

The August 14, 2025, Shillington Borough Council meeting was called to order at 7:30 p.m. by President John W. Hoffert. Following a moment of silence and the oath of allegiance, roll call was taken. Mayor Andrew Hivner and Councilman Ronald R. Klee, Jr., were absent. Council members in attendance were: Dr. Elizabeth M. Bentz; Nicholas M. Bentz; Mark C. Grounard; John W. Hoffert; Michael A. Hoffert; and Dr. Edward B. Michalik; Present in addition to the Council members were: Borough Manager Scott D. Brossman, Fire Chief Robert Knouse, Police Chief Brett A. Hivner, Solicitor Thomas Klonis and Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following

Harold E. Stupp - 115 South Miller Street

David Yoch - 1st Assistant Chief, Keystone
Fire Company of Shillington

As there were no objections, the minutes of the July 10, 2025, council meeting were approved as forwarded to each member on a motion by Dr. Michalik, seconded by Dr. Bentz, and duly carried.

PUBLIC COMMENT: None.

PUBLIC COMMENT ON AGENDA ITEMS:

Assistant Chief Yoch advised Council that the Borough of Mohnton would to discuss with the Borough the feasibility of the Borough providing fire service to Mohnton. To start this conversation, it was suggested that a third-party independent evaluation be obtained to assess the proposed undertaking. The study would evaluate both boroughs, departments and apparatus. The cost of the study is \$14,800, which would be shared equally by both Boroughs. The Borough of Mohnton has approved their part of study.

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COMMITTEE REPORTS:

Mayor - In the absence of Mayor Andrew R. Hivner, Police Chief Brett A. Hivner gave the Police Department's report for the month of July. During this month, the Department handled 286 incidents, with 40 arrests being made. Also during this month, 3,020 patrol miles were traveled.

Police and Personnel - Dr. Edward B. Michalik, Jr., chairman, made a motion, which was seconded by Mr. Grounard, and unanimously carried to approve the payment of the overtime paid to the members of the Police Department during the month of August in the amount of \$8,735.34.

Dr. Michalik also made a motion, which was seconded by Mr. Bentz, and duly approved, giving permission to purchase ten (10) Glock-45 handguns for the Department's police officers. This purchase would be from Witmer Public Safety Group in Coatesville, at a cost of \$5,250.00.

Permission was given to purchase ten (10) holsters for the police officers' handguns from Atlantic Tactical, New Cumberland in the amount of \$1,383.20 on a motion by Dr. Michalik, seconded by Mr. Bentz, and unanimously approved.

Administration-Law-Finance - Dr. Elizabeth M. Bentz, vice chairman, made a motion to confirm the payment of the bills associated with the July 31, 2025 Financial Statements. This motion was seconded by Dr. Michalik, and duly carried, as follows:

General Fund - \$402,158.61
Water Fund - \$317,649.36
Sewer Fund - \$68,017.38
Recreation Board - \$95,245.09
Fire Fund - \$13,177.23
Streets Improvement Fund - \$0.00

Permission was given for the President and Secretary to execute the necessary documents to renew the

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Borough's Cable Franchise Agreement with Comcast Cable for an additional ten (10) year period, on a motion by Dr. Bentz, seconded by Mr. Michael Hoffert, and duly approved. Solicitor Klonis advised that he had reviewed the agreement and found everything in order and further noted that the franchise fee the Borough's receives will remain at five (5) percent which is the maximum allowed by law.

A request was received from William Robdau of 507 Meade Terrace for a refund on his 2024 real estate taxes that he paid to the Borough. Mr. Robdau qualifies for an exemption from the payment of his real estate taxes as he is a disabled veteran. However, he received his confirmation after he paid his 2024 taxes. Following a brief discussion, Dr. Bentz made a motion to approve Mr. Robdau's refund request in the amount of \$553.47, which was seconded by Mr. Grounard and unanimously carried.

Fire - Mr. Michael A. Hoffert, chairman, gave the Fire Chief's report for the month of July. During this time, the Department responded to a total of fifty-two (52) dispatches consisting of eighteen (18) calls in the Borough and thirty-four (34) assists to neighboring departments. Additionally, five (5) training sessions were conducted during the month. There was no reported fire damage within the Borough for the month of July.

The daytime staffers covered 175 of the 176 hours of available staffing hours for the month.

As discussed by 1st Assistant Chief David Yoch, a proposal was received from Emergency Vehicle Response to conduct a fire apparatus fleet evaluation. This evaluation would also include an evaluation of the Borough of Mohnton's fleet. As noted previously, the Borough of Mohnton would share the cost of the evaluation with the Borough. The cost for this evaluation for the Borough would be \$7,400 which represents fifty (50) percent of the total cost. Mr. Michael A. Hoffert, made an motion, which was seconded by Dr. Michalik, and duly approved to enter into this Agreement for the evaluation of the two (2) Departments at a cost to the Borough of \$7,400.00.

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Tree-Pole and Light - Mr. Mark C. Grounard, chairman, noted that there was nothing to report for this committee for this month.

Streets-Sanitation-Water - Mr. John W. Hoffert, chairman, reviewed with Council the August Engineer's Report. He noted the following:

- °The remedial work on the floor of the Engine House has been completed. The invoice for this work has not been received to date.
- °New Enterprise Stone and Lime is scheduled to begin full depth pavement reconstruction on Holland Street on September 5th. They will then proceed to Gregg Street and then Butch Bare Lane to the parking area for Pavilion No. 3.

President Hoffert continued with his report by giving the report of the Public Works Department for work done during the month of July.

Recreation - Dr. Elizabeth M. Bentz, chairman, reported that there was no report from the Recreation Board as their August meeting was cancelled. Additionally, the August concert was not held due to health issues with the band.

Zoning and Codes - Mr. Nicholas M. Bentz, chairman, gave the report from the Borough's Building Code Official, Terrence Naugle, for the month of July. During this time, Mr. Naugle issued fifteen (15) new permits and nine (9) certificates of use/occupancy thereby leaving one hundred five (105) permits open.

Solicitor - Solicitor Klonis presented **Resolution No. 10-2025**, which reappoints Jan M. Boyd to the Borough Secretary/Treasurer position, effective immediately. This resolution was adopted, as presented, on a motion by Dr. Michalik, seconded by Mr. Grounard, and duly carried.

Resolution No. 11-2025, which authorizes the Borough to apply for a Facilities Local Share grant to

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purchase a new Dump Truck with plow and accessories was read by Mr. Klonis. This resolution was adopted, as presented, on a motion by Dr. Michalik, seconded by Mr. Michael Hoffert and unanimously carried.

On a motion by Mr. Michael Hoffert, seconded by Dr. Michalik and duly approved, Council adopted **Resolution No. 12-2025**, as presented, which authorizes the Borough to apply for a Facilities Local Share grant to purchase a new Ferris Mower.

Solicitor Klonis presented **Resolution No. 13-2025**, which authorizes the execution of the Cable Franchise Agreement with Comcast Cable. This resolution was adopted, as presented, on a motion by Dr. Michalik, seconded by Mr. Grounard, and unanimously approved.

Ordinance No. 1244 which establishes the Handicapped Parking Spaces, as approved at the July meeting, was adopted as presented by Solicitor Klonis, on a motion by Dr. Bentz, seconded by Dr. Michalik, and duly carried.

Dr. Michalik made a motion, which was seconded by Dr. Bentz, and unanimously carried, authorizing Solicitor Klonis to file a lien against the following:

- Phung Kim Vu
436 Calyn Court, Cumru Township - for

Outstanding quarterly water billings from January 31, 2025 and April 30, 2025	\$129.81
Jobbing Invoice from July 3, 2025	<u>30.00</u>
Total Due	\$159.81

Manager - Mr. Brossman reported on August 4, 2025, the Borough received \$50,541.07 from the Berks Earned Income Tax Bureau representing the Borough's share of the earned income tax processed from July 1, 2025 through July 31, 2025.

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On August 7, 2025, the Borough received \$20,358.29 from Comcast Cable representing franchise fees for the period April 2025 through June 2025.

Mr. Brossman advised Council that the property at 217 Catherine Street, which the Borough recently purchased, included contents which are not usable to the Borough. Therefore, Dr. Michalik made a motion, which was seconded by Mr. Bentz, and duly carried, giving permission to enter into an agreement with Kleinfelter's Auction to hold an online auction for the contents at 217 Catherine Street at a cost of thirty-five (35) percent of the gross proceeds.

Mr. Grounard made a motion, which was seconded by Mr. Michael Hoffert, and unanimously carried, giving approval to ProMax Fence Systems to install an eight (8) foot tall fence at the Summit Heights tank at a cost of \$23,791.71, which is CoStars pricing. Mr. Brossman advised that this installation was required by the Environmental Protection Agency (EPA).

Council also approved the purchase of one hundred fifty-six (156) feet of temporary fence panels for use at 200 West Lancaster Avenue at a cost of \$2,767.60, by motion of Mr. Michael Hoffert, seconded by Dr. Michalik, and unanimously approved.

Dr. Michalik then made a motion, which Mr. Bentz seconded, and was duly carried, to renew the Winter Traffic Services Agreement with the Pennsylvania Department of Transportation (PennDOT) to plow and salt the State roadways within the Borough for an additional 10-year period.

Council gave permission to prepare and advertise an ordinance to close South Waverly Street for the "Strike Up the Bands" competition on Saturday, September 20, 2025, as requested by the Governor Mifflin Music Association, on a motion by Dr. Bentz, seconded by Mr. Grounard, and duly approved.

Mr. Brossman advised that the Governor Mifflin School District has, once again, requested to utilize the

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Park for their home Cross Country meet on Tuesday, October 7, 2025. Council approved this request on a motion by Mr. Grounard, seconded by Dr. Michalik, unanimously carried.

UNFINISHED BUSINESS:

Mr. Brossman updated Council on the status of 200 West Lancaster Avenue. He advised that August 20, 2025 is the date that the bankruptcy court can turn the building over to the lien holder if a buyer has not been found. If the property has been sold, the new owner must be advised of all the current violations.

Mr. Brossman will follow-up next month with what occurred on the above date.

Mr. Brossman thanked Terry Naugle, the Borough's Building Code Official and Bruce Squibb, the Borough's Code Enforcement Officer for the work that they put into keeping things moving on this property.

NEW BUSINESS:

Mr. Brossman presented awards for the following:

- Garrett Hyneman for his tree planting project which was a joint project between the Borough and the School District.
- Governor Mifflin High School Boys Baseball Team - who won the 2024 PIAA State Championship
- Governor Mifflin High School Boys Baseball Team - who are the 2025 Baseball District 3 Champions

Mr. Brossman thanked Mr. Grounard for putting the awards together and to Mr. Bentz for recommending that the awards be given.

As there was no further business, the meeting was adjourned on a motion by Dr. Michalik and duly carried at 8:20 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary