalik, seconded by Mr. Michael Hoffert, and unanimously approved.

On a motion by Mr. Michael Hoffert, seconded by Mr. Vanino, and duly carried, **Ordinance No. 1234**, which prohibits parking on both sides of South Waverly Street at all times, was adopted as presented by Solicitor Klonis.

Manager - Mr. Brossman advised Council that on August 2, 2023, the Borough received \$34,627.01 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from July 1, 2023 through July 31, 2023.

On August 9, 2023, the Borough received its annual allotment from the Russell L. Hiller Fund Charitable Trust Fund in the amount of \$10,000 to be used for improvements to the Borough's recreation facilities.

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Council approved the request of the Governor Mifflin School District to utilize the Park for their home Cross Country meet on Tuesday, September 5, 2023. Approval was given, contingent upon the School District completing a Hold Harmless Agreement, on a motion by Mr. Vanino, seconded by Mr. Michael Hoffert, and duly carried.

Although Council had previously adopted a Child Abuse/Risk Management Policy for the Borough, the Borough's insurance company has requested that additional wording, which was reviewed by Solicitor Klonis, be added to the policy. Therefore, on a motion by Mr. Vanino, seconded by Mr. Michael Hoffert, and unanimously approved, Council approved updating the Borough's Child Abuse/Risk Management Policy, as requested.

Mr. Vanino then made a motion, which was seconded by Dr. Michalik, and duly approved, permission was given to renew the Borough's membership for 2023 with the following organizations:

- Schuylkill River Greenway Association - \$50.00
- Berks History Center - \$65.00

OLD BUSINESS: None.

NEW BUSINESS:

As both President Hoffert and Vice President Klee are unavailable for the September 14 meeting, the meeting date was rescheduled to September 7, 2023, on a motion by Mr. Vanino, seconded by Dr. Michalik, and unanimously carried.

QUESTIONS FROM THE AUDIENCE: None.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino and duly carried at 8:11 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary