

The April 13, 2023 meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members Elizabeth M. Bentz and Edward B. Michalik, Jr. were absent. Council members in attendance were: John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr. and Conrad Vanino. Councilman Alec M. Ernst participated by telephone. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Captain Eric Kohl, Solicitor Thomas Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents:

Daniel Jensen - 116 North Brobst Street
Veronica Martin - 204 Wellington Road, Mifflin
Community Library, representative
Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the March 9, 2023, council meeting were approved as forwarded to each member, on a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and duly carried.

PUBLIC COMMENT: None.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of March. During this month, the Department handled 271 incidents, with 125 arrests being made. Also during this month, 2,911 patrol miles were traveled.

April 13, 2023

Police and Personnel - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Mr. Vanino, and duly carried, Council approved the payment of \$7,521.70 in overtime paid to the members of the Police Department during the month of March.

Permission was given for the Borough's Civil Service Commission to begin the promotional process for filling the corporal position in the Police Department, by motion of Mr. Vanino, seconded by Mr. Michael Hoffert, and unanimously approved.

Administration-Law-Finance - Mr. Klee, member, made a motion, which was seconded by Mr. Michael Hoffert, and duly approved, to confirm payment of the bills associated with the March 31, 2023 Financial Statements, as follows:

-General Fund - \$270,018.71
Water Fund - \$280,495.23
Sewer Fund - \$77,063.16
Recreation Fund - \$16,527.27
Fire Fund - \$9,508.87
Streets Improvement Fund - \$0.00
Roll Call - 5 ayes

Mr. Klee then made a motion, which was seconded by Mr. Vanino, and unanimously approved to appoint Terrence J. Naugle as the Borough's Building Code Official effective May 26, 2023. James Franey, the current Building Code Official will be retiring as of May 25, 2023.

On a motion by Mr. Klee, seconded by Mr. Vanino, and duly carried, Council took the following Board action:

- a. Reappointed Justin C. Horst as an alternate on the Civil Service Commission for an additional 3-year term. His term will expire December 31, 2025.
- b. Appointed Michael D. Mountz as an alternate on the Civil Service Commission for a 3-year term. His term will also expire December 31, 2025.

April 13, 2023

Council was requested to review their copy of the Borough's 2022 Audit, so that action on it may be taken at the May meeting.

Fire - Mr. Michael Hoffert, chairman, gave the Fire Chief's report for the month of March. During this time, the Department responded to a total of forty-seven (47) dispatches consisting of eleven (11) calls in the Borough and thirty-six (36) assists to neighboring departments. Nine (9) training sessions were attended during the month.

The members covered all 184 hours of the available daytime staffing for the month.

Tree-Pole and Light - Mr. Alec M. Ernst, chairman, advised Council that the Tree Advisory Committee has requests for eighteen (18) trees for the spring planting. The Committee is targeting the last week of April for this planting.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the March Engineer's Report. He noted the following:

- °The generator for the Overbrook Pump Station Project has finally been received. A pad for the generator has been constructed by the Borough Staff. A Change Order will be submitted by Eastern Environmental Contractors, Inc. For the remaining electrical and gas work.
- °Water service piping for the Cumru Township campus portion of the Reed Street Water Main Project is being constructed.
- °Materials for the Roof Replacement Project at the Bathhouse have been delivered on site. Work is scheduled to begin mid-April.

April 13, 2023

President Hoffert then gave the report of the Public Works Department for work done during the month of March.

Recreation - On a motion Mr. Ernst, vice chairman, seconded by Mr. Vanino, and duly carried, Council approved the hiring of the following summer personnel at their respective salaries conditional upon receipt of the required clearances:

SWIMMING POOL

Assistant Pool Managers:

Paige Fryberger	\$ 13.50/hour
Abigail Steckiel	13.50/hour
Dale Weiss	13.50/hour

Lifeguards:

Tyler Binasiewicz	10.00/hour
Evan Byrnes	10.25/hour
Mackenzie Caron	10.25/hour
Jaydon Colon	10.00/hour
Haley Eisenhauer	10.50/hour
Madeline French	10.25/hour
Owen Harding	10.00/hour
Brydon Lopez	10.25/hour
Griffin Sborz	10.50/hour
Jackson Schools	10.25/hour
Emma Seifert	10.25/hour
Mikayla Seymour	10.25/hour
Evie Steckiel	10.25/hour
Jacob Troy	10.25/hour

Front Desk Attendants:

Makayla Baessler	\$ 9.25/hour
Makenna Baesler	9.25/hour
Jayden Breidenstein	9.00/hour
Camryn Caron	9.00/hour
Jelani Cintron	9.00/hour
Sophie Doleniak	9.25/hour
Alyanna Gensemer	9.25/hour

April 13, 2023

Front Desk Attendants (continued):

Maya Kraft	\$ 9.00/hour
Skymar Ortiz	9.00/hour
Jayleigh Richards	9.25/hour
Jay Schoenen	9.50/hour
Karlee Stabolepszy	9.00/hour
Olivia Swalley-Castillo	9.00/hour

Snack Bar Manager:

Christina Maus	\$700.00/week
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Window Attendants:

Makayla Baessler	\$ 9.25/hour
Makenna Baessler	9.25/hour
Bryнна Sue Bentz	9.50/hour
Maria Bowman	9.00/hour
Jayden Breidenstein	9.00/hour
Zachary Bux	9.00/hour
Camryn Caron	9.00/hour
Sophie Doleniak	9.25/hour
Lydia Drago	9.25/hour
Jocelyn King	10.50/hour
Maya Kraft	9.00/hour
Amanda Maus	9.00/hour
Melanie Medina	9.00/hour
Jaia Rahn	9.25/hour
Olivia Swalley-Castillo	9.00/hour

PLAYGROUND

Leaders:

Bryнна Sue Bentz	\$ 9.50/hour
Jelani Cintron	9.00/hour
Gabrielle Kopala	9.50/hour
Jayleigh Richards	9.25/hour
Madlyn Ross	9.25/hour
Jay Schoenen	9.50/hour
Hayden Shucker	9.25/hour
Noah Talarico	9.00/hour
Carter Weyant	9.25/hour

April 13, 2023

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of March. During this time, Mr. Franey issued five (5) new permits and four (4) certificates of use/occupancy thereby leaving twenty-three (23) permits open.

Solicitor - **Resolution No. 4-2023**, which authorizes the Borough to enter into the Traffic Signal Maintenance Agreement with the Pennsylvania Department of Transportation was adopted as presented by Solicitor Klonis, on a motion by Mr. Klee, seconded by Mr. Michael Hoffert, and duly carried.

Solicitor Klonis also presented **Ordinance No. 1231**, which establishes the regulations for the use of the Borough's Organic Yard Waste Facility. This ordinance was adopted, as presented, on a motion by Mr. Vanino, seconded by Mr. Michael Hoffert, and unanimously approved.

Manager - Mr. Brossman reported that on April 4, 2023, the Borough received \$155,252.48 from the Pennsylvania Department of Transportation representing the Borough's annual allocation of Liquid Fuels Tax funds.

The Borough also received \$59,533.03 on April 4, 2023 from the Berks Earned Income Tax Bureau representing the Borough's share of the local earned income tax processed from March 1, 2023 through March 31, 2023.

On April 11, 2023, the Borough received \$11,485.00 from the Berks Earned Income Tax Bureau representing its share of the excess operating revenue from 2022.

The Borough received the annual Clover Park Athletic Association's contribution in the amount of \$2,000 towards the annual Fishing Rodeo.

On a motion by Mr. Michael Hoffert, seconded by Mr. Klee, and duly carried, Council gave permission to renew the Borough's membership in the Berks County Public Works Association in the amount of \$100.

April 13, 2023

Council gave approval to hold the annual Kyle Pagerly 5K Run on Sunday, October 1st, on a motion by Mr. Vanino, seconded by Mr. Klee, and duly carried.

Mr. Brossman informed Council that the Water Department has started a new program of emailing customers their quarterly water and sewer bills upon the request of the property owner.

UNFINISHED BUSINESS:

Following a review of the Tax Collector's audit, Council accepted the 2021 Audit, as received from RKL LLP, Certified Public Accounts on a motion by Mr. Vanino, seconded by Mr. Klee, and unanimously carried.

QUESTIONS FROM THE AUDIENCE: None.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino, and duly carried at 8:00 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary