

The April 10, 2025 meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: Elizabeth M. Bentz; Nicholas M. Bentz; Mark C. Grounard; John W. Hoffert; Michael A. Hoffert and Ronald R. Klee, Jr. Council member Edward B. Michalik, Jr., was absent. Present in addition to the Council members were: Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Fire Chief Robert Knouse, Police Chief Brett A. Hivner, Solicitor Thomas Klonis, Secretary Jan M. Boyd and Administrative Assistant Tina Kasting. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following resident:

Harold Stupp - 115 South Miller Street

As there were no objections, the minutes of the March 13, 2025, council meeting were approved as forwarded to each member on a motion by Mr. Klee, seconded by Dr. Bentz, and duly carried.

**PUBLIC COMMENT:** None.

**COMMITTEE REPORTS:**

**Mayor** - Mayor Hivner gave the Police Department's report for the month of March. During this month, the Department handled 253 incidents, with 33 arrests being made. Also during this month, 2,772 patrol miles were traveled.

**Police and Personnel** - Dr. Elizabeth M. Bentz, vice-chairman, made a motion, which was seconded by Mr. Klee, and unanimously carried, to approve the payment of the overtime paid to the members of the Police Department during the month of March in the amount of \$7,592.10.

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Police Chief Hivner advised Council that the Police Department's Administrative Assistant position is currently vacant. Several applications have been received and he hopes to start interviews in the near future.

**Administration-Law-Finance** - On a motion by Mr. Ronald R. Klee, Jr., chairman, which was seconded by Dr. Bentz, and duly approved, Council confirmed the payment of the bills associated with the March 31, 2025, Financial Statements, as follows:

General Fund - \$462,828.82  
Water Fund - \$443,616.36  
Sewer Fund - \$91,156.08  
Recreation Fund - \$47,493.86  
Fire Fund - \$8,770.73  
Streets Improvement Fund - \$14,956.65

**Fire** - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of March. During this time, the Department responded to a total of fifty-six (56) dispatches consisting of thirteen (13) calls in the Borough and forty-three (43) assists to neighboring departments. Additionally, four (4) training sessions were conducted during the month. The daytime staffers covered all of the 164 hours of available staffing hours for the month.

On a motion by Mr. Michael A. Hoffert, seconded by Mr. Bentz, and unanimously carried, Council authorized distribution of the Volunteer Firefighter Tax Incentive rebates to the following qualified Volunteer Firefighters:

David M. Bentz	\$500.00
Timothy Deamer	\$500.00
Leonard C. Hoffert, Jr.	\$500.00
Scott E. Huber	\$500.00
Nicholas R. Johnson	\$500.00
Konnor A. Kegerise	\$491.21
Alexandru Morar	\$500.00
Scott K. Naugle	\$97.00
Christopher D. Roche	\$500.00
Andrew E. Yetter, Jr.	\$500.00

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President Hoffert thanked the firefighters for their service with the Fire Department.

Fire Chief Robert Knouse updated Council on the Fire House Floor Resurfacing Project. The contractor is starting Monday, April 14, 2025 and the floor will need seven (7) days to cure.

**Tree-Pole and Light** - Mr. Mark C. Grounard, chairman, reported there was no activity during the month to report.

**Streets-Sanitation-Water** - Mr. John W. Hoffert, chairman, reviewed with Council the April Engineer's Report. He noted the following:

°New Enterprise Stone & Lime Co., Inc.(NESL), plans to start construction of the Americans with Disabilities Act (ADA) ramps this month, as part of the 2025 Street Improvements Project, provided the Solicitor has given his approval to the Project documents.

°The developer of the 330 North Wyomissing Avenue Land Development Project has requested an escrow release of \$48,037.00 from their Letter of Credit for site work, leaving a balance of \$54,594.00. Action on this request was taken under the Manager's report.

President Hoffert then gave the report of the Public Works Department for work done during the month of March.

On a motion by President Hoffert, seconded by Mr. Klee, and duly carried, conditional approval was given for water line construction on Elkins Avenue, between Harding Avenue and High Boulevard, at a cost is not to exceed One Hundred-Fifty Thousand (\$150,000) plus the cost of street restoration to be done in accordance with Cumru Township specifications. Construction is based upon a previously approved Emergency Declaration.

**Recreation** - Dr. Elizabeth M. Bentz, chairman, gave the minutes of the April 7, 2025, Recreation Board meeting. Dr. Bentz advised Council that due to anticipated

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inclement weather on Saturday, April 12, 2025, the Easter Egg Hunt has been rescheduled to Sunday, April 13, 2025.

On a motion by Dr. Bentz, seconded by Mr. Klee and duly carried, Council approved paying John Naugle one hundred dollars (\$100) to provide D.J. services at the Easter Egg hunt.

The Recreation Board has recommended that Council give conditional approval to the hiring of the following list of summer employees and their respective salaries:

#### **SWIMMING POOL**

##### **Pool Manager:**

Paige Fryberger	\$ 18.00/hour
Emma Seifert (Sub)	13.50/hour

##### **Assistant Pool Managers:**

Selene Jones	\$ 16.00/hour
Jackson Schools (Sub)	15.25/hour
Emma Seifert	13.75/hour
Dale Weiss	15.75/hour

##### **Lifeguards:**

Camryn Caron	\$ 10.75/hour
Mackenzie Caron	12.25/hour
Matthew Drake	10.25/hour
Zachariah Franks	10.25/hour
Owen Harding	10.50/hour
Konnor Rey	10.25/hour
Declan Rosenbaum	10.00/hour
Griffin Sborz	12.25/hour
Emma Seifert	13.50/hour
Jordan Tigar	15.25/hour
Jacob Troy	10.50/hour
Shaun VanSchaick	10.00/hour

##### **Concessions:**

Tyler Binasiewicz	\$ 9.50/hour
Kaylee Gall	9.50/hour
Alyanna Gensumer	9.75/hour
Ava Hendrick	9.00/hour

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Anglina Iraola-Ceely	9.25/hour
Nathan Iraola	9.25/hour
Amanda Maus / Shift Leader	10.00/hour
Christina Maus / Manager	\$700.00/week
Jillian Schultz	10.25/hour
Melanie Medina	9.50/hour
Cassidy Schultz	10.25/hour
Isiaha Soto	\$ 9.25/hour
Madelyn Spayd	9.25/hour
Emily Yerger	9.50/hour

#### **FRONT DESK**

##### **Front Desk Managers:**

Selene Jones	\$ 16.00/hour
Denise Yerger / (Sub)	12.25/hour

##### **Assistant Front Desk Manager:**

Stacey Karmonick	\$ 10.25/hour
Ashley Peck	10.25/hour
Cassidy Schultz	10.25/hour

##### **Desk Attendants:**

Kyli Burgos	\$ 9.00/hour
Kaylee Gall	9.50/hour
Alyanna Gensumer	9.75/hour
Nathan Iraola	9.25/hour
Anglina Iraola-Ceely	9.25/hour
Maya Kraft	9.00/hour
Leah Kreider	9.25/hour
Jordan Leinbach	9.00/hour
Isiaha Soto	9.25/hour
Madelyn Spayd	9.25/hour

#### **PLAYGROUND**

##### **Head Leader:**

Sofia Mollura	\$ 12.25/hour
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##### **Leaders:**

Shanya Alexander	\$ 9.50/hour
Colin Arnold	9.25/hour
Lily Cuccaro	9.00/hour

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Eli Drago	\$ 9.00/hour
Ryan Forrer	9.00/hour
Ellyce Gancar	9.00/hour
Jared Hopgood Jr.	9.00/hour
Charlie King	9.00/hour
Taylor Koenig	9.50/hour
Larry Miller	9.00/hour
Owen Miller	9.25/hour
Isabella Mollura	9.00/hour
Shaun O'Brien	9.25/hour
Hannah Rosario	9.25/hour
Declan Rosenbaum /(Sub)	9.25/hour
Ryan Troy	9.25/hour
Mia Gonzalez	Volunteer
Mason Hopkins	Volunteer

#### **COACHES**

##### **Co-Head Diving Coach:**

Addison Alexander	\$ 11.50/hour
Charlie Crowell	11.75/hour

On a motion by Dr. Bentz, seconded by Mr. Klee, and duly carried, Council approved the hiring of the above staff members and their respective salaries, contingent upon them submitting all of the required clearances.

**Zoning and Codes** - Mr. Nicholas M. Bentz, chairman, gave the report from the Borough's Building Code Official, Terrence Naugle, for the month of March. During this time, Mr. Naugle issued six (6) new permits and sixteen (16) certificates of use/occupancy thereby leaving eighty-five (85) permits open.

**Solicitor** - Solicitor Klonis presented **Resolution No. 5-2025**, which establishes the pavilion rental fees for 2025. This resolution was adopted, as presented, on a motion by Mr. Bentz, seconded by Mr. Grounard, and duly carried.

**Manager** - Mr. Brossman reported that the Borough received \$56,211.32 on April 2, 2025 from the Berks Earned Income Tax Bureau representing the Borough's share of the local earned income tax processed from March 1, 2025 through March 31, 2025.

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On April 7, 2025, the Borough received \$154,438.56 from the Pennsylvania Department of Transportation representing the Borough's annual allocation of Liquid Fuels Tax funds.

On April 4, 2025, the Borough received \$13,934.00 from the Berks Earned Income Tax Bureau representing its share of the excess operating revenue from 2024.

On a motion by Mr. Michael Hoffert, seconded by Mr. Klee and unanimously carried, Council approved the request from the Land Developer of the 330 North Wyomissing Avenue Land Development Project to release Forty-Eight Thousand Thirty-Seven dollars (\$48,037.00) from the escrow Letter of Credit for site work. This leaves a balance of Fifty-Four Thousand Five-Hundred Ninety-Four dollars (\$54,594.00).

Mr. Michael Hoffert then made a motion, which was seconded by Mr. Grounard, and unanimously carried, authorizing the payment of the annual contribution requests for 2025, as follows:

Berks County Solid Waste Authority - \$250.00  
Berks Visiting Nurse Association - \$100.00  
Crime Alert Berks County - \$250.00  
Center for Excellence in Local Government - \$250.00

Included in this motion was the authorization to renew the membership with Berks Nature in the amount of fifty dollars (\$50.00).

**UNFINISHED BUSINESS:** President Hoffert thanked the Streets Committee members, the Borough Engineers and the Borough Staff who met with the residents from the area of the 600 block of Gregg Street who had questions about the upcoming Streets Improvement Project. President Hoffert felt the meeting was well received and the residents' questions and concerns were addressed.

**NEW BUSINESS:** Mr. Brossman notified Council that the Public Works Department has lost an employee and has hired a new employee to fill the vacant position. The new employee starts on Monday, April 14, 2025 and has both plumbing and electrical experience.

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**QUESTIONS FROM THE AUDIENCE:** None.

As there was no further business, the meeting was adjourned on a motion by Mr. Klee, and duly carried at 7:58 p.m.

Respectfully submitted,

Jan M. Boyd  
Borough Secretary