

The June 8, 2023 meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr.; Edward B. Michalik and Conrad Vanino. Council members Elizabeth M. Bentz and Alec M. Ernst participated by telephone. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Fire Chief Robert Knouse, Solicitor Thomas Klonis and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents:

Daniel Jensen - 116 North Brobst Street
Veronica Martin - 204 Wellington Road, Mifflin
Community Library, representative
Harold Stupp - 115 South Miller Street

Deborah Fake - 1108 Freemansville Road,
Cumru Township

As there were no objections, the minutes of the May 11, 2023, council meeting were approved as forwarded to each member, on a motion by Mr. Vanino, seconded by Mr. Klee, and duly carried.

PUBLIC COMMENT:

Mrs. Fake addressed Council regarding the number of cars that are out of inspection and parked on the street at Pearl and Franklin Streets. She and her husband own 29 Franklin Street. She believes that these cars are from the garages on Pearl Street that do work on vehicles. Chief Hivner will look into this matter.

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Mrs. Fake also owns 222 Philadelphia Avenue. At this property, a neighbor's tree is hanging over this property. She questioned Solicitor Klonis what she could legally do in this situation.

Solicitor Klonis advised that she could remove any branches that are hanging over onto her property. However, he further advised that if possible, it is always better to work out an arrangement with the neighbor.

PUBLIC COMMENT ON AGENDA ITEMS: None.

COMMITTEE REPORTS:

Mayor - Mayor Hivner gave the Police Department's report for the month of May. During this month, the Department handled 259 incidents, with 95 arrests being made. Also during this month, 2,989 patrol miles were traveled.

Police and Personnel - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Dr. Michalik, and duly carried, Council approved the payment of \$10,423.51 in overtime paid to the members of the Police Department during the month of May.

Administration-Law-Finance - Dr. Edward B. Michalik, chairman, made a motion, which was seconded by Mr. Klee, and duly approved, to confirm payment of the bills associated with the May 31, 2023 Financial Statements, as follows:

-General Fund - \$417,731.52
Water Fund - \$244,447.61
Sewer Fund - \$111,226.12
Recreation Board - \$96,587.67
Fire Fund - \$39,436.94
Streets Improvement Fund - \$0.00
Roll Call - 7 ayes

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of May. During this time, the Department responded to a total of forty-six (46)

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dispatches consisting of nine (9) calls in the Borough and thirty-seven (37) assists to neighboring departments. Seven (7) training sessions were attended during the month.

The members covered 175.5 hours of 176 hours of the available daytime staffing for the month.

The Fire Department was authorized to paint the exterior of the Engine House at a cost of \$13,500 on a motion by Mr. Michael Hoffert, seconded by Mr. Vanino, and unanimously approved. Fire Department funds will be used to pay for this project.

Dr. Michalik then made a motion, which was seconded by Mr. Vanino, and duly carried, giving permission for the Borough's Fire Police to assist Cumru Township on Saturday, July 8, 2023 for the Greater Governor Mifflin League's Fireworks' Event.

Tree-Pole and Light - Mr. Alec M. Ernst, chairman, advised that the Tree Advisory Committee's spring planting was completed on May 15, 2023. The Committee is currently working on organizing the fall planting.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the June Engineer's Report. He noted the following:

°As part of the Reed Street Water Main Project, the Welsh Road construction has been completed and the water main construction on Welsh Road and Church Road has been completed and tested. Water service piping for the Cumru Township campus is being constructed. The meter pit still needs to be installed.

°Rainbow Roofing has requested a change order for replacement of deteriorated roofing materials as part of the Roof Replacement Project at the Bathhouse. This change order will be presented under the Manager's report.

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President Hoffert then gave the report of the Public Works Department for work done during the month of May.

Recreation - Mrs. Elizabeth M. Bentz, chairman, gave the minutes of the Recreation Board meeting held on June 5, 2023.

The first concert of the season was held on Friday, June 2, 2023 and featured The Uptown Band. Food trucks were available to the approximately 1,500 people that were in attendance. The next concert is scheduled for Friday, August 4, 2023.

Several changes were made to the managerial staff at the pool and playground as the initial hires for these positions are not available. Therefore, the Recreation Board is requesting that Council take the following action:

Reclass the following employees' positions:

Pool Manager:

Abigail Steckiel \$ 18.00/hour

Assistant Pool Manager:

Dale Weiss 15.00/hour

Playground Leader:

Jay Schononen \$ 12.00/hour

Assistant Playground Leaders:

Brynna Bentz 11.00/hour

Sofia Mollura 11.00/hour

Conditionally hire the following:

Snack Bar Window Attendant:

Alivia Fulk \$ 9.00/hour

Front Desk Attendants:

Briana Brown \$ 9.00/hour

Evan Greusel 9.25/hour

Gayle Marz 9.00/hour

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Conditional hires (continued):

Playground Leaders:

Dylan Overly	\$ 9.00/hour
Emma Tobias	9.00/hour

Assistant Swimming Coaches:

Mackenzie Caron	\$ 9.00/hour
Kaylee Cipola	9.00/hour
Haley Minnich	250.00/week

On a motion by Mr. Vanino, seconded by Mr. Ernst, and duly carried, Council approved the above employee reclassifications and conditional hires.

Zoning and Codes - Mr. Conrad Vanino, chairman, gave the report from the Borough's Building Code Official, James Franey, for the month of May. During this time, Mr. Franey issued one (1) new permit and four (4) certificates of use/occupancy thereby leaving twenty-eight (26) permits open.

Mr. Brossman noted that Mr. Franey retired as of May 26, 2023.

Solicitor - Solicitor Klonis presented Ordinance No. 1232, which authorizes the closing of Waverly Street during the period from June 9, 2023 through August 11, 2023 in order for the Governor Mifflin School District to complete their building project. Council adopted this ordinance on a motion by Mr. Vanino, seconded by Dr. Michalik, and unanimously approved.

Council authorized Solicitor Klonis to file liens against the following on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried:

Outstanding Curbing Invoices:

Bare, Shane M. 36 South Sterley Street	\$ 349.74
Deeds, Amanda N. 534 March Street	305.50

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Outstanding Curbing Invoices (Continued):

Halko, John E. 543 March Street	\$ 1,408.14
Hartung, James M. 600 March Street	674.48
Johansmeyer, Thomas R. Johansmeyer-Brown, Laura J. 512 March Street	2,508.14
Ortiz-Guzman, Isaac 514 March Street	2,247.00
PRR 200 LLC 200 West Lancaster Avenue	14,805.00

Outstanding Water Jobbing Invoices:

Bermudez-DeJesus, Jose B. 21 Lake Street	\$ 152.11
Garcia, Maritza Vera, Steve D. 123 Pearl Street	209.00

Outstanding Water/Sewer Billing:

McCartney, Dean A. 220 Philadelphia Avenue, 2 nd Floor	\$ 1,302.36
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Outstanding Grass/Weeds Mowing Invoice:

PRR 200 LLC 200 West Lancaster Avenue	\$ 192.50
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Manager - Mr. Brossman reported that the Borough received \$934.24 from the Pennsylvania Department of Transportation in State Police Fines and Penalties on June 1, 2023.

On June 2, 2023, the Borough received \$128,416.45 from the Berks Earned Income Tax Bureau

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representing the Borough's share of the local earned income taxes processed May 1, 2023 to May 31, 2023.

By motion of Mr. Klee, seconded by Mr. Michael Hoffert, and duly carried, Council approved the execution of Change Order No. 1 of the Bathhouse Roof Replacement Project for the replacement of deteriorated roofing materials in the amount \$1,576.00.

QUESTIONS FROM THE AUDIENCE: None.

CORRESPONDENCE:

President Hoffert read the letter from James Thomas of 604 North Brobst Street expressing his concern about the deteriorating condition of the property at 105 North Wyomissing Avenue and the property at 200 West Lancaster Avenue.

As there was no further business, the meeting was adjourned on a motion by Mr. Vanino and duly carried at 8:10 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary