

The April 9, 2026, meeting of the Shillington Borough Council was called to order at 7:30 p.m. by President John W. Hoffert. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Mr. Michael A. Hoffert was absent. Council members in attendance were Elizabeth M. Bentz, Nicholas M. Bentz, Mark C. Grounard, John W. Hoffert, Jared A. Hopgood, and Ronald R. Klee, Jr. Present in addition to Council members were Mayor Andrew R. Hivner, Borough Manager Scott D. Brossman, Fire Chief David M. Bentz, Solicitor Thomas L. Klonis, and Secretary Kristen M. Schlottman. Terry Naugle of Great Valley Consultants was also in attendance along with the following resident:

Lisa Simchick – 9 Pennsylvania Avenue, Shillington

As there were no objections, the minutes of the March 12, 2026, council meeting were approved as forwarded to each member on a motion by Mr. Klee, seconded by Mr. Bentz, and duly carried.

PUBLIC COMMENT:

Lisa Simchick addressed Council with concerns regarding Bill's Towing, located at 324 Elsie Street. Ms. Simchick expressed frustration about parking being limited for residents because Bill's Towing does not have a designated employee parking lot and the street parking is frequently full. Also, she indicated several issues regarding flatbed tow trucks double parking in the street causing traffic issues, excessive noise late into the evening, and vehicles exiting the tow yard causing damage to private property due to carelessness and available space.

Mayor Hivner acknowledged Ms. Simchick's concerns and advised that the Police Department is aware of the issues and is monitoring the situation. When applicable, he stated that the Police are instructed to ticket vehicles. President Hoffert asked Mayor Hivner to make sure that Chief Hivner is aware of the complaints and Mr. Klonis suggested that a conversation with the owner of Bill's Towing may be appropriate for a potential resolution to the issues mentioned by Ms. Simchick.

COMMITTEE REPORTS:

Mayor – Mayor Hivner gave the Police Department’s report for the month of March. During the month, the Department handled 339 incidents, including 50 arrests. Also, during the month, 2,721 patrol miles were traveled.

Council was advised about several theft’s from vehicle incidents that occurred in the Northeast section of the Borough. Additionally, Officer Witkowski underwent a medical procedure and will be out on leave for an extended period.

Police and Personnel – Mr. Nicholas M. Bentz, chairman, made a motion, which was seconded by Mr. Klee, and duly carried, to approve the payment of overtime to the members of the Police Department for the month of March in the amount of \$11,816.76.

Additionally, following a brief discussion about Officer Witkowski’s extended leave of absence and staffing of the Police Department, Mr. Bentz made a motion, which was seconded by Mr. Grounard, and duly approved, authorizing the activation of the Civil Service Commission to begin the process of creating an eligibility list for Council.

Administration-Law-Finance – On a motion by Mr. Klee, chairman, seconded by Dr. Bentz, and duly approved, Council confirmed the payment of bills associated with the March 31, 2026, financial Statements as follows:

General Fund - \$379,155.35
Water Fund - \$399,297.00
Sewer Fund - \$79,420.61
Recreation Fund - \$18,871.24
Fire Fund - \$12,908.37
Streets Improvement Fund - \$0.00

Mr. Klee then made a motion, which was seconded by Dr. Bentz, and Unanimously approved, to reappoint Mr. John W. Hoffert to the Pension Advisory Board for a five (5) year term expiring April 2031.

Fire – Mr. Nicholas M. Bentz, Vice Chairman, gave the Fire Chief’s report for the month of March. During the month, the Department responded to a total of fifty-six (56) dispatches, consisting of seventeen (17) calls in the Borough and thirty-nine (39) assists to neighboring municipalities. Additionally, six (6) training sessions were conducted during the month. Additionally, the daytime staffers covered all 176 available staffing hours.

Following a motion by Mr. Klee, seconded by Mr. Bentz, and duly approved, permission was given to pay \$1,000.00 to Emergency Vehicle Response to finish specifications on the pumper.

In addition, the Fire Department made a request to remove the paneling from the interior of the Fire Station with fire company personnel responsible for doing the labor. Upon a motion by Mr. Bentz, seconded by Mr. Hopgood, and duly approved, permission was granted by Council for this request.

In conclusion, a request for authorization to purchase and install a camera system at the Fire Station was tabled pending additional inquiries into the cost of this proposal.

Tree-Pole-Light – Mr. Jared A. Hopgood, chairman, reported that there was no activity during the month of March to report.

Streets-Sanitation-Water – Mr. John W. Hoffert, chairman, reviewed with Council the April Engineer’s report noting the following:

° The Reed Street Water Main project is complete except for acceptance of Dedication Agreement and payment for release of final retention of \$5,047.36 which has not been requested as of this date.

° J. Phillips Excavating & Hauling has started the work and has installed eleven (11) insertion valves to date. A payment request was submitted for \$286,912.07. The Payment Application was reviewed by GVC and it is recommended that the Payment Application be approved.

President Hoffert then gave the report of the Public Works Department for work done during the month of March.

Recreation – Dr. Elizabeth M. Bentz, chairman, reviewed the minutes of the April 6, 2026, Recreation Board Minutes with Council. Dr. Bentz advised that the annual Easter Egg Hunt went extremely well with a large turnout despite the cool temperature. The annual Fish Rodeo will be held on April 18, 2026, at 8:00 a.m.

The Recreation Board has recommended that Council give conditional approval to the hiring of the following list of summer employees and their respective salaries:

SWIMMING POOL

Pool Manager(s):

Selene Jones	\$20.00/hour
Paige Fryberger (Asst)	\$18.00/hour
Denise Yearger (Asst)	\$16.00/hour
Mackenzie Caron (Asst)	\$15.50/hour

Lifeguards:

Jordan Tigar (Head)	\$15.50/hour
Owen Harding (Head)	\$13.00/hour
Paige Fryberger (Asst Head)	\$18.00/hour
Mackensie Caron (Asst Head)	\$15.50/hour
Zachariah Franks	\$11.50/hour
Declan Rosenbaum	\$12.50/hour
Kendall Carrol	\$11.25/hour
Mary Hartung	\$11.25/hour
Charlie King	\$11.25/hour
Isabella Harman	\$11.25/hour
Shaun VanShaick	\$11.00/hour

Concessions:

Christina Maus (Mgr)	\$700.00/wk
Amanda Maus (Shift Lead)	\$11.25/hour
Kaylee Gall	\$9.75/hour
Madelyn Spayd	\$9.75/hour
Nathan Iraola	\$9.50/hour
Jared Hopgood Jr.	\$9.25/hour

April 9, 2026

Carmella Ryan	\$9.25/hour
Roslyn Coutz	\$9.00/hour
Carter Knauer	\$9.00/hour
Alyanna Gensumer	\$10.00/hour

FRONT DESK

Denise Yearger (Mgr)	\$16.00/hour
Alyanna Gensumer	\$10.00/hour
Madelyn Spayd	\$9.50/hour
Leah Kreider	\$9.50/hour
Isiaha Soto	\$9.50/hour
Nathan Iraola	\$9.50/hour
Anglina Iraola-Ceely	\$9.50/hour
Kaylee Gall	\$9.75/hour
Jordan Leinbach	\$9.25/hour
Kyli Burgos	\$9.25/hour
Lucas Kreider	\$9.00/hour
Roslyn Coutz	\$9.00/hour
Wesley Centeno	\$9.00/hour

PLAYGROUND

Sofia Mollura (Leader)	\$15.00/hour
Taylor Koenig	\$9.75/hour
Shaun O'Brien	\$9.50/hour
Owen Miller	\$9.50/hour
Colin Arnold	\$9.50/hour
Shanya Alexander	\$9.75/hour
Declan Rosenbaum	\$9.50/hour
Lily Cuccaro	\$9.25/hour
Ellyce Gancar	\$9.25/hour
Isabella Mollura	\$9.25/hour
Jared Hopgood Jr.	\$9.25/hour
Charlie King	\$9.25/hour
Larry Miller	\$9.25/hour

April 9, 2026

Emma Kellenberger	\$9.25/hour
Ryan Forrer	\$9.25/hour
Braden Holmes	\$9.75/hour
Emma Tobias	\$9.75/hour
Jack Neiswender	\$9.00/hour
Mackenzie Mock	\$9.00/hour
Reed Dillion	\$9.00/hour
Addison Holland	\$9.00/hour
Logan Bryan	\$9.00/hour
Tim Roche	\$9.00/hour

On a motion made by Dr. Bentz, seconded by Mr. Grounard, and duly carried, Council approved the hiring of the above staff members and their respective salaries, contingent upon them submitting all the required clearances and paperwork.

Finally, following a motion by Dr. Bentz, seconded by Mr. Hopgood, and duly approved, Council authorized the Borough to enter a contract with Miller Sports Construction for the Shillington Park Court Conversion (Volleyball to Pickleball) at a cost of \$40,054.00 which is Costars contract pricing. The Shillington Public Works Department will be performing the required demolition work and site preparation.

Zoning and Codes – Mr. Mark C. Grounard, chairman, gave the report from the Borough’s Building Code Official, Terrence Naugle, for the month of March. During the month, Mr. Naugle issued Fourteen (14) new permits and nine (9) certificates of use/occupancy leaving one hundred three (103) permits open. Mr. Naugle noted that there are several old permits that are open due to lack of contact.

Solicitor – Solicitor Klonis presented **Resolution No. 3-2026**, which establishes the pavilion rental fees for 2026. This resolution was adopted, as presented, on a motion made by Mr. Klee, seconded by Dr. Bentz, and duly approved.

April 9, 2026

Solicitor Klonis was given authorization to file two (2) liens on the following properties, by motion of Mr. Klee, seconded by Mr. Grounard, and duly approved:

- ° Luceldy Mendez-Sanchez
34 Hendel Street
- Outstanding mowing invoice \$132.00

- ° William R./Michele R. Rankin
131 Second Street
- Outstanding mowing invoice \$132.00

Manager – Mr. Brossman reported that the Borough received \$56,639.45 on April 2, 2026, from the Berks Earned Income Tax Bureau representing the Borough's share of the local earned income tax processed from March 1, 2026, through March 31, 2026, and on March 20, 2026, the Borough received \$152,015.90 from the Pennsylvania Department of Transportation representing the Borough's annual allocation of Liquid Fuels Tax Funds.

Additionally, Johnson Environmental Engineering made a \$500.00 donation to the Borough for the annual Fishing Rodeo being held on April 18, 2026.

Following a motion made by Mr. Klee, seconded by Mr. Bentz, and duly approved, Council authorized the payment of the annual contribution requests as follows:

- ° Berks County Solid Waste Authority - \$250.00
- ° Berks Visiting Nurse Association - \$100.00
- ° Crime Alert Berks County - \$250.00
- ° Center for Excellence in Local Government - \$250.00
- ° 2026 membership with Berks Nature - \$50.00

Mr. Klee then made a motion, which was seconded by Mr. Bentz, and unanimously carried, to authorize payment No. 1 for the Valve Installation Project in the amount of \$196,732.67 to J. Phillips Excavating & Hauling, LLC.

Mr. Brossman then made a request that Council authorize Great Valley Consultants to advertise and bid for the South Brobst Street sewer main replacement project and following a motion made by Mr. Klee, seconded by Dr. Bentz, and duly carried, Council authorized that request.

April 9, 2026

In addition, upon motion of Mr. Klee, seconded by Dr. Bentz, and duly approved, Council authorized the notification to Berks County of the Borough's intent to participate in the County offered financing program for the Radio Fleet Refresh Process which includes both the Police and Fire Departments.

In closing, Mr. Brossman advised counsel of a LERTA request that was made Regarding 200 West Lancaster Avenue. After a brief discussion, it was the consensus of Council that no members were in favor of this request.

Unfinished Business – None.

New Business – None.

Questions from the Audience – None.

As there was no further business, the meeting was adjourned on a motion by Mr. Klee, and unanimously carried at 8:43 p.m.

Respectfully Submitted,



Kristen M. Schlottman
Borough Secretary