

The March 13, 2025 meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: Nicholas M. Bentz; Ronald R. Klee, Jr.; John W. Hoffert; Edward B. Michalik, Jr.; Michael A. Hoffert; and Mark C. Grounard. Council member Elizabeth M. Bentz was absent. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Fire Chief Robert Knouse, Solicitor Thomas Klonis, Secretary Jan M. Boyd and Administrative Assistant Tina Kasting. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents and visitors:

Justin Faria - 606 Gregg Street
Audrianna Faria - 606 Gregg Street
Cheryl Mohring - 612 Gregg Street
Claudia Perez - 616 Gregg Street
Christopher Ketz - 609 Meade Terrace
Stacey Karmonick - 106 North Miller Street
Karen Schreiber - 109 North Miller Street
Harold Stupp - 115 South Miller Street
Dave Renninger - 31 State Street
Nicholas R. Johnson - 429 S. Wyomissing Avenue
Johnson Environmental Engineering

Tim Morrow - 103 Goose Lane, Spring Township
Eric Taylor - 300 Reading Avenue, West Reading

As there were no objections, the minutes of the February 13, 2025, council meeting were approved as forwarded to each member on a motion by Dr. Edward B. Michalik, seconded by Mr. Bentz, and duly carried.

PUBLIC COMMENT:

Mr. Dave Renninger, President of the Greater Governor Mifflin League (GGML), invited the Borough to participate in the upcoming 50th Anniversary of Community Days, during the summer of 2026. More details will follow throughout the year as plans evolve.

PUBLIC COMMENT ON AGENDA ITEMS: None.

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MS4 ACTIVITY UPDATE:

Mr. Johnson provided the annual update of the MS4 activities of the Wyomissing Creek Watershed Coalition (WCWC), of which the Borough is a member. Mr. Johnson explained that Federal level regulations get passed down to the States, then to local municipalities for flood and pollution mitigation. Eight (8) municipalities formed the Wyomissing Creek Watershed Coalition in response to these regulations. These municipalities include Brecknock Township, Cumru Township, Borough of Mohnton, the City of Reading, Borough of Shillington, Borough of West Reading and the Borough of Wyomissing. The long-term goal of the Coalition is to remove excess sediment from the Wyomissing Creek through two projects: "Highbrooke" in the Borough of Mohnton, which has received some Federal grant funding. The second project is the "Stanford Avenue Dam," in Spring Township. Both projects must be done by June 2026.

Mr. Johnson noted that the Pennsylvania Department of Environmental Protection (DEP) has issued a draft version of the new permit regulations, which changes the focus of the regulations to flood control. Mr. Johnson was unsure how this change would effect the Borough at this time.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of February. During this month, the Department handled 232 incidents, with 35 arrests being made. Also during this month, 2,847 patrol miles were traveled.

Police and Personnel - Dr. Edward B. Michalik, chairman, made a motion, which was seconded by Mr. Klee, and unanimously carried, to approve the payment of the overtime paid to the members of the Police Department during the month of February in the amount of \$5,468.64.

Administration-Law-Finance - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Dr. Michalik, and

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unanimously carried, Council confirmed payment of the bills associated with the February 28, 2025 Financial Statements as follows:

General Fund - \$312,373.47
Water Fund - \$350,062.45
Sewer Fund - \$150,206.92
Recreation Fund - \$9,580.57
Fire Fund - \$21,656.33
Streets Improvement Fund - \$951.35

Mr. Klee made a motion, which was seconded by Mr. Bentz, and duly approved, to sign the Confidential Disclosure Covenant Agreement with the Berks Earned Income Tax Bureau, which allows the Borough to obtain confidential tax information.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of February. During this time, the Department responded to a total of fifty-two (52) dispatches consisting of fourteen (14) calls in the Borough and thirty-eight (38) assists to neighboring departments. Additionally, five (5) training sessions were conducted during the month.

The daytime staffers covered all of the 160 hours of available staffing hours for the month.

Fire Chief Knouse updated Council on the repair of the Engine House floor, which is now scheduled for next month. During this time, the fire apparatus will be housed at the Lincoln Park and Grill Fire Departments, and the Borough's Municipal Building.

Tree-Pole and Light - Mr. Mark C. Grounard, chairman, reported that his Committee had no activity for the month.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the March Engineer's Report. He noted the following:

◦The Notice of Intent to Award was sent to New Enterprise Stone & Lime Co., Inc. (NESL) for the 2025 Streets Improvement Project.

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President Hoffert then gave the report of the Public Works Department for work done during the month of February.

On a motion by Mr. Klee, seconded by Dr. Michalik, and duly approved, permission was given to purchase a 2025 Ford F-250XL 4X4 Crew Cab from Tom Masano Ford, at a CoStars price of \$52,000 to be used by the Public Works Department.

Recreation - Mr. Mark C. Grounard, vice-chairman, advised that the Recreation Board meeting scheduled for March 10, 2025 was cancelled.

On a motion by Mr. Grounard, seconded by Mr. Bentz and unanimously approved, permission was given to purchase from One-Point Partitions, new plastic restroom partitions for the pool bathhouse in the amount of \$9,212.00.

Mr. Grounard advised the following events were previously established:

- Easter Egg Hunt - Saturday, April 12
- Fishing Rodeo - Saturday, April 26
- Concert in the Park - June 13 with August TBD

Zoning and Codes - Mr. Nicholas M. Bentz, chairman, gave the report from the Borough's Building Code Official, Terrence Naugle, for the month of February. During this time, Mr. Naugle issued thirteen (13) new permits and four (4) certificates of use/occupancy, thereby leaving one-hundred (100) permits open.

Mr. Bentz also presented the 2024 Annual Report of the Planning and Zoning Commission.

Solicitor - Solicitor Klonis reported there was no activity during the month to report.

Manager - Mr. Brossman reported that on March 4, 2025, the Borough received \$127,854.00 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from February 1, 2025 through February 28, 2025.

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On March 10, 2025, the Borough received \$650.00 from the Pennsylvania Liquor Control Board representing the Liquor and Malt Beverage Licenses issued between August 1, 2024 through January 31, 2025.

The following Borough businesses generously contributed to the Borough's annual Fishing Rodeo:

°Clover Park Athletic Association - \$2,000

°Johnson Environmental Engineering - \$500

Mr. Bentz made a motion giving permission to the American Legion to hold the annual Memorial Day Parade on May 26, 2025 and to authorize staff to make the budgeted donation to the Legion of \$1,000. This motion was seconded by Dr. Michalik and duly carried.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

QUESTIONS FROM THE AUDIENCE: As the residents of the Gregg Street/Meade Terrace area arrived during the Committee Reports, President Hoffert provided them the opportunity to address Council at this time.

Mr. Ketz of 609 Meade Terrace addressed Council regarding the Streets Improvement Project scheduled for their street later this summer. He, like many of his neighbors, are being required to replace their curbing prior to the start of the streets project. He believes that his curbing was eroded by the run-off water that the area experiences during torrential downpours. He wanted to go on record that he is appealing the requirement to replace approximately ten (10) feet of his curbing, as it looks fine but is eroded by water.

Ms. Mohring presented a petition to Council signed by twelve (12) residents of the affected area requesting the Borough to address the drainage issue by adding additional stormwater drains in the area or to work with the residents to fund the required concrete repairs.

President Hoffert advised that the current stormwater collection system for the area feeds into the City's stormwater collection system which is currently overloaded. As such, adding additional stormwater drains to the area would not be a solution to the issue. He

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agreed to have the Committee members, Engineers and Borough Staff come out to the area and meet with the residents to address any specific questions that they may have. Ms. Mohring will be the contact between the residents and the Borough in setting the meeting.

Resident Karen Shreiber of 109 North Miller Street, addressed Council regarding the frequency of painting the curbing at the intersections to indicated no parking particularly at the intersection of West Walnut Street and North Miller Street. Currently, cars are parked encroaching the intersection, creating a line of sight issue. President Hoffert stated that the curbs are repainted on a rotating schedule within the Borough. Any issue with parking should be directed to the Police Department.

As there was no further business, the meeting was adjourned on a motion by Mr. Klee, and duly carried at 8:39 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary