

The January 12, 2023 meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following a moment of silence and the oath of allegiance, roll call was taken. Council members in attendance were: Elizabeth M. Bentz; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik and Conrad Vanino. Councilman Alec M. Ernst participated by telephone. Present in addition to the Council members were: Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Robert Knouse, and Secretary Jan M. Boyd. Solicitor Klonis also participated by telephone. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents and visitors:

Daniel Jensen - 116 North Brobst Street  
Harold Stupp - 115 South Miller Street

Joseph Templin - owner, 330 North Wyomissing Avenue

As there were no objections, the minutes of the December 8, 2022, council meeting were approved with corrections to the Zoning and Codes report on page 4 by changing "conditional" to "conditions" at two (2) locations, on a motion by Mr. Klee, seconded by Mr. Vanino, and duly carried. Dr. Michalik abstained as he was not at the December meeting.

**PUBLIC COMMENT ON AGENDA ITEMS:** None.

**COMMITTEE REPORTS:**

**Mayor** - In the absence of Mayor Andrew Hivner, Chief Brett Hivner gave the Police Department's report for the month of December. During this month, the Department handled 282 incidents, with 93 arrests being made. Also during this month, 2,327 patrol miles were traveled.

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Chief Hivner apprised Council that there are currently an usually high number of street lights out in the Borough. Since the electric company has been somewhat slow in responding, he requested that anyone seeing a street light out report it to the Police Office.

**Police and Personnel** - Mr. Ronald R. Klee, Jr., chairman, made a motion, which was seconded by Dr. Michalik, and unanimously carried to approve the payment of the overtime paid to the members of the Police Department during the month of December in the amount of \$15,588.97

Roll Call - 7 ayes

**Administration-Law-Finance** - Dr. Edward B. Michalik, Jr., reminded Council that authorization was given in December to pay the bills until the end of the year. Therefore, the December 31, 2022, Financial Statements will be forwarded to each member upon completion.

Dr. Michalik then made a motion to reappoint **Michael D. Mountz** to the **Shillington Municipal Authority** for an additional 5-year term. Mr. Klee seconded this motion, which was unanimously approved. Mr. Mountz's term will expire January 2028.

On a motion by Dr. Michalik, seconded by Mr. Klee, and duly carried, Council reappointed **Damien Drago** to the **Zoning Hearing Board** for an additional 5-year term. His term will expire December 31, 2027.

**Tammy G. Suchoza** was reappointed to the **Recreation Board** for an additional 5-year term, on a motion by Dr. Michalik, seconded by Mr. Klee, and duly approved. Her term will expire June 2027.

Council accepted, with regret, the resignation of **Kathleen Johnson** from the **Recreation Board**, effective immediately, on a motion by Dr. Michalik, seconded by Mrs. Bentz, and unanimously carried.

**Fire** - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of December. During this month, the Department responded to a total of fifty-two

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(52) dispatches consisting of twelve (12) calls in the Borough and forty (40) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered all of the 176 hours of available daytime staffing for the month.

**Tree-Pole and Light** - Mr. Alec M. Ernst, chairman, advised Council that the Tree Advisory Committee is continuing to take tree requests for the spring planting.

**Streets-Sanitation-Water** - Mr. John W. Hoffert, chairman, reviewed with Council the January Engineer's Report. He noted the following:

°The Overbrook Pump Station Project is substantially completed. The emergency generator is now anticipated for delivery in February.

°Water main testing still needs to be completed for the Reed Street Water Main Project.

President Hoffert then gave the report of the Public Works Department for work done during the month of December.

**Recreation** - Mrs. Elizabeth M. Bentz, chairman, summarized the discussions of the Recreation Board at their meeting on December 19, 2022.

The Recreation Board is not ready to make a recommendation on pool tickets rates for 2023, as they would still like additional information.

Updated rules and regulations for the pool and park have been given to the Borough Manager and the Borough Solicitor for their review.

**Zoning and Codes** - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of December. During this time, Mr. Franey issued ten (10) new permits and twelve (12) certificates of use/occupancy thereby leaving thirty-four (34) permits open.

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Unfinished Business: At the December, Council did not take action on the Preliminary/Final Plan submitted by DMJ, LLC to convert 330 North Wyomissing Avenue into a multi-family use, as all of the specified conditions established in the review by Great Valley Consultants and the Borough's Planning and Zoning Commission had not been met at that time. Now, however, it appears that all conditions have been met. Therefore, on a motion by Mr. Vanino, seconded by Dr. Michalik, and duly carried, Council approved the Preliminary/Final Plan, as submitted.

**Solicitor** - Solicitor Klonis presented Resolution No. 1-2023, which directs the Tax Collector to implement the provisions of Act 57 of 2022 allowing the Tax Collector to waive additional charges for real estate taxes in certain qualifying situations. Council adopted this resolution, as presented, on a motion by Dr. Michalik, seconded by Mr. Klee, and duly approved.

Mr. Michael Hoffert made a motion, which was seconded by Mr. Klee, and unanimously carried, giving Solicitor Klonis permission to file a lien against the following:

Thomas J. Juliano  
235 West Elm Street, Shillington

9/2/22 - Jobbing Invoice for grass and  
weed cutting \$275.00

**Manager** - Mr. Brossman reported that on January 5, 2023, the Borough received \$44,447.06 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from December 1, 2022 through December 31, 2022.

The Borough received \$3,469.70 on January 9, 2023 from the Pennsylvania Department of Environmental Protection (DEP) representing payment of the 904 Municipal Performance Grant for the year 2022.

Mr. Brossman presented Change Order No. 4 of the 2022 Streets Improvement Project which shows the actual as-build quantities, reflecting a net decrease of

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\$434,077.07 to the Contract. Council approved this Change Order, on a motion by Dr. Michalik, seconded by Mr. Michael Hoffert, and duly carried. Roll Call - 7 ayes

The appraised value of the Borough's 2013 GMC Terrain with 169,995 miles on it was certified at \$500.00. Therefore, Council gave permission to sell this vehicle to Raymond Ohlinger of Sinking Spring for a sale price of \$500.00, on a motion by Mr. Vanino, seconded by Mr. Klee, and unanimously approved.

Council gave permission to renew the Borough's membership with the Schuylkill River Greenway Association in the amount of \$50.00, on a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and duly carried.

**NEW BUSINESS:**

The 2023 Committee Roster was distributed to each council member. President Hoffert noted that there was no change from 2022 on this list.

**QUESTIONS FROM THE AUDIENCE:** None.

As there was no further business, the meeting was adjourned on a motion by Mr. Klee and duly carried at 8:08 p.m.

Respectfully submitted,

Jan M. Boyd  
Borough Secretary