

The February 13, 2025 meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: Elizabeth M. Bentz; Nicholas M. Bentz; John W. Hoffert; Edward B. Michalik, Jr., and Mark C. Grounard. Councilmen Michael A. Hoffert and Ronald R. Klee, Jr. were absent. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Robert Knouse, Solicitor Thomas Klonis, Secretary Jan M. Boyd and Administrative Assistant Tina Kasting. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents:

Veronica Martin - Mifflin Community Library
Representative
Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the January 9, 2025, council meeting were approved as forwarded to each member on a motion by Dr. Edward B. Michalik, Jr., seconded by Dr. Elizabeth M. Bentz, and duly carried.

PUBLIC COMMENT: None.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of January. During this month, the Department handled 257 incidents, with 30 arrests being made. Also during this month, 2,803 patrol miles were traveled.

Police and Personnel - Dr. Edward B. Michalik, Jr., chairman, made a motion, which was seconded by Mr. Grounard, and unanimously carried to approve the payment of the overtime paid to the members of the Police Department during the month of January in the amount of \$14,159.20.

February 13, 2025

On a motion by Dr. Michalik, seconded by Dr. Bentz and unanimously carried, permission was given to purchase the following:

- °A 2025 Police Interceptor AWD vehicle from Tom Masano Ford at a CoStars price of \$50,310;
- °A reflective kit and graphics for the new vehicle from Grafix Shoppe at a cost of \$765 and
- °A radio, computer and light equipment from Radio Maintenance, Inc. (RMI) for the new vehicle at a CoStars price of \$15,134.28.

Administration-Law-Finance - On a motion by Dr. Elizabeth M. Bentz, vice-chairman, seconded by Mr. Grounard, and unanimously carried, Council confirmed payment of the bills associated with the January 31, 2025 Financial Statements as follows:

General Fund - \$238,134.60
Water Fund - \$277,375.77
Sewer Fund - \$47,798.76
Recreation Fund - \$12,232.98
Fire Fund - \$8,617.81
Streets Improvement Fund - \$0.00

Dr. Bentz then made a motion, which was seconded by Dr. Michalik, and duly approved, appointing **Glenn E. Angstadt**, of 405 Gregg Street, to the **Zoning Hearing Board** to fill the vacant term which will expire on December 31, 2026.

Fire - Dr. Edward B. Michalik, Jr., vice-chairman, gave the Fire Chief's report for the month of January. During this time, the Department responded to a total of sixty-three (63) dispatches consisting of seventeen (17) calls in the Borough and forty-six (46) assists to neighboring departments. Additionally, seven (7) training sessions were conducted during the month.

The daytime staffers covered all of the 184 hours of available staffing hours for the month.

Tree-Pole and Light - Mr. Mark C. Grounard, chairman, reported that his Committee had no activity for the month.

February 13, 2025

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the February Engineer's Report. He noted the following:

°The Engineers have opined that the water main work needed to repair the water main breaks at the intersection of North Brobst Street and East Walnut Street constitutes an emergency and supports the Borough's Emergency Declaration.

President Hoffert then gave the report of the Public Works Department for work done during the month of January. He advised that during the period from January 25th through February 3rd, the Public Works Department experienced eighteen (18) water leaks.

President Hoffert commended the Borough's crews for the excellent job that they did under difficult circumstances.

The bid opening for the 2025 Streets Improvement Project was held on February 7, 2025. The results were as follows:

	Base Bid	Alternate Bid
Construction Masters Services	\$1,109,992.25	\$1,199,214.25
Landis Deck & Sons (H&K)	\$1,166,787.75	\$1,248,311.34
New Enterprise Stone & Lime Co, Inc.	\$1,076,073.32	\$1,146,965.32
Sacks and Sons, Inc.	\$1,366,949.19	\$1,442,949.40
Schlouch, Inc.	\$1,073,365.48	\$1,162,907.36

The bids were reviewed by the Borough's Engineers, who have recommended that the low bidder, New Enterprise Stone & Lime Co., Inc., be awarded the Contract based on their alternate bid amount of \$1,146,965.32. Therefore, President Hoffert made a motion to accept the

February 13, 2025

Engineers' recommendation and award the Alternate Bid to New Enterprise Stone & Lime Co., Inc. for a bid price of \$1,146,965.32. This motion was seconded by Dr. Michalik and unanimously approved. Roll call was taken and the motion was unanimously approved. Roll Call - 5 ayes

Recreation - Dr. Elizabeth M. Bentz, chairman, gave the minutes of the February 10, 2025, Recreation Board meeting. Dr. Bentz advised that the Recreation Board is considering having local bands perform at the summer concerts to showcase local talent.

Dr. Bentz advised that the Recreation Board has recommended that the 2025 rates for all summer programs: pool, playground, and pavilion rentals remain at their current rates. Dr. Bentz made a motion to accept this recommendation, which was seconded by Mr. Grounard, and duly carried.

Zoning and Codes - Mr. Nicholas M. Bentz, chairman, gave the report from the Borough's Building Code Official, Terrence Naugle, for the month of January. During this time, Mr. Naugle issued two (2) new permits and zero (0) certificates of use/occupancy, thereby leaving ninety-five (95) permits open.

Solicitor - Solicitor Klonis presented **Resolution No. 3-2025**, which amends Resolution 14-2023, which approves a liquor license transfer by correcting the business name from Gino's Grille LLC to Gino's Café LLC. This resolution was adopted, as presented, on a motion by Dr. Michalik, seconded by Dr. Bentz, and duly carried.

Solicitor Klonis presented **Resolution No. 4-2025**, which affirms the action taken earlier in the meeting to appoint Glenn E. Angstadt to the Zoning Hearing Board to complete the vacant term expiring December 2026.

Ordinance No. 1241, which establishes the Handicapped Parking Spaces, as approved at the January meeting, was adopted, as presented by Solicitor Klonis, on a motion by Mr. Bentz, seconded by Dr. Bentz, and duly carried.

February 13, 2025

Dr. Michalik made a motion, which was seconded by Dr. Bentz, and unanimously carried, to adopt **Ordinance No. 1242**, as presented by Solicitor Klonis, closing Waverly Street on March 27, 2025 from 5:30 p.m. to 8:30 p.m at the request of the Governor Mifflin School District for a scheduled event.

By motion of Mr. Bentz, seconded by Mr. Grounard and duly approved, Solicitor Klonis was authorized to file a lien against the following property:

Eric J. Landes
31 Reed Street, Mohnton

Outstanding water bill from July 31,
2024 - \$163.96

Manager - Mr. Brossman advised that on February 4, 2025, the Borough received \$55,287.50 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from January 1, 2025 through January 31, 2025.

On February 10, 2025, the Borough received \$20,661.85 from Comcast Cable representing the cable franchise fees for the period of October 1, 2024 through December 31, 2024.

The Borough received \$95,889.21 on February 11, 2025 from the Pennsylvania Department of Revenue representing funds received under the 902 Recycling Program Grant. Funds will be used to help offset costs of the new leaf collector.

On February 7, 2025, the Borough received its annual allotment from the Russell L. Hiller Charitable Trust Fund in the amount of \$10,000 to be used for improvements to the Borough's recreation facilities.

Bruce Squibb, the Borough's Emergency Management Coordinator, prepared two (2) Emergency Declarations: one (1) for January 25, 2025 and one (1) for February 5, 2025, due to severe weather conditions and numerous water main breaks. The Emergency Declarations would allow the

February 13, 2025

Borough to obtain additional temporary personnel, rent equipment or any other needs, to ensure the safety and health of Borough residents, without going through the standard procedures.

Additionally, the Borough's Engineers rendered an opinion that the water main break at the intersection of North Brobst Street and East Walnut Street in the Borough constitutes an emergency, with the required repairs to be completed under the Emergency Declarations.

Based on the above information, Dr. Michalik made a motion, which was seconded by Mr. Grounard and duly carried, to ratify the Emergency Declarations.

On a motion by Dr. Michalik, seconded by Mr. Bentz and unanimously carried, permission was given to pay Fox Tapping for the water line repairs done at the intersection of East Walnut Street and North Brobst Street, in the amount of \$45,190.00. These repairs were completed under the Emergency Declaration, as noted above.

Mr. Brossman thanked American Legion Reber-Moore Post 635 and Councilman Nicholas M. Bentz for providing new American flags to the Borough for the Town Hall and the Municipal Building.

Mr. Brossman also expressed his appreciation to the Public Works staff for their hard work on the water main breaks during the last month. Additionally, he acknowledged the support and assistance from the Reading Area Water Authority (RAWA), West Reading Borough, Cumru Township, Wexcon, Inc. and Construction Masters during this same time period.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

QUESTIONS FROM THE AUDIENCE: None.

As there was no further business, the meeting was adjourned on a motion by Dr. Michalik, and duly carried at 8:25 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary