

The June 13, 2024, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following a moment of silence and the oath of allegiance, roll call was taken. Mayor Andrew R. Hivner was absent. Council members in attendance were: Elizabeth M. Bentz; Mark C. Grounard; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik, Jr. and Michael D. Mountz. Present in addition to the Council members were: Borough Manager Scott D. Brossman, Assistant Fire Chief Timothy Deamer, Police Chief Brett A. Hivner, Solicitor Thomas Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following resident:

Harold Stupp - 115 South Miller Street
Tamer Elbably - 539 Gregg Street

As there were no objections, the minutes of the May 9, 2024, council meeting were approved as forwarded to each member on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

PUBLIC COMMENT: None.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - In the absence of Mayor Hivner, Chief Brett A. Hivner gave the Police Department's report for the month of May. During this month, the Department handled 281 incidents, with 49 arrests being made. Also during this month, 2,689 patrol miles were traveled.

Chief Brett Hivner advised that the license plate readers have been put into service.

Police and Personnel - Dr. Edward B. Michalik, Jr., chairman, made a motion, which was seconded by Mr. Klee, and unanimously carried to approve the payment of the

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overtime paid to the members of the Police Department during the month of May in the amount of \$8,540.98.

Dr. Michalik made a motion to authorize the Police and Personnel Committee to begin interviewing police candidates once the "Certified List of Three" is received from the Civil Service Commission. This motion was seconded by Dr. Bentz, and duly carried.

Administration-Law-Finance - On a motion by Mr. Ronald K. Klee, Jr., chairman, seconded by Dr. Michalik, and duly approved, Council confirmed the payment of the bills associated with the May 31, 2024, Financial Statements, as follows:

General Fund - \$617,417.38
Water Fund - \$249,576.33
Sewer Fund - \$73,364.32
Recreation Fund - \$39,223.73
Fire Fund - \$47,118.13
Streets Improvement Fund - \$4,158.00

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of May. During this time, the Department responded to a total of forty-one (41) dispatches consisting of fourteen (14) calls in the Borough and thirty-seven (37) assists to neighboring departments. Additionally, four (4) training sessions were conducted during the month. Total damages for the month were \$5,000.

The daytime staffers covered all of the 176 hours of available staffing hours for the month.

Permission is needed for Loader Construction and LeRoy Schannauer Plumbing to cut the concrete and install new piping for the commercial washing machine at the Fire Department's Engine House at a cost not to exceed \$6,200. Council gave permission for this work to be done, on a motion by Mr. Michael Hoffert, seconded by Dr. Michalik, and duly carried.

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Tree-Pole and Light - Mr. Mark C. Grounard, chairman, advised Council that the Tree Advisory Committee's spring planting was held on June 6, 2024, with six (6) trees planted at four (4) properties.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the June Engineer's Report. He noted the following:

°The acceptance of Dedication Agreement and payment for release of the final retention of \$4,157.81 remains undone for the Reed Street Water Main Project.

°The Borough has requested reimbursement from the Pennsylvania Department of Transportation in the amount of \$289,537.13 of the funds expended under the Green-Light-Go Grant Project.

Action on the Letter of Credit Release requests was taken under the Borough Manager's report.

President Hoffert continued with his report by giving the report of the Public Works Department for work done during the month of May.

Recreation - Dr. Elizabeth M. Bentz, chairman, apprised the Council that Governor Mifflin Middle School held their "Best Day" at the pool on May 23rd from 11:00 a.m. to 2:00 p.m.. This year's event was much different from two (2) years ago when numerous issues transpired. The biggest issue this year was getting lifeguards willing to guard the event.

By motion of Dr. Michalik, seconded by Mr. Klee, and duly carried, Council gave conditional approval to an additional list of summer personnel, including rate changes for already hired employees, as follows:

Lifeguards:

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|------------------|---------------|
| Jordan Tigar | \$ 15.00/hour |
| Matthew Drake | 10.00/hour |
| Zachariah Franks | 10.00/hour |

Front Desk Employees:

| | |
|-----------------|--------------|
| Lauren Amtsfeld | \$ 9.00/hour |
| Olivia Grosch | 9.00/hour |

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Front Desk Employees (continued):

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|------------------|--------------|
| Declan Rosenbaum | \$ 9.00/hour |
| Sophia Schmehl | 9.00/hour |

Playground Leaders:

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|------------------|---------------|
| Ashley Peck | \$ 12.00/hour |
| Madelyn Griffis | 9.00/hour |
| Declan Rosenbaum | 9.00/hour |
| Ryan Troy | 9.00/hour |

Assistant Diving Coach:

| | |
|-------------------|--------------|
| Addison Alexander | \$ 9.25/hour |
|-------------------|--------------|

Rate Changes (Pool Employees):

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|-----------------|--------------------------------|
| Paige Fryburger | \$ 13.75/hour to \$ 15.00/hour |
| Jackson Schools | \$ 10.50/hour to \$ 15.00/hour |

Zoning and Codes - Mr. Michael D. Mountz, chairman, gave the report from the Borough's Building Code Official, Terrence Naugle, for the month of May. During this time, no new permits were issued by Mr. Naugle. He did issue six (6) certificates of use/occupancy, which left sixty-nine (69) permits open.

Solicitor - On a motion by Mr. Michael Hoffert, seconded by Dr. Michalik, and unanimously approved, Solicitor Klonis was given permission to file a lien against the following property:

-Lillian A./Lawrence Spinnata
308 State Street
Outstanding water, sewer, refuse billing - \$562.99

Manager - Mr. Brossman reported that on May 13, 2024, the Borough received \$22,700.69 from Comcast Cable representing franchise fees for the period January 2024 through March 2024.

The Borough received \$1,089.45 from the Pennsylvania Department of Transportation in State Police Fines and Penalties on June 3, 2024.

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On June 4, 2024, the Borough received \$135,133.91 from the Berks Earned Income Tax Bureau representing the Borough's share of the local earned income taxes processed May 1, 2024 to May 31, 2024.

Permission was given to pay the final request for payment from Advanced Enviromation, Inc. in the amount of \$9,477.00 for work completed to date on the update of the controls system of the HVAC system of the Municipal Building, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

Permission was also given to pay Garland Communications Systems to upgrade the Police Department's computer system at a cost of \$45,511.65, on a motion by Dr. Michalik, seconded by Dr. Bentz, and unanimously carried. Mr. Brossman noted that the cost is Co-Stars pricing and the expenditure is a budgeted item.

Pursuant to the recommendation of the Borough's Engineers, Council gave approval to the release requests from the Developer of 330 North Wyomissing Avenue as follows:

- Letter of Credit Release No.1 for the public water system work in the amount of \$67,109.50; and
- Letter of Credit Release No. 2 for the site work for the Land Development Plan in the amount of \$20,000

This approval was made on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

Council gave permission to purchase a standby pump from Kohl Brothers, Inc. in the amount of \$2,475.00 for the swimming pool filter. This would be a standby pump in the event of any issue with the existing pump, as the current lead time for a pump that would need to be ordered is approximately twelve (12) weeks.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

Mr. Brossman apprised Council that the Greater Governor Mifflin League will be using the Park as an

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area for people attending "Community Days" to park. The Borough will request a Certificate of Insurance from the Greater Governor Mifflin League naming the Borough as an additional insured.

QUESTIONS FROM THE AUDIENCE:

Mr. Elbably questioned whether the Council officials are full time, volunteer or something else.

President Hoffert advised that all Council officials are elected, but all either hold a full time job outside of the Borough or are retired.

As there was no further business, the meeting was adjourned by Mr. Klee and duly carried at 8:15 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary