

The February 9, 2023 meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: Elizabeth M. Bentz; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik, Jr. and Conrad Vanino. Councilman Alec M. Ernst participated by telephone. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Robert Knouse, Solicitor Thomas Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents:

Daniel Jensen - 116 North Brobst Street
John Marabella - 510 South Sterley Street
Harold Stupp - 115 South Miller Street
Veronica Martin - 204 Wellington Road
(Mifflin Community Library Representative)

As there were no objections, the minutes of the January 12, 2023, council meeting were approved as forwarded to each member, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

PUBLIC COMMENT: None.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of January. During this month, the Department handled 217 incidents, with 98 arrests being made. Also during this month, 2,988 patrol miles were traveled.

Police and Personnel - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Mrs. Bentz, and duly carried,

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Council approved the payment of \$13,210.91 in overtime paid to the members of the Police Department during the month of January.

On a motion by Mr. Klee, seconded by Dr. Michalik, and unanimously approved, Council took the following action on the Handicapped Parking Space applications that were received and presented:

a. Approved **NEW** permits:

218 South Wyomissing Avenue - Christine Killian
300 State Street - Christel Siheidt
327 North Brobst Street - Alexander Rodriguez
210 North Miller Street - Lowell E. Stratton
307 North Brobst Street - Cindy G. Worth

b. Renewed the following existing Handicapped Parking Space Permits, in accordance with the list provided to each Council member:

111 Philadelphia Avenue - Dorothy R. Huber
32 Hendel Street - Paula J. Houck
31 Second Street - Suzanne McCallum
121 West Lancaster Avenue - Manny Esh Respiratory
Care
27A West Broad Street - Billie R. Dawkins, Jr.
311 North Wyomissing Avenue - Stephanie McFadden
610 Gregg Street - Virginia F. Reinert
536 Gregg Street - Gloria Scull
45 South Wyomissing Avenue - Pamela Peppers
55 New Holland Avenue - Carol K. Welker
111 State Street - Jeffrey Long
111 North Miller Street - Nancy Kershner
139 Madison Street - Wendy Boyd
136 Washington Street - Sharon R. Ruoss
428 Gregg Street - Robert L. Scott
102 South Waverly Street - Adriana N. Labrador
Guadalupe
131 East Elm Street - Ronale Coyle
119 New Holland Avenue - Edward M. Brosz
110 Brobst Street - Kimberly Kalbach
212 State Street - Anibal Arroyo
27 West Broad Street - Richard R. Allen

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341 Madison Street - Debra and Joseph Iswalt
211 Philadelphia Avenue - Aida Garman
322 South Sterley Street - Joseph Flemming
105 North Brobst Street-Joshua and Zachary Grill
236 South Wyomissing Avenue - Peggy Peterson
1 West Broad Street - Jeffrey R. Grimes
102 Philadelphia Avenue - Julia Olivera
206 Hendel Street - Larry N. Davis
35 North Wyomissing Avenue - Larry A. Mosser
620 March Street - Timothy R. Pulaski
57 Second Street - Karen Stott
66 South Wyomissing Avenue - Donna Alenbach
122 North Sterley Street - Joan Roth
61 Second Street - Cynthia Webber
110 New Holland Avenue - Suzanne Richmond
114 Philadelphia Avenue - Pedro A. Moya Nelazquez
320 State Street - Giovanni Barbuto
46 Hendel Street - Marjorie Bartow
29 Pennsylvania Avenue - Chad M. Heckman
224 South Wyomissing Avenue - Denise Soto
60 Fourth Street - Shirley V. Guinther

Included in the motion was authorization to prepare and advertise the ordinance to effectuate the same.

Under their jurisdiction, Council also authorized that the signs for the newly approved permits be installed as soon as possible, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

Administraton-Law-Finance - Dr. Edward B. Michalik, Jr., chairman, made a motion, which was seconded by Mr. Klee, and unanimously approved, to confirm the bills associated with the January 31, 2023 Financial Statements as follows:

General Fund - \$204,433.89
Water Fund - \$255,849.48
Sewer Fund - \$118,100.42
Recreation Fund - \$12,731.21
Fire Fund - \$3,175.24
Streets Improvement Fund - \$0.00
Roll Call - 7 ayes

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Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of January. During this time, the Department responded to a total of thirty-nine (39) dispatches consisting of eight (8) calls in the Borough and thirty-one (31) assists to neighboring departments. Ten (10) training sessions were conducted during the month.

The members covered 175 hours of the available 176 hours of daytime staffing for the month.

Chief Knouse advised that the Department was awarded a Federal Emergency Management Agency (FEMA) grant in the amount of \$15,000, which will be used towards personal protective turnout gear, boots and a multi-gas hazardous gas meter.

Tree-Pole and Light - Mr. Alec M. Ernst, chairman, advised that the Tree Advisory Committee is continuing with the planning of the spring planting event, which will be held in the coming weeks.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the February Engineer's Report. He noted the following:

°The Overbrook Pump Station Project is substantially completed. Payment Application No. 5 will be presented in the Manager's report.

°Water main testing still needs to be completed for the Reed Street Water Main Project.

President Hoffert then gave the report of the Public Works Department for work done during the month of January.

Recreation - Mrs. Elizabeth M. Bentz, chairman, gave the minutes of the January 17, 2023 and the February 6, 2023

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Recreation Board meetings. The Recreation Board recommended that Council take the following action:

1. Increase the rates for the pool season ticket members as follows:
 - \$10.00 for residents
 - \$15.00 for non-residents

Mrs. Bentz made a motion to increase the rates as recommended. This motion was seconded by Mr. Ernst, and duly carried.

2. Adopt the updated Rules and Regulations for the pool, as presented.

Action on this matter was deferred until the March meeting to allow sufficient time for Council's review.

3. Approve the request of the Governor Mifflin Education Foundation (GMEF) to hold a pickleball event using the Borough's tennis courts on April 23rd beginning at 8:00 a.m.

Council approved the event contingent upon a Hold Harmless Agreement being signed and a Certificate of Insurance being submitted, on a motion by Mrs. Bentz, seconded by Dr. Michalik, and unanimously approved.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of January. During this time, Mr. Franey issued four (4) new permits and four (4) certificates of use/occupancy thereby leaving thirty-eight (38) permits open.

Each member of Council received a copy of the 2022 Annual Report of the Planning and Zoning Commission. During this year, the Commission continued the review

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of the Governor Mifflin School District Project and began the review of the plans and documents for 330 North Wyomissing Avenue and 301 Chestnut Street. Council had no questions regarding this report.

Solicitor - Solicitor Klonis presented **Resolution No. 2-2023**, which authorizes the disposition of the listed public records after January 31, 2023. This resolution was adopted, as presented, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

Manager - Mr. Brossman reported that on February 3, 2023, the Borough received \$34,629.21 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from January 1, 2023 through January 31, 2023.

The Borough also received \$24,962.51 on February 7, 2023 from Comcast Corporation representing franchise fees for the period of October 2022 through December 2022.

On a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and unanimously carried, Council gave permission to pay Application for Payment No. 5 from Eastern Environmental Contractors, Inc. in the amount of \$29,807.50 for work performed on the Overbrook Pump Station Project.

On February 9, 2023, bids were received and opened for the Pool Bathhouse Roof Replacement Project. The following bid was received:

Rainbow Roofing Co., Inc. \$58,000
7 Morgan Drive
Sinking Spring, Pennsylvania
19608

This bid was reviewed by the Borough's engineers and recommended to be awarded as received. Therefore, Mr.

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Klee made a motion, which was seconded by Dr. Michalik, and duly approved to award the bid to Rainbow Roofing Co., Inc. for a bid price of \$58,000.

QUESTIONS FROM THE AUDIENCE: None.

CORRESPONDENCE:

A letter was received from the Greater Governor Mifflin League advising Council that they will be moving their annual Community Days Event to Cumru Township for 2023. Their carnival and fireworks display will be held on the grounds of the Governor Mifflin Intermediate School beginning July 3rd. The League thanked Council for all that they contributed to make Community Days in Shillington a great success.

As there was no further business, the meeting was adjourned on a motion by Mr. Klee and duly carried at 8:09 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary