

The September 11, 2025, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members Dr. Elizabeth M. Bentz, Ronald R. Klee, Jr., and Mark C. Grounard were absent. Council members in attendance were: Nicholas M. Bentz; John W. Hoffert; Michael A. Hoffert and Dr. Edward B. Michalik. Present in addition to the Council members were: Borough Manager Scott D. Brossman, Fire Chief Robert Knouse, Police Chief Brett A. Hivner, Solicitor Thomas Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents:

Harold E. Stupp - 115 South Miller Street

Dr. Michalik made a motion, which was seconded by Mr. Bentz to approve the minutes as forwarded to each member. President Hoffert indicated that the word "like" should be added to the sentence under Public Comment on Agenda Items. The sentence would then read "Assistant Chief Yoch advised Council that the Borough of Mohnton would *like* to discuss with the Borough the feasibility of the Borough providing fire service to Mohnton.

With this correction, the minutes of the August 14, 2025, council meeting were approved as amended, on a motion by Dr. Michalik, seconded by Dr. Bentz, and duly carried.

PUBLIC COMMENT: None.

PUBLIC COMMENT ON AGENDA ITEMS:

COMMITTEE REPORTS:

Mayor - Mayor Andrew R. Hivner, gave the Police Department's report for the month of August. During this

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month, the Department handled 275 incidents, with 71 arrests being made. Also during this month, 2,991 patrol miles were traveled.

Officers Jarrett Dominicis and Kyle Wood represented the Department at the National Night Out Program held on August 5, 2025 at the Mohnton Playground. The event was also attended by the Police Departments from Brecknock Township, Cumru Township and the Borough of Mohnton.

Dr. Michalik then made a motion which was seconded by Mr. Bentz, and unanimously carried, giving permission to prepare and advertise an ordinance for the Halloween curfew to be established from October 17 to October 31, 2025.

Police and Personnel - Dr. Edward B. Michalik, Jr., chairman, made a motion, which was seconded by Mr. Bentz, and unanimously carried to approve the payment of the overtime paid to the members of the Police Department during the month of August in the amount of \$6,723.11.

Administration-Law-Finance - Dr. Michalik, member, made a motion to confirm the payment of the bills associated with the August 31, 2025 Financial Statements. This motion was seconded by Mr. Bentz, and duly carried, as follows:

General Fund - \$381,751.94
Water Fund - \$327,982.04
Sewer Fund - \$190,619.30
Recreation Board - \$100,796.44
Fire Fund - \$20,135.75
Streets Improvement Fund - \$3,595.40

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of August. During this time, the Department responded to a total of forty-five (45) dispatches consisting of twenty-one (21) calls in the Borough and thirty-four (34) assists to neighboring departments. Additionally, four (4) training sessions were conducted during the month. There was no reported fire damage within the Borough for the month of August.

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The daytime staffers covered 170 hours of available staffing hours for the month.

The Department hosted the 2nd Annual Timothy A. Moll Memorial Blood Drive on August 20th. The drive resulted in twenty-nine (29) units being collected.

Tree-Pole and Light - Mr. Nicholas M. Bentz, vice chairman, noted that there was nothing to report for this committee.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the September Engineer's Report. He noted the following:

- °The remedial work on the floor of the Engine House has been completed. The invoice for this work has not been received to date.
- °American with Disabilities Act (ADA) curb ramps for both Holland Street and Gregg Street have been completed. New Enterprise Stone and Lime began full depth pavement reconstruction of Holland Street on September 5th.

Mr. Fulmer reported that since the report was generated the work on Holland Street was completed and the contractor started the work on Gregg Street.

President Hoffert continued with his report by giving the report of the Public Works Department for work done during the month of August.

Recreation - Mr. Nicholas M. Bentz, member reported that the Recreation Board meeting scheduled for September 8, 2025 was cancelled.

Zoning and Codes - Mr. Bentz, chairman, gave the report from the Borough's Building Code Official, Terrence Naugle, for the month of August. During this time, Mr. Naugle issued ten (10) new permits and ten (10) certificates of use/occupancy thereby leaving one hundred and two (102) permits open.

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Solicitor - Thomas L. Klonis, solicitor, presented **Resolution No. 14-2025**, which approves the execution of the Winter Traffic Services Agreement with the Pennsylvania Department of Transportation (PennDOT). This resolution was adopted on a motion by Mr. Bentz, seconded by Dr. Michalik, and duly carried.

Mr. Klonis also presented **Ordinance No. 1245**, which authorizes the closing of Waverly Street between East Lancaster Avenue and South Brobst Street on Saturday, September 20, 2025 between Noon and 10:00 p.m. for the "Strike Up the Bands" competition. By motion of Dr. Michalik, seconded Mr. Bentz, and unanimously approved, Council adopted this ordinance as presented.

Solicitor Klonis was given permission to file liens against the following on a motion by Dr. Michalik, seconded by Mr. Michael Hoffert, and duly carried:

- a. Maximo De Leon Carcajal
102 Philadelphia Avenue
 - 3/07/24 Snow Removal Jobbing Invoice \$221.50
 - 3/14/25 Snow Removal Jobbing Invoice 165.00
 - \$386.50
- b. Alan A. Gaspari
24 Franklin Street
 - 11/30/24 Water/Sewer Billing \$268.84
 - 02/28/25 Water/Sewer Billing 243.08
 - \$511.92
- c. Jay Robert Osborne
34 Mohn Street, Mohnton
 - 01/31/25 Water Billing \$ 63.46
 - 04/30/25 Water Billing 66.35
 - 07/03/25 Water Jobbing Invoice 30.00
 - \$159.81

Manager - Mr. Brossman reported that on September 3, 2025, the Borough received \$131,704.09 representing the Borough's share of the earned income tax processed from August 1, 2025 through August 31, 2025.

The Borough will receive \$2,418.57 from the Pennsylvania Department of Transportation (PennDOT) as a severe winter adjustment for the 2024-2025 winter.

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The Borough's Minimum Municipal Obligation (MMO) amounts for the Police Pension Plan and the Non-Uniformed Pension Plan for the year 2026 are as follows:

Police - \$127,599
Non-Uniformed - \$107,470

A request was received from C2C Design Group, for the project located at 198 East Wyomissing Avenue, to release funds from the site work Letter of Credit. As the required paperwork has not been received by the Borough, any action on this request has been tabled.

On a motion by Mr. Michael Hoffert, seconded by Dr. Michalik, and unanimously approved, permission was given to purchase a Gopher boring tool, from TT Technologies at a cost of \$6,683.00.

Authorization was given to pay Invoice No. 1 to Wexcon Inc. in the amount of \$35,555.00 for work completed on the Elkins Avenue Water Main Replacement Project, on a motion by Mr. Bentz, seconded by Dr. Michalik, and duly approved.

Dr. Michalik then made a motion, which was seconded by Mr. Michael Hoffert, and duly carried, giving authorization to enter into the Animal Control Services Agreement for 2026 with Lost & Found Animal Control Services, LLC and Safety Net Sanctuary at a cost of \$8,212.50.

Mr. Michael Hoffert made a motion, seconded by Mr. Bentz, and unanimously approved, giving permission to Great Valley Consultants (GVC) to prepare specifications and advertise for bids for the Water Valve Installation and Replacement Project

A motion was made by Dr. Michalik, seconded by Mr. Bentz, and duly approved, authorizing GVC to prepare and advertise for bids for the Brobst Street Sewer Main Replacement Project.

Mr. Brossman noted that the Borough have been awarded grants for both of these projects.

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Mr. Brossman extended his appreciation to the members of the Public Works Department for their extra effort to help the trash hauler collect the trash for the residents of Gregg Street while the street project was going on.

UNFINISHED BUSINESS:

Mr. Brossman updated Council on the property at 200 West Lancaster Avenue. The latest information provided by Mr. Naugle is that the property can go for Sheriff Sale on November 7, 2025.

QUESTIONS FROM THE AUDIENCE:

Ms. Lisa Weaver of 123 New Holland Avenue arrived during the course of the meeting. She expressed her concern of what appears to her to be an increased number of people going the wrong way on New Holland Avenue.

President Hoffert requested Chief Hivner to look into the situation to determine whether anything can be done to prevent this.

NEW BUSINESS:

Mr. Michael Hoffert would like to see Council enact an ordinance that would require children under the age of sixteen (16) to wear a helmet when riding an electric scooter. Chief Hivner will look into whether this is covered under the Pennsylvania Vehicle Code.

As there was no further business, the meeting was adjourned on a motion by Dr. Michalik and duly carried at 8:10 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary