

The May 9, 2024 meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: Elizabeth M. Bentz; Mark C. Grounard; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik, Jr. and Michael D. Mountz. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Fire Chief Robert Knouse, Police Chief Brett A. Hivner, Solicitor Thomas Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following visitors:

Harold Stupp - 115 South Miller Street

Alicia A. Bressler - 30 East Summit Street
Mohnton

As there were no objections, the minutes of the April 11, 2024, council meeting were approved as forwarded to each member on a motion by Dr. Michalik, seconded by Dr. Bentz, and duly carried. Mr. Klee abstained as he did not attend the April meeting.

Ms. Bressler attended the meeting to invite the members of Borough's Police and Fire Departments to Mohnton's celebration of National Night Out to be held on Tuesday, August 6th from 6:00 p.m. to 9:00 p.m. at the Mohnton Memorial Park. This is an annual event that they have been holding, with all expenses covered by donations.

PUBLIC COMMENT: None.

COMMITTEE REPORTS:

Mayor - Mayor Andrew R. Hivner gave the Police Department's report for the month of April. During this

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month, the Department handled 294 incidents, with 51 arrests being made. Also during this month, 2,652 patrol miles were traveled.

All officers have completed their First Aid/CPR annual re-certification.

The Department's License Plate Readers (LPRs) have been installed and sim cards activated. The LPRs should be going live within the next week or two. The Berks County District Attorney's Office has generously agreed to pay for one (1) of the LPRs for the duration of the 5-year contract.

Police and Personnel - Dr. Edward B. Michalik, Jr., chairman, made a motion, which was seconded by Mr. Klee, and unanimously carried to approve the payment of the overtime paid to the members of the Police Department during the month of April in the amount of \$10,264.12.

Administration-Law-Finance - On a motion by Mr. Ronald K. Klee, Jr., chairman, seconded by Dr. Bentz, and duly approved, Council confirmed the payment of the bills associated with the April 30, 2024, Financial Statements, as follows:

General Fund - \$423,305.60
Water Fund - \$307,273.63
Sewer Fund - \$181,326.05
Recreation Fund - \$37,580.55
Fire Fund - \$21,622.94
Streets Improvement Fund - \$3,240.75

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of April. During this time, the Department responded to a total of fifty-nine (59) dispatches consisting of fifteen (15) calls in the Borough and forty-four (44) assists to neighboring departments. Additionally, eight (8) training sessions were conducted during the month.

The daytime staffers covered all of the 176 hours of available staffing hours for the month.

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By motion of Mr. Michael Hoffert, seconded by Dr. Michalik, and duly carried, permission was given to have Dark Side Vinyl Graphix install the vinyl graphics on the recently purchased 2012 GMC Fire Duty Truck at a cost of \$5,686.90.

Tree-Pole and Light - Mr. Mark C. Grounard, chairman, reported that he and Mr. Brossman met with Garrett Hyneman of the Shillington Tree Advisory Committee regarding tree planting at the Governor Mifflin School District. His proposal is to plant eight (8) trees in the right-of-way and ten (10) trees on the High School grounds along Lancaster Avenue.

Mr. Grounard noted that this proposal must be refined before it will be approved by the Borough.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the May Engineer's Report. He noted the following:

°The Final Application for Payment No. 1 from C.M. High, Inc. in the amount of \$313,000.00 for completion of the Traffic Signal Improvement Project to be funded by the Green-Light-Go Grant. This application was reviewed and approved by the Borough Engineers.

President Hoffert continued with his report by giving the report of the Public Works Department for work done during the month of April.

Recreation - Dr. Elizabeth M. Bentz, chairman, gave the minutes of Recreation Board meeting held on May 6, 2024. Dr. Bentz advised that the Recreation Board has agreed to allow the Governor Mifflin Middle School (GMMS) to hold their "Best Day" at the pool on Thursday, May 23 between 11:30 a.m. and 2:00 p.m. Council concurred with the Recreation Board to allow the GMMS to hold "Best Day" as noted, on a motion by Dr. Michalik, seconded Mr. Mountz, and unanimously approved.

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The Recreation Board has recommended that Council give conditional approval to the hiring of the following additional list of summer employees and their respective salaries:

SWIMMING POOL

Assistant Pool Managers:

William Troy	\$ 13.75/hour
Nathan Reigel (Sub)	13.50/hour
Mikayla Seymour (Sub/Lifeguard)	13.50/hour

Lifeguards:

Evan Byrne	\$ 10.50/hour
Grant Deloretta (Sub)	10.25/hour
Jackson Schools	10.50/hour
Charles Shuker	10.00/hour
Jacob Troy	10.50/hour
Olivia Vecchio	10.50/hour

Concessions:

Owen Balthaser	\$ 9.00/hour
Tyler Binasiewicz	9.25/hour
Jayden Breidenstein	9.25/hour
Kaylee Gall	9.25/hour
Alyanna Gensumer	9.25/hour
Ben Lefler	9.00/hour
Melanie Medina	9.25/hour
Cassidy Schultz	10.00/hour
Jillian Schultz	10.00/hour
Madelyn Spayd	9.25/hour
Emily Yerger	9.25/hour

Assistant Front Desk Managers:

Cassidy Schultz	\$ 10.00/hour
Jillian Schultz	10.00/hour

Front Desk Employees:

Tyler Binasiewicz	\$ 9.25/hour
Jayden Breidenstein	9.25/hour
Camryn Caron	9.25/hour
Anglina Iraola-Creely	9.00/hour
Nathan Iraola	9.00/hour

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Front Desk (continued):

Ben Lefler	\$ 9.00/hour
Caleb Moyer	9.00/hour
Isiaha Soto	9.00/hour
Madelyn Spayd	9.25/hour

PLAYGROUND

Assistant Leader:

Jillian Schultz	\$ 11.00/hour
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Leaders:

Colin Arnold	\$ 9.00/hour
Alyanna Gensumer	9.25/hour
Braden Holmes	9.25/hour
Taylor Koenig	9.25/hour
Ben Lefler	9.00/hour
Owen Miller	9.00/hour
Hannah Rosario	9.00/hour
Noah Talarico	9.25/hour
Emma Tobias	9.25/hour
Jacob Troy	9.25/hour

COACHING STAFF

Head Swim Coach:

Trevor Woolwine	\$375.00/week
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Assistant Swim Coaches:

Haley Minnich	\$250.00/week
MacKenzie Caron	9.25/hour
Kaylee Cipola	9.25/hour

Dr. Bentz made a motion, which was seconded by Dr. Michalik, and unanimously carried, approved the hiring of the above list of additional summer personnel, conditional upon receiving all of their required clearances.

Zoning and Codes - Mr. Michael D. Mountz, chairman, gave the report from the Borough's Building Code Official, Terrence Naugle, for the month of April. During this

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time, Mr. Naugle issued eleven (11) new permits and zero (0) certificates of use/occupancy thereby leaving seventy-seven (77) permits open.

Letters were received from the Planning and Zoning Commission and from the Municipal Authority regarding 330 North Wyomissing Avenue and the owner's proposal to change the Plan of Record regarding the water meter pit configuration for the apartments as well as reducing the number of water and sewer service lines to the townhouses. Each body recommends these changes be approved, with the conditions set forth in their respective letter. After a brief discussion, Mr. Mountz made a motion, which was seconded by Dr. Michalik and duly carried, approving the changes to the Plan of Record for 330 North Wyomissing Avenue, with the conditions set forth by the Borough's Planning and Zoning Commission and the Municipal Authority. A copy of these letters containing the conditions is made a part of these minutes.

An appeal request from the requirements of the Pool and Pond Ordinance was received from Raymond and Sharon Ohlinger of 223 North Sterley Street and Karina Personette of 225 North Sterley Street for the installation of a pool that will cross over the property line of the properties.

The parties, who are related, wanted to install the pool for Ms. Personette's child that is autistic and can not go to the public pool. The pool can be take down at the end of the swimming season.

The Committee reviewed this request and has recommended that the appeal request be denied. Following additional discussion, Mr. Mountz made a motion, which was seconded by Mr. Grounard, and unanimously carried, to deny the appeal request.

Solicitor - Mr. Klonis presented **Resolution No. 4-2024**, which establishes the eligibility criteria for the Volunteer Service Credit Program. This resolution was adopted, as presented, by motion of Mr. Klee, seconded by Dr. Michalik, and unanimously approved.

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Dr. Michalik made a motion, which was seconded by Mr. Klee, and duly carried, giving permission to the Solicitor to file a lien against the following:

- Robert Adler/Mary Ann Stafford
330 Crest Circle, Mohnton
Outstanding water billing - \$190.05
- Christian Peralta/July Marte De Peralta
107 North Miller Street, Shillington
Outstanding sewer jobbing invoice - \$75.96
- Michael/Raven Scheel
202 Museum Road, Shillington
Outstanding water/sewer/refuse billing - \$257.13

Manager - Mr. Brossman reported that on May 3, 2024, \$38,879.09 was received from the Berks Earned Income Tax Bureau representing the Borough's share of the local earned income tax processed April 1, 2024 through April 30, 2024.

On May 2, 2024, the Borough received \$17,414.03 from Monsanto Company representing a PCB Class Action Settlement.

Mr. Klee made a motion, which was seconded by Mr. Michael Hoffert, and unanimously carried, permission was given to pay the request for payment from Advanced Enviromation, Inc. in the amount of \$12,444.00 for work completed to date on the update of the controls system of the HVAC system of the Municipal Building.

Permission was given to pay Payment Application No. 1 from C.M. High, Inc. in the amount of \$313,000 for work completed under the Green-Light-Go Project, for the upgrading of the traffic signals along Lancaster Avenue, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly approved.

UNFINISHED BUSINESS:

Dr. Michalik made a motion, which was seconded by Mr. Klee, and unanimously carried, accepting the 2023

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Audit of the Borough, as received from Reinsel Kuntz Leshner (RKL), Certified Public Accountants.

QUESTIONS FROM THE AUDIENCE: None.

CORRESPONDENCE: Council received notification of a resident's 100th Birthday. A card shower will be held on May 9 to celebrate Rose Madonna's birthday. Council will participate in the card shower.

As there was no further business, the meeting was adjourned on a motion by Mr. Klee, and duly carried at 8:15 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary