

The January 9, 2025 meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: Nicholas M. Bentz, Mark C. Grounard, John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr. and Edward B. Michalik, Jr. Elizabeth M. Bentz arrived after roll call was taken. Present in addition to the Council members were: Borough Manager Scott D. Brossman, Police Chief Brett A. Hivner, Fire Chief Robert Knouse, Secretary Jan M. Boyd and Administrative Assistant Tina Kasting. Kenneth Fulmer of Great Valley Consultants was also in attendance and Solicitor Thomas Klonis participated by telephone.

As there were no objections, the minutes of the December 12, 2024, meeting were approved, as forwarded to each member, on a motion by Mr. Klee, seconded by Dr. Michalik, and duly carried.

PUBLIC COMMENT ON AGENDA ITEMS: None.

EXECUTIVE SESSION: At this time, 7:33 p.m., President Hoffert called for an Executive Session to discuss the potential acquisition of property.

Dr. Bentz arrived at the meeting at 7:35 p.m. Regular session was called back to order at 7:39 p.m., with no action being taken.

COMMITTEE REPORTS:

Mayor - Mayor Andrew R. Hivner gave the Police Department's report for the month of December. During this month, the Department handled 243 incidents, with 44 arrests being made. Also during this month, 2,878 patrol miles were traveled.

All officers have completed the mandatory recertification in "Defensive Tactics" and "Use of Force" training. Additionally, Officer Duane Witman has completed "Truck Enforcement" recertification and "Forensic Crash Reconstruction" recertification.

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Police and Personnel - Dr. Edward B. Michalik, Jr., chairman, made a motion, which was seconded by Mr. Klee, and unanimously carried, to approve the payment of the overtime made to the members of the Police Department during the month of December in the amount of \$13,053.58.

On a motion by Dr. Michalik, seconded by Mr. Klee, and unanimously carried, Council took the following action on the Handicapped Parking Space applications that were received and presented:

a. Approved **NEW** permits:

121 North Sterley Street - Doris Lykens

b. Renewed the following existing Handicapped Parking Space Permits, in accordance with the list provided to each Council member:

111 Philadelphia Avenue - Dorothy R. Huber
32 Hendel Street - Paula J. Houck
31 Second Street - Suzanne McCallum
121 West Lancaster Avenue - Manny Esh Respiratory
Care
27A West Broad Street - Billie R. Dawkins, Jr.
311 North Wyomissing Avenue - Stephanie McFadden
45 South Wyomissing Avenue - Pamela Peppers
55 New Holland Avenue - Carol K. Welker
111 State Street - Jeffrey Long
111 North Miller Street - Nancy Kershner
139 Madison Street - Wendy Boyd
136 Washington Street - Sharon R. Ruoss
428 Gregg Street - Robert L. Scott
102 South Waverly Street - Adriana N. Labrador
Guadalupe
131 East Elm Street - Ronale Coyle
110 Brobst Street - Kimberly Kalbach
212 State Street - Anibal Arroyo
27 West Broad Street - Richard R. Allen
341 Madison Street - Debra and Joseph Iswalt
211 Philadelphia Avenue - Aida Garman
322 South Sterley Street - Joseph Flemming
105 North Brobst Street - Joshua and Zachary Grill
1 West Broad Street - Jeffrey R. Grimes
206 Hendel Street - Larry N. Davis

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Renewed permits continued:

35 North Wyomissing Avenue - Larry A. Mosser
620 March Street - Timothy R. Pulaski
57 Second Street - Karen Stott
66 South Wyomissing Avenue - Donna Alenbach
110 New Holland Avenue - Suzanne Richmond
114 Philadelphia Avenue - Pedro A. Moya Nelazquez
320 State Street - Giovanni Barbuto
46 Hendel Street - Marjorie Baretow
29 Pennsylvania Avenue - Chad M. Heckman
224 South Wyomissing Avenue - Denise Soto
60 Fourth Street - Shirley V. Guinther
218 South Wyomissing Avenue - Christine Killian
300 State Street - Christel Siheidt
327 North Brobst Street - Alexander Rodriguez
210 North Miller Street - Lowell E. Stratton
307 North Brobst Street - Cindy G. Worth
122 Reading Avenue - Betty L. Schlott
212 North Waverly Street - April Lynn Bromhead
26 Pennsylvania Avenue - Quang Vinh Tran

c. Rescind the following permits:

536 Gregg Street, First Floor - Gloria Scull
61 Second Street, Apartment A - Cynthia Weber
610 Gregg Street - Virginia Reinert

Included in the motion was authorization to prepare and advertise the ordinance to effectuate the same.

Administration-Law-Finance - Mr. Ronald R. Klee, Jr., chairman, reminded Council that authorization was given in December, to pay the bills until the end of the year. Therefore, the December 31, 2024, Financial Statements will be forwarded to each member upon completion.

On a motion by Mr. Klee, seconded by Dr. Michalik, and unanimously carried, Council authorized that the Borough enter into an Agreement for the acquisition of the property situate at 217 Catherine Street, Shillington for the sum of One Hundred-Fifty Thousand Dollars (\$150,000); with authorization given to the Council President and the Borough Secretary to sign any and all documents, to attend settlement and anything else needed to effectuate the purchase of the property.

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Dr. Michalik then made a motion to appoint **Ronald R. Klee, Jr.**, to the **Shillington Municipal Authority** for a 5-year term. Dr. Bentz seconded this motion, which was unanimously approved. Mr. Klee's term will expire January 2030.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of December. During this month, the Department responded to a total of fifty-eight (58) dispatches consisting of seven (7) calls in the Borough and fifty-one (51) assists to neighboring departments. The Department also conducted three (3) training sessions during the month.

The members covered all of the 168 hours of available daytime staffing for the month.

On a motion by Dr. Michalik, seconded by Dr. Bentz, and unanimously carried, permission was given to purchase a replacement cover for the hose bed of the rescue engine from A.W. Brown Awnings of Mohnton at a cost of \$2,038.00.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the January Engineer's Report. He noted the following:

°Remedial work was completed on a portion of the Fire Company Floor Resurfacing Project. The remainder of the remedial work is expected to be completed in April.

President Hoffert continued with his report by giving the report of the Public Works Department for work done during the month of December.

Recreation - Dr. Elizabeth M. Bentz, chairman, advised that the Recreation Board meeting scheduled for Monday, January 6, 2025 was cancelled due to inclement weather.

Dr. Bentz informed Council that Mr. Brossman confirmed with the Borough's insurance carrier, that no additional insurance coverage would be needed for a proposed fall hayride at the park.

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Zoning and Codes - Mr. Nicholas M. Bentz, chairman, gave the report from the Borough's Building Code Official, Terry Naugle, for the month of December. During this time, Mr. Naugle issued nine (9) new permits and twelve (12) certificates of use/occupancy thereby leaving ninety-three(93) permits open.

Mr. Bentz presented the amended Intergovernmental Agreement with the Berks County UCC Board of Appeals. In order to continue its membership on this Board, the Borough is required to adopt this Agreement. Therefore, on a motion by Mr. Klee, seconded by Mr. Bentz, and duly carried, authorization was given to sign the UCC Appeals Board Intergovernmental Agreement, as amended.

Mr. Bentz notified Council that on February 4, 2025, the Zoning Hearing Board will hear the appeal of Berkshire Systems Group, Inc., of 50 South Museum Road relative to a Variance for a small storage building and front and rear yard setbacks.

Solicitor - Solicitor Klonis presented **Resolution No. 1-2025**, which authorizes the appointments of Police Chief Brett A. Hivner and his designee, Corporal Michael D. Schoone, as the Borough's Police representatives to the "Board of Chiefs" of the Berks County Emergency Response Team (BCERT). Council adopted this resolution, as presented, on a motion by Mr. Klee, seconded by Dr. Michalik and duly carried.

Solicitor Klonis presented **Resolution No. 2-2025**, which authorizes the disposition of the listed public records after January 31, 2025. This resolution was adopted, as presented, on a motion by Dr. Michalik, seconded by Mr. Grounard and unanimously carried.

On a motion by Mr. Klee, seconded by Dr. Michalik, and duly approved, Solicitor Klonis was authorized to file liens on the following properties:

Jan R. Dietrich
30 Front Street, Mohnton
Jobbing Invoice for curb stop repair - \$162.60

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Gregory A. Ermentrout
441 Sherwood Street, Shillington
Jobbing Invoice for curb stop repair - \$417.80

Dahomi Duran-Coronado and Gerardo Duran-Garcia
44 North Wyomissing Avenue, Shillington
Jobbing Invoice for mow grass/weeds - \$132.00

Wender Gabriel Santiago
36 Lash Street, Shillington
Jobbing Invoice for mow grass/weeds - \$132.00

Manager - Mr. Brossman reported that on January 3, 2025, the Borough received \$43,347.35 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from December 1, 2024 through December 31, 2024.

On January 6, 2025, the Police Department received a donation of in the amount of \$2,000 from the Pennwyn Motor Association Officers and Trustees in appreciation of the officers' dedication and protection to the communities.

Dr. Michalik made a motion, which was seconded by Mr. Klee, and duly carried, giving conditional approval to the sale of the Borough's 1986 TARCO Vacuum Leaf Collector on Municibid. The current bid for the equipment is \$875.00. Bidding will end Tuesday, January 14, 2025.

On a motion by Mr. Grounard, seconded by Dr. Bentz and unanimously carried, approval was given to prepare and advertise an ordinance to close Waverly Street on March 27, 2025 from 5:30 p.m. to 8:30 p.m as requested by the Governor Mifflin School district. The School District will be holding their Mustang Nation Learning Expo and expects a large number of attendees.

QUESTIONS FROM THE AUDIENCE: None.

As there was no further business, the meeting was adjourned on a motion by Mr. Klee and duly carried at 8:13 p.m

Respectfully submitted,

Jan M. Boyd
Borough Secretary