

The October 9, 2025 meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: Dr. Elizabeth M. Bentz; Nicholas M. Bentz; Mark C. Grounard; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr. and Dr. Edward B. Michalik, Jr. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Deputy Fire Chief David M. Bentz and Secretary Jan M. Boyd. Solicitor Thomas L. Klonis and Kenneth Fulmer of Great Valley Consultants were also in attendance along with the following visitors:

Terra Clark - 15 Kings Boulevard
Denise Yerger - 110 Spruce Street

Bert Savory - Stellar Homes and lien holder for
200 West Lancaster Avenue
Keith Zielaskowski - Pair of Aces
105 North Wyomissing Avenue

As there were no objections, the minutes of the September 11, 2025, meeting were approved as forwarded to each member, on a motion by Dr. Michalik, seconded by Mr. Bentz and duly carried.

PUBLIC COMMENT:

Mr. Zielaskowski addressed Council regarding his property at 105 North Wyomissing Avenue. He questioned whether the previously approved Land Development Plan for this property needs to be reaffirmed.

President Hoffert advised that the plan does need to be reaffirmed, as it is past the ninety (90) days for which the plan is good.

Solicitor Klonis noted that the Agreements for this property (Municipal Improvements, Security, etc.) should also be updated.

October 9, 2025

Mr. Savory advised that he is the lien holder for 200 West Lancaster Avenue. This property will be offered for Sheriff Sale on November 7, 2025. He is eager to get this property into his name. Currently there is someone interested in buying the property, however, should it not be sold within three (3) months, he will renovate it.

Terra Clark recently moved into the Borough and had some questions and concerns:

- °Regarding the way the construction on Lancaster Avenue is being done;
- °Some buildings on Pearl Street appear to be ready to fall down;
- °Can drivers be made to re-take their driver's test?

The following responses were given to Ms. Clark:

- °The construction on Lancaster Avenue, which is a State roadway, is being done by UGI Corporation under the State's guidelines; and
- °The Codes Enforcement Officer will be provided the information on the Pearl Street properties; and
- °Any questions regarding driver's testing would be handled by the State.

Mrs. Yerger expressed her concern about the increase in the number of cars speeding in the Borough, especially on Spruce Street. Without having a stop sign on Hillside Drive, it seems to becoming an increasing problem.

Chief Hivner advised that the construction on Lancaster Avenue has created a number of problems for the side streets. The Department is trying to monitor the areas of concerns and complaints.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Andrew R. Hivner, gave the Police Department's report for the month of September. During

October 9, 2025

this month, the Department handled 312 incidents, with 69 arrests being made. Also during this month, 3,047 patrol miles were traveled.

Mayor Hivner then established "Trick or Treat" night in the Borough as Thursday, October 31, 2025 from 6:00 p.m. to 9:00 p.m.

Police and Personnel - Dr. Edward B. Michalik, Jr., chairman, made a motion, which was seconded by Mr. Klee, and unanimously carried to approve the payment of the overtime paid to the members of the Police Department during the month of September in the amount of \$14,913.81.

Administration-Law-Finance - Mr. Ronald R. Klee, Jr., chairman, made a motion to confirm the payment of the bills associated with the September 30, 2025 Financial Statements. This motion was seconded by Dr. Michalik and duly carried, as follows:

General Fund - \$340,661.26
Water Fund - \$329,653.69
Sewer Fund - \$53,587.62
Recreation Fund - \$23,902.01
Fire Fund - \$7,363.38
Streets Improvement Fund - \$3,479.80

Mr. Klee then made a motion, which was seconded by Mr. Bentz, and unanimously approved, to appoint **Denise M. Yerger** to the **Recreation Board** to replace Betsy Forrer who chose not to seek reappointment.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of October. During this time, the Department responded to a total of fifty-five (55) dispatches consisting of seventeen (17) calls in the Borough and thirty-nine (39) assists to neighboring departments. Additionally, five (5) training sessions were conducted during the month. There was no reported fire damage within the Borough for the month of October.

On a motion by Mr. Michael Hoffert, seconded by Dr. Michalik, and unanimously carried, Council approved

October 9, 2025

the payment of the invoice from Emergency Vehicle Response in the amount of \$14,800 for the Fire Apparatus Fleet and Fire Station Evaluation Report, contingent upon the Borough receiving a copy of the study. The Borough's share of this cost is \$7,400.

Dr. Michalik congratulated David M. Bentz on being awarded "Law Enforcement Officer of the Year."

Tree Pole and Light - Mr. Mark C. Grounard, chairman, noted that there was nothing to report for this committee during September.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the October Engineer's Report. He noted the following:

°The 2025 Streets Improvement Project is essentially completed. The only work remaining is the paving of the wearing course on Gregg Street and the placement of topsoil along the Park access road.

President Hoffert continued with his report by giving the report of the Public Works Department for work done during the month of September.

Recreation - Dr. Elizabeth M. Bentz, chairman, reported on the Recreation Board meeting held on October 6, 2025.

Dr. Bentz advised that representatives from Cumru Township presented a proposal to provide fire Service to the Borough in exchange for Cumru residents to utilize the Borough's recreation facilities at a reduced rate.

The Borough was not interested in this proposal.

Dr. Bentz reported that the Tree Lighting ceremony is scheduled for Wednesday, December 3rd at 7:00 p.m. Council authorized paying John Naugle \$150.00 for providing DJ services for the ceremony, on a motion by Dr. Bentz, seconded by Mr. Klee and duly approved.

Zoning and Codes - Mr. Nicholas M. Bentz, chairman, gave the report from the Borough's Building Code Official,

October 9, 2025

Terry Naugle, for the month of September. During this time, Mr. Naugle issued fourteen (14) new permits and eighteen (18) certificates of use/occupancy thereby leaving ninety-four (94) permits open.

Solicitor - Solicitor Klonis presented **Ordinance No. 1246**, which establishes a 9:00 p.m. to 5:00 a.m. curfew for anyone under the age of sixteen (16) years of age for the Halloween season from October 17, 2025 thru October 31, 2025. This ordinance was adopted, as presented, on a motion by Mr. Michael Hoffert, seconded by Mr. Klee, and unanimously carried.

Mr. Klonis also presented **Resolution No. 15-2025** which adopts a market value of plan assets to determine the actuarial value of assets for the Non-Uniformed Pension Plan. By motion of Mr. Klee, seconded by Dr. Michalik, and duly approved, Council adopted this resolution.

Dr. Michalik made a motion, which was seconded by Mr. Michael Hoffert, and unanimously approved, giving permission to Solicitor Klonis to file a lien against the following:

-John E. Halko
543 March Street
-Outstanding water/sewer/refuse billing \$ 608.64
-Outstanding grass/weed cutting invoices 693.00
\$1.301.64

Manager - Mr. Grossman reported that the Borough received \$400.00 on September 11, 2025 from the Pennsylvania Liquor Control Board representing the Malt Beverage and Liquor Licenses issued through August 2025.

The Borough received \$32,323.65 on September 17, 2025 from the Pennsylvania Department of the Auditor General representing the 2025 allocation supporting the Volunteer Fire Relief Association. By motion of Mr. Michael Hoffert, seconded by Dr. Michalik, and duly carried, permission was given to turn these funds over to the Relief Association of the Fire Department.

October 9, 2025

On September 24, 2025, the Borough received \$201,390.68 from the Pennsylvania Department of the Auditor General representing the 2025 allocation of General Municipal Pension State Aid. These funds will be deposited into the Borough's pension plans according to the 2025 Minimum Municipal Obligation.

On October 2, 2025, \$54,194.67 was received from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from September 1, 2025 through September 30, 2025.

On October 2, 2025, funds for the following Grant Projects were received:

- °Valve Turning Trailer - \$56,390.00
- °Purchase of Mini Excavator - \$106,324.00

By motion of Mr. Klee, seconded by Dr. Michalik, and unanimously carried, Council approved the request from C2C Design Group for the release of funds in the amount of \$68,996.88 from the Letter of Credit for the project at 198 East Wyomissing Avenue (Berks Military Museum). With this release, there is approximately fifteen percent (15%) remaining in the Letter of Credit.

Permission was given to purchase an upgraded security camera system from Garland Communication Systems, Inc. for the Town Hall at a cost of \$6,182.00, by motion of Mr. Klee, seconded by Mr. Grounard, and duly approved.

Dr. Michalik made a motion, which was seconded by Dr. Bentz, and unanimously carried, giving approval for New Castle Lawn and Landscape to complete the soil and seeding project along Butch Bare Lane at Pavilion No. 3 parking lot at a cost of \$17,775.00.

Council authorized the sale of the 2008 ODB Leaf Collector to the high bidder on Municibid for bid price of \$13,700.00, on a motion by Dr. Michalik, seconded by Mr. Grounard, and duly carried.

October 9, 2025

UNFINISHED BUSINESS:

An update on the property at 200 West Lancaster Avenue was given at the beginning of the meeting.

Chief Hivner further investigated the requirement for helmets being worn when operating an electric scooter. He advised that the electric scooters are only to be operated on private property. At this point, the Department will address the issue when seen, but will not actively pursue.

At the request of Mr. Michael Hoffert, discussion on this subject was tabled.

QUESTIONS FROM THE AUDIENCE:

At this time, Mrs. Yerger took the opportunity to apologize to Borough Council. She had a conversation with Mr. Miller from Cumru Township relative to the use of the Borough's recreation facilities by Township residents. She said her conversation with him was taken out of context.

As there was no further business, the meeting was adjourned on a motion by Dr. Michalik and duly carried at 8:35 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary