

The March 9, 2023 meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members Elizabeth M. Bentz and Michael A. Hoffert were absent. Council members in attendance were: John W. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik, Jr. and Conrad Vanino. Councilman Alec M. Ernst participated by telephone. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Robert Knouse, Solicitor Thomas Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents:

Daniel Jensen - 116 North Brobst Street
Harold Stupp - 115 South Miller Street

Nicholas R. Johnson - representative, Wyomissing Creek Watershed Coalition

As there were no objections, the minutes of the February 9, 2023, council meeting were approved as forwarded to each member, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

MS4 ACTIVITY UPDATE:

Mr. Johnson provided the annual update of the MS4 activities of the Wyomissing Creek Watershed Coalition, of which the Borough is a member. The long-term goal of the Coalition is to remove excess sediment from the Wyomissing Creek at an original budget of Two (2) Million dollars. Under an Intermunicipal Agreement, the Borough's share of this cost is 10.5 percent. Mr. Johnson noted that the Coalition is working under it's 5-year permit of 2017. However, this permit was only received from the Department of Environmental Resources in 2021.

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The No. 1 Project under this permit is the Highbrook Channel in Mohnton with an estimated cost of \$330,000 to \$350,000.

Mr. Johnson noted that the Borough is currently acting as the treasurer of the Coalition.

Questions: President Hoffert questioned where this project is located.

Mr. Johnson advised that it is a small set of condominiums behind Park Terrace in the Borough of Mohnton

Mr. Brossman added that the Borough receives credit towards the Department of Environmental Protection Agency's requirements for any project done by the Coalition.

PUBLIC COMMENT: None.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of February. During this month, the Department handled 221 incidents, with 57 arrests being made. Also during this month, 2,879 patrol miles were traveled.

All officers have completed the mandatory recertification training for 2023.

Chief Hivner requested Council's consideration to conduct a promotional test to fill the position of corporal. Unfortunately, this request was not received prior to the agenda being finalized. Therefore, no action can be taken at this time. President Hoffert requested this item be placed on the agenda for the April meeting.

Police and Personnel - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Dr. Michalik, and duly carried, Council approved the payment of \$7,107.74 in overtime paid to the members of the Police Department during the month of February.

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Administraton-Law-Finance - Dr. Edward B. Michalik, Jr., chairman, made a motion, which was seconded by Mr. Klee, and unanimously approved, to confirm the bills associated with the February 28, 2023 Financial Statements as follows:

General Fund - \$289,644.45
Water Fund - \$242,413.83
Sewer Fund - \$49,131.76
Recreation Fund - \$15,542.30
Fire Fund - \$12,906.17
Streets Improvement Fund - \$1,347.50
Roll Call - 5 ayes

Each member of Council received the Tax Collector's audit for 2021. Dr. Michalik requested that the audit for 2021 be reviewed with action to be taken at the April meeting.

Fire - Dr. Michalik, vice chairman, gave the Fire Chief's report for the month of February. During this time, the Department responded to a total of thirty-eight (38) dispatches consisting of four (4) calls in the Borough and thirty-four (34) assists to neighboring departments. Four (4) training sessions were conducted during the month.

The members covered all 160 hours of the available daytime staffing for the month.

Tree-Pole and Light - Mr. Alec M. Ernst, chairman, reported that the Tree Advisory Committee will be meeting later in the month to determine the spring planting date and the number of trees to be planted.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the February Engineer's Report. He noted the following:

°The generator for the Overbrook Pump Station Project has finally been received. A pad for the generator will be constructed by the Borough Staff.

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°Water service piping for the Cumru Township campus portion of the Reed Street Water Main Project still needs to be constructed.

°Contracts for the Roof Replacement Project at the Bathhouse have been executed with Rainbow Roofing and a Notice to Proceed has been issued.

President Hoffert then gave the report of the Public Works Department for work done during the month of February.

Recreation - Mr. Alec M. Ernst, vice chairman, reported that the Recreation Board meeting scheduled for March 6, 2023, was cancelled.

Mr. Ernst reminded Council that at the last meeting, rates were set for the pool season tickets. However, rates for the remainder of the summer programs were not established. Therefore, Mr. Ernst made a motion, which was seconded by Dr. Michalik, and duly carried, confirming that the rates for all other programs will remain at their current rates.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of February. During this time, Mr. Franey issued three (3) new permits and sixteen (16) certificates of use/occupancy thereby leaving twenty-five (25) permits open.

Solicitor - **Resolution No. 2-2023**, which establishes the pavilion rental fees for the 2023 Summer Recreation Program was adopted, as presented by Solicitor Klonis, on a motion by Dr. Michalik, seconded by Mr. Ernst, and unanimously carried.

Solicitor Klonis also presented **Ordinance No. 1230**, which establishes the handicapped parking spaces, as approved at the February meeting. This ordinance was adopted, as presented, on a motion by Mr. Klee, seconded by Mr. Ernst, and duly carried.

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Manager - Mr. Brossman reported that on March 3, 2023, the Borough received \$115,387.76 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from February 1, 2023 through February 28, 2023.

On March 4, 2023, the Borough received \$800.00 from the Liquor Control Board representing the Liquor and Malt Beverage Licenses issued between August 1, 2022 through January 31, 2023.

On a motion by Dr. Michalik, seconded by Mr. Klee, and duly carried, Council gave permission to the American Legion to hold the annual Memorial Day Parade and to make the budgeted donation of \$1,000 to the Legion to defer some of the costs of the parade.

Council also gave permission to prepare and advertise an ordinance for the use of the Borough's Yard Waste Facility, by motion of Dr. Michalik, seconded by Mr. Klee, and unanimously approved.

On a motion by Mr. Klee, seconded by Mr. Vanino, and duly carried, Council approved the following contribution requests for 2023:

- a. Berks County Solid Waste Authority - \$250.00
- b. Berks Visiting Nurse Association - \$100.00
- c. Crime Alert Berks County - \$250.00
- d. Center for Excellence in Local Government - \$250.00

UNFINISHED BUSINESS:

Mr. Vanino made a motion, which was seconded by Dr. Michalik, to adopted the Rules and Regulations for usage of the pool, as updated by the Recreation Board and the Recreation Committee.

Mr. Klee recommended that a statement indicating that there will be no refunds for any revoked membership. With this added wording, Mr. Vanino amended his motion and Dr. Michalik amended his second. This motion was unanimously approved.

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QUESTIONS FROM THE AUDIENCE: None.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino, and duly carried at 8:16 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary